



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
February 4, 2019
6:00 PM

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Michael Dotson, Assembly of God Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore, _____ Ottosson,

_____ Walling, _____ Yates.

Documents:

[20190204 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20190204 COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20190204 CONSENT AGENDA PAGE.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. January 22, 2019 Regular City Council Meeting Minutes
2. January 21, 2019 Special City Council Meeting Minutes
3. February 4, 2019 Agenda

Documents:

[20190204 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)
[CITY COUNCIL MINUTES JANUARY 22, 2019.DOC](#)
[CITY COUNCIL MINUTES JANUARY 21, 2019.DOCX](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

[20190204 BOARD AND COMMISSION MINUTES.DOCX](#)
[20190107 AIRPORT COMM MINUTES.PDF](#)
[20190123 CIVIL SERVICE MINUTES.PDF](#)
[HPC MINUTES 1-18-19.DOCX](#)

C. Consider payment of claims for January 2019.

Who is submitting this item. City Clerk/Finance Director

Documents:

[CITY COMM CLAIMS.DOCX](#)
[MANUAL CHECK REPORT 01232019_.PDF](#)
[COUNCIL CLAIMS LIST 01252019.PDF](#)

D. Consider approval of a renewal application for a Class C Liquor License with Outdoor Service and Sunday Sales for Rock Island Tap LLC dba Rock Island Tap, 206 Rock Island Avenue.

Who is submitting this item. City Clerk/Finance Director

Documents:

[CITY COMM ROCK ISLAND TAP 02042019.DOCX](#)

E. Consider approval of a renewal application for a Class C Liquor License with Sunday Sales for The Klubhouse LLC dba The Klubhouse LLC, 607 High Avenue West.

Who is submitting this item. City Clerk/Finance Director

Documents:

[CITY COMM KLUBHOUSE 02052018.DOCX](#)

F. Consider approval of Pay Application No. 9 the amount of \$28,705.10 to Visu-Sewer, Inc. for Division 2 of the Phase 2 Sanitary Sewer System Improvements Project.

Who is submitting this item. Public Works Department

Documents:

[PHASE 2 SANITARY SEWER PROJECTS DIV 2 PAY APP NO 9 EXPLANATION.DOCX](#)
[PAY APP 9.PDF](#)

G. Consider approval of Pay Application No. 4 in the amount of \$159,607.05 to TK Concrete, Inc. for Division 1 of the Phase 2 Sanitary Sewer System Improvements Project.

Who is submitting this item. Public Works Department

Documents:

[PHASE 2 SANITARY SEWER PROJECTS DIV 1 PAY APP NO 4 EXPLANATION.DOCX](#)
[PAY APPLICATION 4.PDF](#)

H. Consider a resolution approving applications for residential tax abatement for value added in the urban revitalization area.

Who is submitting this item. City Clerk/Finance Director

Documents:

[CITY COMM TAX ABATEMENT.DOCX](#)
[RESIDENTIAL TAX ABATEMENT RESOLUTION.DOC](#)
[EXHIBIT A-TAX ABATEMENT 2019.PDF](#)

I. Consider a resolution setting the time and place to conduct a public hearing on the city of Oskaloosa Capital Improvement Plan for Fiscal Years 2020 through 2024.

Who is submitting this City Clerk/Finance Director item.

Documents:

[CITY COMM PH CIP \(1\).DOCX](#)
[RESOLUTION - PUBLIC HEARING CIP 02042019.DOC](#)
[CIP CONDENSED FY 2019 - FY 2024PDF.PDF](#)

J. ----- END OF CONSENT AGENDA -----

6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Board of Adjustment – One vacancy to fill upon appointment for a term that ends December 31, 2020. This is a five member board that meets as needed. (4 males and 0 females currently serve with 1 vacancy).
- Building Code Board of Appeals - One vacancy for an ex officio member to serve at the pleasure of the Mayor. This is a five member board with two ex officio members that meets as needed. (5 males and 1 female currently serve with 1 vacancy for an ex officio member)
- Historic Preservation Commission – One vacancy for an alternate member for a three year term. This is a seven member board with two alternate members that meets as needed. (6 males and 2 females currently serve with one vacancy for an alternate member)
- Municipal Housing Agency – Two vacancies for two year terms that begin March 1, 2019 and end February 28, 2021. This is a five member board that meets quarterly. (2 males and 2 females currently serve with 1 vacancy).
- Planning and Zoning Commission - One vacancy to fill upon appointment for an unexpired term that ends April 30, 2020; and three vacancies for five year terms that begin May 1, 2019 and end April 30, 2024. This is a seven member board that typically meets the second Tuesday of the month. (4 males and 2 females currently serve with 1 vacancy)

Documents:

[20190204 BOARD AND COMMISSION VACANCIES BURST.DOCX \(2\)_1.DOCX](#)

7. Regular Agenda

Documents:

[20190204 REGULAR AGENDA BURST.DOCX](#)

A. Consider request from the Mahaska Community Recreation Foundation to present the MCRF Annual Report.

Who is submitting this City Manager Department item.

Documents:

B. Consider an ordinance amending Oskaloosa Municipal Code Title 17, “ZONING”, by adding a new Chapter 17.38 entitled “Building Materials and Design Standards”. (PUBLIC HEARING) 1st Reading

Who is submitting this item. Development Services Department

Documents:

2-4-19 CC COMMUNICATION BUILDING STANDARDS ORD.DOC
ORDINANCE BUILDING STANDARDS PZ REVISED 1-22-18.DOCX

C. Consider an ordinance amending Chapter 10.48 of the Oskaloosa Municipal Code for two (2) fifteen-minute parking stalls on High Avenue West – 2nd Reading.

Who is submitting this item. Public Works Department

Documents:

EXPLANATION HIGH AVE W PARKING RESTRICTION (1).DOCX
HIGH AVENUE WEST SHORT TERM PARKING ORDINANCE.DOCX
MAP SHORT TERM PARKING HIGH AVE WEST.PDF
SURVEY RESPONSES.PDF

D. Consider a resolution adopting the proposed 2018-2019 budget amendment and the proposed 2019-2020 budget and setting date for public hearing.

Who is submitting this item. City Clerk/Finance Director

Documents:

CITY COMM PROPOSED BUDGET (2).DOCX
BUDGET PH RES.DOC
FY20CITYBUDGET_2 (1).PDF
FY2020 BUDGET TRANSMITTAL LETTER FINAL.PDF

E. Consider a resolution for scheduling the date for a public hearing and authorizing to receive and open bids for the Phase 3 Sanitary Sewer System Improvements Project.

Who is submitting this item. Public Works Department

Documents:

EXPLANATION PHASE 3 SANITARY SEWER IMPROVEMENTS
PROJECT VER 1.DOCX
RESOLUTION PHASE 3 SANITARY SEWER IMPROVEMENTS
PROJECT.DOCX
PHASE 3 LOCATION MAP OVERVIEW - REDUCED.PDF
ENGINEERS OPINION OF PROBABLE COST PHASE 3.PDF
04A NOTICE OF PUBLIC HEARING.PDF
04 NOTICE TO BIDDERS.PDF
PHASE 3 PRELIMINARY PLANS REDUCED SIZE1.PDF

8. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.

- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[20190204 REPORTS FROM STAFF BURST.DOCX](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[20190204 CITY COUNCIL INFORMATION BURST.DOCX](#)

10. Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with counsel on a matter presently in litigation or in which litigation is imminent where disclosure would be likely to prejudice or disadvantage the city's position.

Who is submitting this City Manager Department
item.

Documents:

[CLOSED SESSION RE LITIGATION \(1\).DOCX](#)

11. Consider a motion to take action on a matter that is presently in litigation or in which litigation is imminent.

Who is submitting this City Manager Department
item.

Documents:

[OPEN SESSION ITEM LITIGATION_1 \(1\).DOCX](#)

12. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.