



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - March 16, 2020, 6:00 P.M.

1. Invocation: Bethesda House

2. Pledge of Allegiance

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottoson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

5. Presentation of Commendation of Heroism Awards and American Heart Association HeartSaver Hero Awards

Who is submitting this item. Chief of Police

Documents:

[20200316 Commendation Plumb Johnson Arment.pdf](#)
[20200316 Commendation Landgrebe Barnhart Sirovy.pdf](#)

6. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routing by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections. (Consent Agenda)

1. March 16, 2020 City Council Agenda
2. March 2, 2020 City Council Regular Meeting Minutes

Who is submitting this item. City Clerk/Finance Director

Documents:

[02020302_City Council Minutes.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20200228 Historic Preservation Commission.pdf](#)
[MIN 20200305 Housing Trust Fund Committee.pdf](#)
[MIN 20200224 Library Board of Trustees.pdf](#)
[MIN 20200210 Water Board.pdf](#)

C. Consider a motion to receive and file financial reports for February 2020. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM_20200316 Financial Reports.docx](#)
[Oskaloosa IA Treasurers Report February 2020.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM_20200316 LIquor License.docx](#)
[Liquor license applications 03162020.pdf](#)

E. Consider approval of payments totaling \$39,379.41 for work completed on the Facade Improvement Project Phase II. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM CC Facade Feb 2020 payment 20200316.pdf](#)
[Curtis Architecture invoice Mar 2020.pdf](#)
[18DTR003 - Draw 16 - Invoice.pdf](#)
[18DTR003 - Draw 16 - Balance Sheet.pdf](#)
[Progress Report 13 - 202003.pdf](#)

F. Consider a motion appointing a representative to the Library Board of Trustees (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20200316 Library Board Appointment.docx](#)
[Thomas Lindsey Library Board March 2020.pdf](#)

G. Consider request from the Mahaska Chamber & Development Group and Oskaloosa Main Street for approval of Calendar of Events for 2020 (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20200316 Mahaska Chamber and Main Street Calendar of Events Comm.docx](#)
[Chamber and Main Street Street Closure Request 2020.PDF](#)
[Chamber and Main Street LCP DOT Request Letter 2020.pdf](#)
[MAP Chamber Parade Route 2020.pdf](#)

H. Consider approval of a parking lot rental agreement between Oskaloosa Hy-Vee and the city of Oskaloosa for use of a city-owned parking lot (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20200316 Hy-Vee Lease Agreement 2020.docx](#)
[20200316 HyVee Lease Agreement.pdf](#)
[20200316 Hy-Vee Lease Agreement Exhibit 2020.pdf](#)
[20200316 PCM Letter of Support for HyVee.pdf](#)

I. Consider a resolution adopting the city of Oskaloosa revised position description. (Consent Agenda)

Who is submitting this City Clerk/Finance Director
item.

Documents:

[COM_03162020 Position Descriptions.docx](#)
[RES_03022020 Position Descriptions.doc](#)
[Police Lieutenant 2020 proposed.docx](#)

J. Resolution scheduling the date for a public hearing and authorizing to receive and open bids for the Phase 2 - 6th Street Curb and Gutter Replacement Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM_03162020_6th Street Curb and Gutter Phase 2.docx](#)
[RES_03162020_6th Street Phase 2.docx](#)
[03162020 Location Map.pdf](#)
[03162020 6th Street Phase 2-Plans-REDUCED.pdf](#)
[03162020 Engineer Estimate.pdf](#)
[03162020 Notice of Public Hearing.docx](#)
[03162020 Notice to Bidders.docx](#)

K. ----- End of Consent Agenda -----

7. Regular Agenda

The following agenda items require specific action by the City Council.

A. Consider a resolution approving the voluntary annexation of property located at 2314 Highway 23. (PUBLIC HEARING)

Who is submitting this item. Development Services Department

Documents:

[COM CC 20200316 annex 2314 Hwy 23.pdf](#)
[RES CC 20200316 2314 Hwy 23 annex.docx](#)
[11-26-2019 Annexation Location Map.pdf](#)
[11-26-2019 Annexation Map.pdf](#)
[11-26-2019 Annexation Zoning Map.pdf](#)
[annexation application FINAL 1-29-2020.pdf](#)

B. Consider a resolution instituting proceedings to take additional action for the issuance of not to exceed \$11,225,000 General Obligation Local Option Sales Tax Bonds. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM__20200316 NTE 11,225,000 GO LOST Bonds.docx](#)
[RES_20200316 NTE 11,225,000 GO LOST Bonds .docx](#)
[Letter of Instruction.pdf](#)

C. Consider a resolution awarding a contract to Rochon Corporation of Iowa, Inc., for the Oskaloosa Early Childhood Education and Recreation Center project, contingent on financing approval.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20200316_Award Contract to Construct Early Childhood Education and Recreation Center Project.docx](#)
[RES 20200316_Awarding Bid to Contractor for Early Childhood Education and Recreation Center Project.docx](#)
[ATT 20200316_Award Recommendation SVPA.pdf](#)
[ATT 20200316_Bid Tabulation.pdf](#)

D. Consider a resolution approving a letter of intent with the Mahaska County YMCA.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20200316_ Letter of Intent YMCA as Operator of Recreation Center Facility.docx](#)
[RES 20200316_Letter of Intent YMCA as Operator.docx](#)
[20200316_Letter of Intent Mahaska County YMCA as Operator of Recreation Facility.docx](#)

E. Consider a resolution approving a Gift Agreement between the Mahaska County YMCA and the city of Oskaloosa, Iowa

Who is submitting this City Manager's Office
item.

Documents:

[COM 20200316_YMCA Gift Agreement Early Childhood Education and Recreation Center Project.docx](#)
[RES 20200316_Gift Agreement with the Mahaska County YMCA.docx](#)
[ATT 20200316_Donor Gift Agreement.docx](#)

F. Consider a resolution accepting deeds from several grantors to the city for the purpose of constructing the Oskaloosa Early Childhood Education and Recreation Center project.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20200316_ Acceptance of Donated Land For Recreation Center Project.docx](#)
[RES 20200316_Acceptance of Property for Recreation Center Project.docx](#)
[Preliminary Property Transfer Map.pdf](#)
[Signed Plat.pdf](#)

G. Resolution approving and authorizing Construction Loan Application, Clean Water SRF, for inclusion in the Iowa Finance Authority State Revolving Fund.

Who is submitting this item. Public Works Department

Documents:

[COM_20200316_Construction Loan Application.docx](#)
[RES_20200316_Construction Loan Application.docx](#)
[20200316_Loan 3 - Construction Loan Application - Oskaloosa Phase 3 Div 1 Only_REV.pdf](#)

H. Resolution awarding the bid for Division 1 of the Phase 3 Sanitary Sewer System Improvements Project.

Who is submitting this item. Public Works Department

Documents:

[COM_20200316_Ph 3 Div 1 Bid Ver1.docx](#)
[RES_20200316_Ph 3 Div 1 Bid.docx](#)
[20200316_Letter from Gardens.pdf](#)
[20200316 Phase 3 Location Map Div 1 Rebid 2 REDUCED.pdf](#)
[20200316_Bid Tabulation.pdf](#)

I. Resolution approving an agreement with McClure Engineering Company for planning services associated with the proposed southeast connector between Highway 23 and Highway 63.

Who is submitting this item. Public Works Department

Documents:

[COM_20200316_McClure Contract for SE Connector.docx](#)
[RES_20200316_McClure Contract for SE connector.docx](#)
[191211-001 Agreement_SEconnector.pdf](#)
[21418013_013120.pdf](#)

J. Resolution approving an agreement with McClure

Engineering Company for services to prepare a US BUILD Grant application.

Who is submitting this item. Public Works Department

Documents:

[COM_20200316_McClure Contract for BUILD.docx](#)
[RES_20200316_McClure Contract for BUILD.docx](#)
[191211-002 Agreement_BUILD.pdf](#)

8. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

10. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at 24 hour prior to the meeting at 641.673.9431.