



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with the State Public Health Emergency Declaration issued by the Governor of the State of Iowa.

For those participating electronically and wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment via Zoom please use the "Raise Your Hand" function or dial star 9 (*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

Join Zoom Meeting

<https://us02web.zoom.us/j/85274817621?pwd=WnFIV3ZXZzFwMDV0UFhUcDczbnpnZz09>

Meeting ID: 852 7481 7621

Passcode: 575255

Call in: 1 312 626 6799 US (Chicago)

Call to Order and Roll Call - Monday, March 15, 2021, 6:00 P.M.

1. **Invocation**
2. **Pledge of Allegiance is temporarily suspended**
3. **Roll Call**

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottosson, _____ Walling, _____ Yates

4. **Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak

before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment please use the "Raise Your Hand" function for those joining virtually or dial star 9 (*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. March 15, 2021 City Council Agenda
2. March 1, 2021 City Council Regular Meeting Minutes

Documents:

[City Council Minutes March 1 2021.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20210219 Historic Preservation Commission Meeting Minutes.pdf](#)
[MIN 20210222 Library Board of Trustees.pdf](#)
[MIN 20210208 OMWD Meeting Minutes.pdf](#)
[MIN 20210224 SCRAA Meeting Minutes.pdf](#)

C. Consider a motion to receive and file financial reports for February 2021. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210315 Financial Reports.docx](#)
[Oskaloosa IA Treasurers Report February 2021.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this City Clerk/Finance Department item.

Documents:

[COM_20210315 Liquor Licenses.docx](#)
[License Applications.pdf](#)

E. Consider approval of FY 2021 Retail Cigarette/Tobacco/Nicotine/Vapor Permit for Hometown Wine & Spirit. (Consent Agenda)

Who is submitting this City Clerk/Finance Department item.

Documents:

[COM_20210315 Cigarette Permits Hometown Wine.docx](#)

F. Consider a motion appointing a representative to the Civil Service Commission (Consent Agenda)

Who is submitting this City Manager's Office item.

Documents:

[COM 20210315 Civil Service Appointment.docx](#)
[Hornberg Andy Civil Svc 2021.pdf](#)

G. Consider a resolution establishing FY2022 salary schedule for nonunion employees. (Consent Agenda)

Who is submitting this City Clerk/Finance Department item.

Documents:

[COM_20210315_Salaries FY22.docx](#)
[RES_2010315 Salaries FY22 Resolution.doc](#)
[NonUnion FY21-22.xlsx](#)

H. Consider a resolution setting the date for a public hearing on charges of selling tobacco to a minor (Consent Agenda)

Who is submitting this City Attorney item.

Documents:

[COM 20210315 Set PH Selling Tobacco to a Minor.docx](#)
[RES 20210315 Set PH Selling Tobacco to Minor.docx](#)

I. **Consider a resolution setting a public hearing for levying a special assessment for a nuisance abatement at 204 6th Avenue East in accordance with Oskaloosa Municipal Code 8.08.080 (CONSENT AGENDA).**

Who is submitting this item. Fire Department

Documents:

[COM 20210315 Abatement 204 6th Ave E.docx](#)
[RES 20210315 Abatement 204 6th Ave E.docx](#)
[Clerk Certification of Assessment Schedule of 204 6th Ave. East.docx](#)
[Assessment Schedule 204 6th Ave. East.pdf](#)

J. **Consider an ordinance to add Chapter 10.79 – Utility Vehicles (UTVs) to the Oskaloosa Municipal Code (Third Reading)**

Who is submitting this item. Police Chief

Documents:

[COM 20210315 UTV Ordinance Chapter Addition.pdf](#)
[ORD 20210301 UTV Ordinance Amended.pdf](#)

K. ----- **End of Consent Agenda** -----

6. **Regular Agenda**

The following agenda items require specific action by the City Council:

A. **Consider a motion directing city staff to proceed with the demolition of 1208 Santa Clara unit 68 and with the prosecution of the owner as a violator of Oskaloosa Municipal Code 15.30.**

Who is submitting this item. Development Services Department

Documents:

[COM 20210315 Santa Clara 68 demo.docx](#)
[pictures Santa Clara 68.pdf](#)

B. **Consider a resolution levying a special assessment for nuisance abatement at 1208 Santa Clara Street Lot 68 in accordance with Oskaloosa Municipal Code 8.08.080 (Public Hearing).**

Who is submitting this item. Fire Department

Documents:

[COM 20210315 Abatement 1208 Santa Clara Lot 68.docx](#)
[RES 20210315 Abatement 1208 Santa Clara.docx](#)
[Clerk Certification of Assessment Schedule 1208 Santa Clara Lot 68.docx](#)
[20210315 Assessment Schedule 1208 Santa Clara Lot 68.pdf](#)
[20210315 Photo Documentation.pdf](#)

C. Consider a resolution levying a special assessment for nuisance abatement at 913 North Market Street in accordance with Oskaloosa Municipal Code 8.08.080 (Public Hearing).

Who is submitting this item. Fire Department

Documents:

[COM 20210315 Abatement 913 North Market Updated.docx](#)
[RES 20210315 Abatement 913 North Market.docx](#)
[Clerk Certification of Assessment Schedule 913 N Market St.docx](#)
[Assessment Schedule 913 N Market St.pdf](#)
[20210315 Photo Documentation.docx](#)

D. Consider a resolution levying a special assessment for a nuisance abatement at 603 G Avenue West in accordance with Oskaloosa Municipal Code 8.08.080 (PUBLIC HEARING)

Who is submitting this item. Fire Department

Documents:

[COM 20210315 Abatement 603 G Avenue West.docx](#)
[RES 20210315 Abatement 603 G Avenue West.docx](#)
[Clerk Certification of Assessment Schedule 603 G Ave W.docx](#)
[Assessment Schedule 603 G Ave W.pdf](#)
[20210315 Photo Documentation.pdf](#)

E. Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the 5th Avenue West & South F Street Sewer & Water Improvements Project. (PUBLIC HEARING)

Who is submitting this item. Public Works Department

Documents:

[COM_20210315_5th Ave Public Hearing.pdf](#)
[RES_20210315_5th Ave Public Hearing.docx](#)
[20210315_Engineers Opinion of Probable Cost 3020368 1-27-21.pdf](#)
[20210315_Location Map.pdf](#)
[20210315_Cons Plans 3020368 PRELIM 1-27-2021 REDUCED.pdf](#)
[20210315_Preliminary Spec REDUCED.pdf](#)

F. Consider a resolution accepting the bid and approving conveyance of city-owned property located at 207 North G Street. (Public Hearing)

Who is submitting this item. Development Services Department

Documents:

[COM 20210315 sale of 207 North G ST.pdf](#)
[RES 20210315 sale of 207 North G.docx](#)
[Bid Notice 207 N G.pdf](#)
[Beacon map 207 N G.pdf](#)

G. Consider a resolution instituting proceedings to take additional action for the issuance of not to exceed \$1,950,000 General Obligation Capital Loan Notes. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210315 NTE 1,950,000 GO CLN.docx](#)
[RES_20210315 Oskaloosa \(107\) - Hearing Proceedings 2021 GO CLN \(01840319x7F7E1\) \(003\).DOCX](#)
[Oskaloosa \(107\) - PDF Letter of Instruction Hearing-Pre-Levy 2021 GO CLN \(01841687x7F7E1\) \(003\).pdf](#)

H. Consider a resolution authorizing the Issuance of \$1,860,000 General Obligation Capital Loan Notes, Series 2021, and levying a tax for the payment thereof.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210315 Pre Levy.docx](#)
[RES_20210315 Oskaloosa \(107\) - Pre-Levy Proceedings 2021 GO CLN \(01840405x7F7E1\) \(003\).DOCX](#)
[Oskaloosa \(107\) - PDF Letter of Instruction Hearing-Pre-Levy 2021 GO CLN \(01841687x7F7E1\) \(003\).pdf](#)

I. Consider a resolution amending and certifying the Fiscal Year 2021 Budget Amendment. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210315 Budget Amendment FY2021.docx](#)

RES_20210315 Budget Amendment 2 FY2021.docx
FY 21 Amended PublicHearingNotice (4).pdf
BgtdsFY22.xlsx

J. Consider a resolution adopting the annual budget for fiscal year 2022 and levying tax. (Public Hearing)

Who is submitting this City Clerk/Finance Director
item.

Documents:

COM_20210315 Budget FY2022.docx
RES_20210315 Adopt FY 2022 Budget.doc
FY 22 Budget Final.pdf
4 20210119 FY2022 Recommended Budget Transmittal Letter
FINAL.pdf
5 20210113 FY2022 Budget Notes FINAL.pdf
BgtdsFY22.xlsx

K. Consider a resolution adopting the city of Oskaloosa Capital Improvement Plan, Fiscal Years 2022 through 2026. (PUBLIC HEARING)

Who is submitting this City Clerk/Finance Department
item.

Documents:

COM_20210315 CIP.docx
RES_20210315 Adopt CIP FY22-26 Resolution.doc
FY 2022 CIP Summary.pdf

L. Consider a resolution awarding the bid for the 5th Avenue West & South F Street Sewer & Water Improvements Project

Who is submitting this Public Works Department
item.

Documents:

COM_20210315_5th Avenue Award.pdf
RES_20210315_5th Avenue Award.docx
20210315_Letter and Notice of Award.pdf
20210315_Bid Tab.pdf

M. Consider an ordinance rezoning property located at 1408 B Avenue East from R-1 Single-Family Residential District to R-3 Multiple-Family Residential District. (Second Reading)

Who is submitting this Development Services Department
item.

Documents:

[COM CC 20210315 rez 1408 B Ave E.pdf](#)
[ORD 20210301 rez 1408 B Ave E R-3.doc](#)
[Re-Zoning Application w Letters.pdf](#)
[photos.pdf](#)
[zoning map.pdf](#)

N. Consider an ordinance to amend Chapter 10.78 – All-terrain Vehicles and Snowmobiles of the Oskaloosa Municipal Code (First Reading)

Who is submitting this item. Police Chief

Documents:

[COM 20210315 ATV Ordinance Revision.pdf](#)
[ORD 20210315 ATV Ordinance Amended \(highlighted\).pdf](#)

O. Consider approval of Pay Application No. 10 in the amount of \$1,133,664.73 to Graphite Construction Group for the Early Childhood Education and Recreation Center.

Who is submitting this item. City Manager's Office

Documents:

[COM 20210315 Early Childhood Education and Recreation Center Pay App 10.docx](#)
[Pay App 10 Feb 2021.pdf](#)
[Waters Edge Aquatic Design Observation Report 20210225.pdf](#)
[SVPA Site Observation_2021-03-04.pdf](#)

P. Consider a resolution approving a Wastewater Treatment Agreement between the city of Oskaloosa and the Mahaska County Landfill Commission

Who is submitting this item. City Manager's Office

Documents:

[COM 20210621 Wastewater Treatment Agreement Mahaska County Solid Waste Commission.docx](#)
[RES 20210315 Wastewater Treatment Agreement Solid Waste Commission.docx](#)
[DRAFT 3-11-21 Leachate agreement - proposed insurance revision.pdf](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk

c) City Attorney

8. **City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

9. **Consider holding a closed session under Iowa Code Section 21.5(1)(j) to discuss the sale of particular real estate only where premature disclosure could be reasonably expected to reduce the price the governmental body would receive for that property.**

Who is submitting this City Manager's Office item.

Documents:

[COM 20210315 CLOSED SESSION Sale of Property.docx](#)

10. **Consider a motion to take action on any item discussed in Closed Session after the Closed Session.**

Who is submitting this City Manager's Office item.

Documents:

[COM20210315 Open Session Action.docx](#)

11. **Adjournment**

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.