



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - February 18, 6:00 P.M.

1. Invocation: Gateway Church of the Nazarene

2. Pledge of Allegiance

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottoson, _____ Walling, _____ Yates

Documents:

[Items 1 - 3 Comm.docx](#)

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[Community Comments Comm.docx](#)

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

Documents:

[Adoption of Consent Agenda Comm.pdf](#)

A. Consider approval of Council Agenda and Minutes, subject to corrections. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[City Comm Agenda and Minutes.docx](#)
[20200203_City Council Minutes.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[COM 20200218 Board and Commission Minutes.pdf](#)
[a\) 20200203 Airport Commission Meeting Minutes.pdf](#)
[b\) 20200206 Housing Trust Fund Committee Meeting Minutes.pdf](#)
[c\) 20200204 Planning and Zoning Commission Meeting Minutes.pdf](#)

C. Consider a motion to receive and file financial reports for January 2020. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[20200218_Financial Reports CC Comm.docx](#)
[20200218 Oskaloosa IA Treasurers Report January 2020.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[20200218_Liquor License CC Comm.docx](#)
[20200218_Liquor License Applications.pdf](#)

E. Consider a motion appointing representatives to the Municipal Housing Agency (Consent Agenda)

Who is submitting this item. City Manager's Office

Documents:

[COM 20200218 Board and Committee Appointments.docx.pdf](#)
[Collins, Michael Municipal Housing 2020.pdf](#)
[Montavon, Matt Municipal Housing 2020.pdf](#)
[Rice, Jenifer Municipal Housing 2020.pdf](#)

F. Approval of Change Order 2, Change Order 3, and Pay Application No. 2 to Pro-Line Building Company of Iowa for the Edmundson Golf Pro Shop Renovation Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[20200218 Edmundson Golf Pro Shop Renovation Pay App 2 COMM.docx](#)
[20200218 Signed Pay App No. 2.pdf](#)
[20200218 Change Order 2.pdf](#)
[20200218 Change Order 3.pdf](#)

G. Consider approval of payments totaling \$28,924.78 for work completed on the Facade Improvement Project Phase II. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[20200218 CC COM Facade Jan 2020 Payment.pdf](#)
[Curtis invoice Jan 2020 Oskaloosa Facade Phase II.pdf](#)
[18DTR003 - Draw 15 - Invoice.pdf](#)
[18DTR003 - Draw 15 - Balance Sheet.pdf](#)
[Progress Report 12 - 202002.pdf](#)

H. Consider a resolution for setting the date for a public hearing on plans, specifications, form of contract, cost estimate, and setting bid opening date for the Early Childhood Education and Recreation Center Project. (Consent Agenda)

Who is submitting this item. City Manager's Office

Documents:

[COM 20200218_Set Public Hearing Date Early Childhood Education and Recreation Center Project.docx](#)
[RES 20200218_Set Public Hearing Date Recreation and Early Childhood Education Center Project.docx](#)
[200108_Oskaloosa ECERC Illustrative Context Map.pdf](#)
[Design Short.pdf](#)
[Form of Contract Short.pdf](#)

00 10 01_notice_of_bid_letting_public.docx
00 10 05_notice_of_hearing.docx
00 40 00_bid_form.docx

I. Consider a resolution setting a public hearing to rezone property located at 2005 Suffolk Road. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

20200218 CC COMM set hearing rezone 2005 Suffolk Rd.pdf
20200218 CC RES set hearing rezone 2005 Suffolk Rd.doc
Rezone application w letter of hardship for 2005 Suffolk.pdf
zoning and location map.pdf

J. Consider a resolution setting a date for a public hearing to annex property located at 2314 Highway 23. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

20200218 CC COM annex 2314 Hwy 23.pdf
20200218 CC RES set hearing annex 2314 Hwy 23.docx
annexation application FINAL 1-29-2020.pdf
11-26-2019 Annexation Location Map.pdf
11-26-2019 Annexation Map.pdf
11-26-2019 Annexation Zoning Map.pdf

K. Consider a resolution authorizing submittal of a grant application to the MCCF for improvements to the stone stairs at Edmundson Park. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

COM 20200218_MCCF Grant Application Edmundson Park Stone
Work.docx
20200218 MCCF Grant RES.docx
20200218 Location Map.pdf
20200218 PicturesEdmundson Park.docx

L. Consider a resolution approving the submission of a grant application to Mahaska County Community Foundation for purchasing equipment at the Edmundson Park. (Consent Agenda)

Who is submitting this Public Works Department item.

Documents:

[COM 20200218_MCCF Grant Application Park Equipment.docx](#)
[20200218_MCCF Grant_RES.docx](#)
[20200218_MCCF Bench and Table Location Map.pdf](#)

M. Consider a resolution authorizing the Oskaloosa Fire Dept to submit a grant application to Mahaska County Community Foundation (Consent Agenda)

Who is submitting this Fire Department item.

Documents:

[COM 20200218_MCCF Grant Application Fire Equipment.docx](#)
[RES 20200218 Fire Dept MCCF Grant.doc](#)

N. Consider a resolution authorizing a contract with L.A. Lawncare for the purpose of mowing and trimming services for city facilities and properties.

Who is submitting this Public Works Department item.

Documents:

[COM 20200218_Mowing Contract 2.0.docx](#)
[20200218_Mowing Contract_RES1.docx](#)
[20200218_Mowing bid tabulation results.pdf](#)
[20200218_Mowing Contract.pdf](#)
[20200218_Mowing Location Map.pdf](#)

O. ----- End of Consent Agenda -----

6. Regular Agenda

The following agenda items require specific action by the City Council.

Documents:

[Regular Agenda Comm.docx](#)

A. Discuss the status of funded activities for the Oskaloosa Façade Improvements Project Phase 2 (Public Hearing)

Who is submitting this Development Services Department item.

Documents:

[20200218 CC COM SOFA hearing phase 2.pdf](#)

B. Consider a resolution for levying a special assessment for nuisance abatement at 322 North C Street (Public Hearing)

Who is submitting this Fire Department
item.

Documents:

[COM 20200218 Nuisance Abatement 322 North C Street.docx](#)
[RES 20200218 Nuisance Abatement 322 North C Street.docx](#)
[20191015 Invoice Edgar Property 322 North C Street.pdf](#)
[20191015 Abatement Letter Edgar Property 322 North C Street.pdf](#)
[20200213 Assessment Schedule 322 North C Street.docx](#)
[Photo Documentation 322 North C Street.pdf](#)

C. Consider a resolution accepting the bid and approving conveyance of city owned property at 321 North E Street to Classic Living, LLC for \$1,500. (Public Hearing)

Who is submitting this Development Services Department
item.

Documents:

[20200218 COMM 321 North E Street Disposition.pdf](#)
[Bid from Classic Living LLC.pdf](#)
[20200218 RES sale of 321 N E St.docx](#)
[pictures of 321 North E St.pdf](#)

D. Consider a resolution approving FY2021 Maximum Property Tax Dollars. (PUBLIC HEARING)

Who is submitting this City Clerk/Finance Director
item.

Documents:

[20200218_Max Prop Tax Dollars CC Comm..docx](#)
[20200218_Maximum Tax Dollars Resolution.doc](#)
[Maximum Property Tax Dollars Hearing.pdf](#)

E. Consider a resolution adopting the proposed FY2020 budget amendment and the proposed FY2021 budget and setting date for public hearing.

Who is submitting this City Clerk/Finance Director
item.

Documents:

[20200218_Schedule PH Budget Amendment and Budget CC Comm.docx](#)

[20200218_Schedule PH Budget Amendment and Budget Resolution.doc](#)
[20200218_Tax Levy FY2021.pdf](#)
[20200115_FY2021 Recommended Budget Transmittal Letter FINAL.pdf](#)

F. Consider a resolution setting the time and place to conduct a public hearing on the city of Oskaloosa Capital Improvement Plan for Fiscal Years 2021 through 2025.

Who is submitting this item. City Clerk/Finance Director

Documents:

[20200218_Schedule PH CIP City Comm.docx](#)
[20200218_Schedule PH CIP Resolution.doc](#)
[20200218_CIP Condensed FY20-25.pdf](#)

G. Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the Phase 1 of 6th Street Curb and Gutter Replacement Project. (Public Hearing)

Who is submitting this item. Public Works Department

Documents:

[20200218_S 6th Public Hearing_COMM.docx](#)
[20200218_S 6th_RES.docx](#)
[20200218 6th Street Phase 1 Plans.pdf](#)
[20200218 Specifications Short Version.pdf](#)
[20200218 Engineers Estimate.pdf](#)

H. Consider a resolution awarding the contract to TK Concrete, Inc. for Phase 1 of the 6th Street Curb and Gutter Replacement Project.

Who is submitting this item. Public Works Department

Documents:

[20200218_6th Street Award_COMM1.docx](#)
[20200218_6th Street Award_RES.docx](#)
[20200218 Bid Tablulation.pdf](#)
[20200218 Notice of Award.docx](#)

I. Consider a resolution approving the plans, specifications, form of contract, and estimated cost for Division 1 of the Phase 3 Sanitary Sewer System Improvements Project.

Who is submitting this item. Public Works Department

Documents:

[20200218_Ph 3 Div 1 Public Hearing_COMM.docx](#)
[20200218_Ph 3 Div 1 Public Hearing_RES.docx](#)
[20200106 Phase 3 Location Map Div 1 Rebid 2 REDUCED.pdf](#)
[20200106 Engineers Estimate .pdf](#)
[20200106 Construction Plans REDUCED 2.pdf](#)

J. Consider a resolution rejecting the bid for Project 1.1 of Division 1 of the Phase 3 Sanitary Sewer System Improvements Project.

Who is submitting this item. Public Works Department

Documents:

[20200218_Ph 3 Div 1 Bid_COMM.docx](#)
[20200218_Ph 3 Div 1 Bid RES.docx](#)
[20200218_Letter from Gardens.pdf](#)
[20200218_Bid Tabulation.pdf](#)

K. Consider an ordinance rezoning property located at 418 High Avenue East (2nd Reading)

Who is submitting this item. Development Services Department

Documents:

[20200218 CC COM2 rezone 418 High Ave E.pdf zoning map.pdf](#)
[20200218 CC ORD2 rezone 418 High Ave E.doc](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

Documents:

[Report on Items from City Staff Comm.docx](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[Council Information Comm.pdf](#)

9. Consider holding a closed session under Iowa Code Section 20.17(3) to discuss collective bargaining strategy.

Who is submitting this City Manager's Office item.

Documents:

[COM 20200218_CLOSED SESSION Collective Bargaining.docx](#)

A. Consider a resolution approving the Tentative Agreement between the city of Oskaloosa and the Oskaloosa Professional Fire Fighters, Local 636.

Who is submitting this City Manager's Office item.

Documents:

[COM 20200218_Tentative Agreement Oskaloosa Fire.docx](#)
[RES 20200218_Tentative Agreement Oskaloosa Fire.docx](#)
[2020 Tentative Agreement Fire.docx](#)

B. Consider a resolution approving the Tentative Agreement between the city of Oskaloosa and PPME Local 2003 – Police.

Who is submitting this City Manager's Office item.

Documents:

[COM 20200218_Tentative Agreement PPME Police Unit.docx](#)
[RES 20200218_Tentative Agreement PPME Police.docx](#)
[2020 Tentative Agreement PPME Police.docx](#)

C. Consider a resolution approving the Tentative Agreement between the city of Oskaloosa and PPME Local 2003 – Mixed.

Who is submitting this City Manager's Office item.

Documents:

[COM 20200218_Tentative Agreement PPME Mixed Unit.docx](#)
[RES 20200218_Tentative Agreement PPME Mixed.docx](#)
[2020 TA - PPME Mixed.docx](#)

10. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at 24 hour prior to the meeting at 641.673.9431.