



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - March 2, 2020, 6:00 P.M.

1. Invocation: First Christian Church

2. Pledge of Allegiance

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottoson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

5. Consider approval of Council Agenda and Minutes, subject to corrections. (Consent Agenda)

Who is submitting this City Clerk/Finance Director
item.

Documents:

[City Comm Agenda and Minutes.docx](#)
[20200218_City Council Minutes.docx](#)

A. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20200221 Civil Service Commission.pdf](#)
[MIN 20200214 Housing Trust Fund Committee.pdf](#)
[MIN 20200127 Library Board of Trustees.pdf](#)
[MIN 20200113 Water Board.pdf](#)

B. Consider payment of claims for February 2020. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[City Comm Claims.docx](#)
[MANUAL CHECK REPORT 02212020.pdf](#)
[COUNCIL CLAIMS LIST 02212020.pdf](#)

C. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM_20200302 Liquor Licenses.docx](#)
[Liquor license applications 03022020.pdf](#)

D. Pay Application No. 10 in the amount of \$40,375 to C.L. Carroll Co., Inc. for the Phase 1 Wastewater Treatment Facilities Improvements Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[20200302_Phase 1 WWTF Improvements Pay App 10 Comm.docx](#)
[20200302_Letter from FOX and Pay App 10.pdf](#)

E. Pay Application No. 3 in the amount of \$23,750 to Pro-Line Building Company of Iowa for the Edmundson Golf Pro Shop Renovation Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[20200302 Edmundson Golf Pro Shop Reno Pay App 3 COMM Ver](#)

1.docx

20200302 Edmundson Golf Pro Shop Reno Pay App No. 3.pdf

- F. Consider a resolution fixing date for a meeting on the proposition of the issuance of not to exceed \$11,225,000 General Obligation Local Option Sales Tax Bonds of the city of Oskaloosa, State of Iowa, and provided for publication of notice thereof.**

Who is submitting this item. City Clerk/Finance Director

Documents:

COM 20200302_PH 11,225,000 GO LOST Bonds.docx
RES 20200302_Oskaloosa (096) - Fix Date Proceedings 2020 GO
LOSST (01688188x7F7E1) (003).docx
Letter of Instruction (003).pdf

- G. Consider a resolution establishing FY2021 salary schedule for nonunion employees. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

20200302_Salaries FY21 CC Comm.docx
20200302_Salaries FY21 Resolution.doc
NonUnion FY20-21.pdf

- H. Consider a resolution approving an Engagement Agreement with PFM Financial Advisors LLC. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

20200302_PFM Engagement Agreement CC Comm.docx
20200302_PFM Engagement Agreement GO LOST SERIES 2020A
Resolution.doc
20200302_PFM Engagement Letter_02-11-2020.pdf

- I. Consider a resolution designating the official newspaper of the city of Oskaloosa. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

20200302_Offical Newspaper CC Comm.docx

J. Consider an ordinance rezoning property located at 418 High Avenue East (3rd Reading, Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

20200302 CC COM3 rezone 418 High Ave E.pdf
20200302 CC ORD3 rezone 418 High Ave E.doc
zoning map.pdf

K. ----- End of Consent Agenda -----

6. Regular Agenda

The following agenda items require specific action by the City Council.

A. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

1. **Airport Commission:** One vacancy for a term ending December 2021
2. **Board of Adjustment:** One vacancy for a term ending December 2020
3. **Building Code Board of Appeals:** One vacancy for an ex officio member
4. **Civil Service Commission:** One vacancy for a four-year term beginning April 2020
5. **Historic Preservation Commission:** One vacancy for an alternate member for a term ending December 2020
6. **Housing Trust Fund Committee:** One at-large vacancy for a term ending January 2023
7. **Library Board of Trustees:** One vacancy for an unexpired term ending June 2021 due to the resignation of board member Sally Posovich
8. **Mahaska County Solid Waste Management Commission:** Two vacancies for terms ending December 2020
9. **Municipal Housing:** One vacancy for an unexpired term ending February 2021
10. **Planning and Zoning Commission:** Two vacancies for five-year terms beginning May 2020
11. **Stephen Memorial Animal Shelter:** One vacancy for a term ending December 2021

B. Consider an ordinance rezoning property located at 2005 Suffolk Road from HC (Highway Commercial District) to RR (Rural Residential District) – 1st Reading and Public Hearing. (RECOMMENDATION: DENIAL)

Who is submitting this item. Development Services Department

Documents:

20200302 CC COMM1 rezone 2005 Suffolk Rd.pdf
20200204 PZ Communication rezone 2005 Suffolk.pdf

[20200302 CC ORD rezone 2005 Suffolk Road.doc](#)
[Rezone application w letter of hardship for 2005 Suffolk.pdf](#)
[zoning and location map.pdf](#)

C. Consider a resolution approving the plans, specifications, form of contract, and cost estimate for the Oskaloosa Early Childhood Education and Recreation Center Project. (Public Hearing)

Who is submitting this item. City Manager's Office

Documents:

[COM 20200302_Public Hearing Early Childhood Education and Recreation Center Project Plans and Specs.docx](#)
[RES 20200302_Public Hearing Plans and Specs Recreation and Early Childhood Education Center Project.docx](#)
[200113_Oskaloosa ECERC Illustrative Context Map.pdf](#)
[Design Short.pdf](#)
[Form of Contract Short.pdf](#)
[Cost Opinion.pdf](#)
[Notice of Hearing.pdf](#)
[Notice of Bid Letting.pdf](#)
[Bid Form.pdf](#)
[Addendum 01 Short.pdf](#)
[Addendum 02 Short.pdf](#)

D. Consider a resolution amending and certifying the Fiscal Year 2020 Budget Amendment. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Director

Documents:

[20200302_Budget Amendment CC Comm.docx](#)
[20200302_Budget Amendment Resolution.pdf](#)
[BgtdfsFY21.xlsx](#)

E. Consider a resolution adopting the annual budget for FY2021 and Levying Tax. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Director

Documents:

[20200302_Budget FY2021 CC Comm.docx](#)
[20200302_Budget FY2021 Resolution.doc](#)
[20200302_FY2021_citybudget_FINAL\(1\).pdf](#)
[20200115_FY2021 Recommended Budget Transmittal Letter FINAL.pdf](#)
[BgtdfsFY21.xlsx](#)
[20200121_FY2021 Budget Notes FINAL.pdf](#)

F. Consider a resolution adopting the city of Oskaloosa Capital Improvement Plan, Fiscal Years 2021 through 2025. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Director

Documents:

[20200302_CIP CC Comm.docx](#)
[20200302_Adopt CIP FY21-25 Resolution.doc](#)
[20200302_CIP Condensed FY21-25.pdf](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

Documents:

[Report on Items from City Staff Comm.docx](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[Council Information Comm.pdf](#)

9. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at 24 hour prior to the meeting at 641.673.9431.