



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda  
March 19, 2018

**Call to Order and Roll Call - 6:00 P.M.**

**1. Invocation: Mayor David Krutzfeldt**

**2. Pledge of Allegiance.**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Jimenez, \_\_\_\_\_ Moore, \_\_\_\_\_ Ottosson,

\_\_\_\_\_ Walling, \_\_\_\_\_ Yates.

Documents:

[20180319 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

**4. Community Comments.**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20180319 COMMUNITY COMMENTS BURST.DOCX](#)

**5. Consider Adoption of Consent Agenda as Presented or Amended.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20180319 CONSENT AGENDA PAGE.DOCX](#)

**A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.**

1. March 5, 2018 Regular City Council Meeting Minutes
2. March 19, 2018 Agenda

Documents:

[20180319 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)  
[CITY COUNCIL MINUTES MARCH 5, 2018.DOC](#)

**B. Receive and file minutes of Boards and Commissions**

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

[20180319 BOARD AND COMMISSION MINUTES.DOCX](#)  
[SCRAA MINUTES 2-27-18.PDF](#)  
[CIVIL SERVICE MINUTES - FEBRUARY 28, 2018.PDF](#)  
[FEB 2018 LIB MINUTES.DOC](#)  
[20180306 PZ MINUTES.DOCX](#)  
[WB MINUTES 20180212 \(004\).DOCX](#)

**C. Consider approval of a six month application for a Special Class C Liquor License with Sunday Sales and Outdoor Service Area from Oskaloosa Area Chamber and Development Group dba OACDG, and the use of the City Square to host various events from May 30, 2018 through November 30, 2018.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM OSKALOOSA CHAMBER 03192018.DOCX](#)

**D. Consider approval of a renewal application for a Class B Beer License with Outdoor Service and Sunday Sales for MK Golf Shops dba Matt Sherlock PGA PRO, 1608 Edmundson Drive.**

Who is submitting this item. City Clerk/Finance Department

Documents:

**E. Consider approval of a renewal application for a Class B Beer License with Outdoor Service for Southern Iowa Fair and Exposition dba Southern Iowa Fair and Exposition, 615 North I Street.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM SOUTHERN IA FAIR 03192018.DOCX](#)

**F. Consider a motion to receive and file financial reports for February 2018.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM FINANCIAL REPORTS.DOCX](#)  
[OSKALOOSA IA TREASURERS REPORT JANUARY 2018.PDF](#)

**G. Consider appointment of a city representative to the South Central Regional Airport Agency.**

Who is submitting this item. City Manager's Office

Documents:

[20180319 ITEM SCRAA APPT..DOCX](#)  
[PAM BLOMGREN SCRAA APP.PDF](#)

**H. Consider approval of payment of \$63,468.96 to Christner Contracting Inc. for work completed on the Façade Improvement Project.**

Who is submitting this item. Development Services Department

Documents:

[FACADE MARCH 2018 PAYMENT EXPLANATION.DOCX](#)  
[16DTR001 DRAW 16 INVOICES.PDF](#)  
[16DTR001 DRAW 16 BALANCE SHEET.PDF](#)  
[PROGRESS REPORT 19 - 201803.PDF](#)

**I. Consider a resolution setting date for a public hearing on charges of selling tobacco to a minor.**

Who is submitting this City Manager Department  
item.

Documents:

[20180319 COMM TOBACCO VIOLATIONS.DOCX](#)  
[RESOLUTION TOBACCO VIOLATIONS\\_1.DOCX](#)

**J. Consider a resolution setting a public hearing for levying a special assessment for nuisance abatement at 404 South 17th Street.**

Who is submitting this Code Enforcement  
item.

Documents:

[404 S 17TH ST COUNCIL COMMUNICATION.DOCX](#)  
[404 S 17TH ST RESOLUTION ASSESSMENT.DOCX](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 404 S 17TH.PDF](#)

**K. Consider a resolution setting a date for a public hearing for the submission of a Community Development Block Grant application for Downtown Revitalization.**

Who is submitting this Development Services Department  
item.

Documents:

[20180319\\_SET PUBLIC HEARING COMMUNICATION.DOCX](#)  
[20180319\\_RESOLUTION CDBG PUBLIC HEARING.DOCX](#)

**L. Consider a resolution fixing date for a meeting on the authorization of a loan and disbursement agreement and the issuance of not to exceed \$850,000 Sewer Revenue Capital Loan Notes of the City of Oskaloosa, Iowa, and providing for publication of notice thereof.**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[CITY COMM SCHEDULE PH SEWER LOAN NOTES \(2\).DOCX](#)  
[OSKALOOSA \(91\) - FIX DATE PROCEEDINGS 2018 SEWER SRF SPONSORED PROJECT \(01460972X7F7E1\).DOCX](#)  
[LETTER OF INSTRUCTION\\_001 \(003\).PDF](#)

**M. Consider a resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the city for certain original expenditures paid in connection with**

**specified projects.**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[CITY COMM REIMBURSEMENT.DOCX](#)  
[OSKALOOSA - REIMBURSEMENT RESOLUTION 2018 SEWER SRF  
\(01456653X7F7E1\).DOCX](#)  
[LETTER OF INSTRUCTION.PDF](#)

- N. Consider a resolution authorizing the Mayor and City Clerk to execute the necessary documents for the purpose of extending the private mowing and trimming services contract for properties found in violation of Oskaloosa Municipal Code Chapter 8.20 “Weeds”.**

Who is submitting this Fire Department  
item.

Documents:

[20180319 CENTURY LAWN COMM..DOCX](#)  
[CENTURY LAWN CARE AGREEMENT 2018.PDF](#)  
[MOWING RESOLUTION CENTURY LAWN CARE 2018.DOC](#)

- O. Consider a resolution authorizing the Mayor and City Clerk to execute the necessary documents for the purpose of retaining services to review and monitor city employee driving records.**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[CITY COUNCIL COMMUNICATION SUPERVISION SERVICE  
AGREEMENT\\_1 \(2\).DOCX](#)  
[SUPERVISION AGREEMENT RESOLUTION\\_1.DOC](#)  
[SUPERVISION AGREEMENT\\_CITY OF OSKALOOSA\\_030618.PDF](#)  
[EMC RECOMMENDATION FOR IMPROVEMENT.PDF](#)

- P. Consider a resolution for preliminary approval of plans, specifications, form of contract, estimated cost, ordering publication of notice of hearing, notice to bidders, setting the date for a public hearing, and authorizing to receive and open bids for the new street lighting for D Street Reconstruction Project.**

Who is submitting this Public Works Department  
item.

Documents:

EXPLANATION D STREET NEW STREET LIGHTING PROJECT VER  
1.DOCX  
RESOLUTION D STREET NEW STREET LIGHTING PROJECT.DOCX  
NOTICE OF PUBLIC HEARING.PDF  
NOTICE TO BIDDERS.PDF  
D STREET LIGHTING 8 MARCH 2018.PDF

Q. ----- **END OF CONSENT AGENDA** -----

## 6. Regular Agenda

Documents:

20180319 REGULAR AGENDA BURST.DOCX

- A. **Consider a resolution approving Amendment No. 1 to the contract with Garden and Associates Ltd. for the Lacey Roadway Improvement Project.**

Who is submitting this item. Public Works Department

Documents:

EXPLANATION GA INSPECTION CONTRACT LACEY.DOCX  
RESOLUTION GA INSPECTION CONTRACT LACEY.DOCX  
LETTER FROM GARDEN AND ASSOCIATES.PDF  
CONTRACT AMENDMENT.PDF

- B. **Consider a resolution accepting “The Waiting Game” Sculpture as a donation from Fine Arts and Cultural Events (FACE) of Mahaska County.**

Who is submitting this item. Development Services Department

Documents:

20180319\_ACCEPTANCE OF THE WAITING GAME SCULPTURE  
(1).DOCX  
20180319\_ACCEPTANCE OF THE WAITING GAME.DOCX

- C. **Consider a resolution amending the 2018 Fee Schedule.**

Who is submitting this item. Development Services Department

Documents:

20180319\_ADOPTION OF FEES.DOCX  
REVISED FEE SCHEDULE RESOLUTION\_ (1).DOC

**D. Consider a resolution approving a site plan for the development of a Farm Credit Services of America retail office building at 2064 245th Street (D Avenue West).**

Who is submitting this item. Planning & Zoning Commission

Documents:

20180319\_FCSA SITE PLAN COMMUNICATION (1).DOCX  
20180319\_FCSA SITE PLAN RESOLUTION.DOCX  
2064 245TH ST SITE PLAN LOCATION.PDF  
2064 245TH SITE PLAN APPLICATION.PDF  
FCSA SITE PLAN 20180227 PAGE 1.PDF

**E. Consider a resolution to approve the preliminary plat for the Marje Addition – Plat 5.**

Who is submitting this item. Public Works Department

Documents:

MARJE PLAT 5 EXPLANATION VER 2 (1).DOCX  
MARJE PLAT RESOLUTION.DOCX  
MARJE PLAT 5 PRELIMINARY.PDF  
APPLICATION.PDF

**F. Consider an ordinance to amend City of Oskaloosa Ordinance No. 1015 Exhibit B (Marje Addition Master Plan). (First Reading)**

Who is submitting this item. Planning & Zoning Commission

Documents:

20180319\_MARJE MASTER PLAN COMMUNICATION.DOCX  
MARJE ADDITION MAP.PDF  
20180306\_MARJE MASTER PLAN UPDATE ORDINANCE.DOCX  
MARJE - REVISED MASTER PLAN 2-13-18 REDUCED.PDF  
ORD 1015 - 1997 COUNCIL ACTION ON MARJE ZONING.PDF

**7. Report on Items from City Staff.**

- a) City Manager
- b) City Clerk.
  
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[20180319 REPORTS FROM STAFF BURST.DOCX](#)

## **8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[20180319 CITY COUNCIL INFORMATION BURST.DOCX](#)

## **9. Adjournment**

**THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.**

**If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.**