



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with the State Public Health Emergency Declaration issued by the Governor of the State of Iowa.

For those participating electronically and wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment via Zoom please use the "Raise Your Hand" function or dial star 9 (*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

Join Zoom Meeting

<https://us02web.zoom.us/j/81184985622?pwd=QysvM1JQSnB1YTlVFiYkNlMlI2ZEdlZz09>

Meeting ID: 811 8498 5622
Passcode: 405135
Call in: 312 626 6799 US (Chicago)

Call to Order and Roll Call - Monday, March 1, 2021, 6:00 P.M.

- 1. Invocation**
- 2. Pledge of Allegiance is temporarily suspended**
- 3. Roll Call**

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottosson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be

properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment please use the "Raise Your Hand" function for those joining virtually or dial star 9 (*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. March 1, 2021 City Council Agenda
2. February 16, 2021 City Council Regular Meeting Minutes

Documents:

[City Council Minutes February 16 2021.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20210201 Airport Commission Meeting Minutes.pdf](#)
[MIN 20210126 Board of Adjustment Meeting Minutes.pdf](#)

C. Consider payment of claims for February 2021. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210301 Claims List.docx](#)
[MANUAL CHECK REPORT 02182021.pdf](#)
[COUNCIL CLAIMS LIST 02192021.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210301 Liquor Licenses.docx](#)
[Liquor Licenses 03012021.pdf](#)

E. Consider a resolution granting prior approval of applications for Industrial Tax Abatement for value added in the Urban Revitalization area at 2383 Highway 23 and 2905 South 33rd Street. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210301 DFS Prior Approval Tax Abatement.docx](#)
[RES_20210301 DFS Prior Approval Tax Abatement.doc](#)
[DFS Prior Approval Tax Abatement Forms.pdf](#)

F. Consider a resolution amending the Oskaloosa Housing Trust Fund program plans pertaining to administration. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM 20210301 OHTF program plan amendments admin.pdf](#)
[RES 20210301 OHTF program plan amendments admin.docx](#)
[Demolition I plan revised 20210301.pdf](#)
[Demolition II plan revised 20210301.pdf](#)
[First time homebuyers plan revised 20210301.pdf](#)
[Upper Story Housing plan revised 20210301.pdf](#)

G. ----- End of Consent Agenda -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

A. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2021
- **Building Code Board of Appeals:** Two vacancies - one for a regular member and one for an ex officio member
- **Civil Service Commission:** One vacancy for a term ending March 2025
- **Historic Preservation Commission:** Two vacancies for alternate members with terms ending December 2021 and December 2023
- **Municipal Housing Agency:** Two vacancies for terms ending February 2023

B. Consider an ordinance rezoning property located at 1408 B

Avenue East from R-1 Single-Family Residential District to R-3 Multiple-Family Residential District. (Public Hearing; 1st Reading)

Who is submitting this Development Services Department
item.

Documents:

[COM CC 20210301 rez 1408 B Ave E.pdf](#)
[ORD 20210301 rez 1408 B Ave E R-3.doc](#)
[Re-Zoning Application w Letters.pdf](#)
[photos.pdf](#)
[zoning map.pdf](#)

C. Consider an ordinance to add Chapter 10.79 – Utility Vehicles (UTVs) to the Oskaloosa Municipal Code (Second Reading)

Who is submitting this Police Chief
item.

Documents:

[COM 20210301 UTV Ordinance Chapter Addition.pdf](#)
[ORD 20210301 UTV Ordinance Amended.pdf](#)

D. Consider a resolution accepting the substantial completion of the University Park Lift Station Improvement Project by R.G. Construction, LLC.

Who is submitting this Public Works Department
item.

Documents:

[COM_20210301_UP Lift Station Substantial Completion.pdf](#)
[RES_20210301_UP Lift Station Substantial Completion.docx](#)
[20210301_Letter From Gardens.pdf](#)
[20210301_Pictures.pdf](#)
[20210301_Pay App 5.pdf](#)

E. Consider a resolution authorizing the submittal of a Planning & Design Loan Application in the amount of \$2,850,000 for engineering and design of the new Wastewater Treatment Facilities.

Who is submitting this Public Works Department
item.

Documents:

[COM_20210301_SRF PD Loan App.pdf](#)
[RES_20210301_SRF PD Loan App.docx](#)

F. Consider a resolution awarding the bid for the Meadow Creek Pavement Improvements Project.

Who is submitting this item. Public Works Department

Documents:

[COM_20210119_Meadow Creek - REVISED.pdf](#)
[RES_20210119_Meadow Creek - REVISED.docx](#)
[20210301_Letter From Gardens.pdf](#)
[20210301_Notice of Award.pdf](#)

G. Consider a resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$1,950,000 General Obligation Capital Loan Notes of the City of Oskaloosa, State of Iowa (for essential corporate purposes), and providing for publication of notice thereof.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210301 PH 1,950,000 GO CLN.docx](#)
[RES_20210301 Resolution Fixing Date of Hearing - Oskaloosa 2021 General Obligation CLN \(01830598x7F7E1\).docx](#)
[Oskaloosa \(107\) - PDF Executed Letter of Instruction 2021 GO CLN \(01835002x7F7E1\).pdf](#)

H. Consider a resolution setting the time and place to conduct a public hearing on the city of Oskaloosa Capital Improvement Plan for Fiscal Years 2022 through 2026.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210301_Schedule PH CIP.docx](#)
[RES_20210301_Schedule PH CIP.doc](#)
[FY 2022 CIP Summary.pdf](#)

I. Consider a resolution adopting the proposed FY2021 budget amendment and the proposed FY2022 budget and setting date for public hearing.

Who is submitting this item. City Clerk/Finance Department

Documents:

COM_20210301 Schedule PH Budget Amendment and Budget CC
Comm.docx
RES_20100301 Schedule PH Budget Amendment and Budget
Resolution.doc
Tax Levy Cert.pdf
4 20210119 FY2022 Recommended Budget Transmittal Letter
FINAL.pdf

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

9. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.