



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - February 3, 2020, 6:00 P.M.**

**1. Invocation: First Assembly of God Church**

**2. Pledge of Allegiance**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:  
\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Drost, \_\_\_\_\_ Moore  
\_\_\_\_\_ Ottoson, \_\_\_\_\_ Walling, \_\_\_\_\_ Yates

Documents:

[Items 1 - 3 Comm.docx](#)

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[Community Comments Comm.docx](#)

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

Documents:

[Adoption of Consent Agenda Comm.pdf](#)

**A. Consider approval of Council Agenda and Minutes, subject to corrections. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[City Comm Agenda and Minutes.docx](#)  
[City Council Minutes January 20, 2020.docx](#)  
[City Council Minutes January 21 2020.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

- a) 20200106 - Airport Commission Meeting Minutes
- b) 20200117 - Historic Preservation Commission Meeting Minutes

Who is submitting this item. City Manager's Office

Documents:

[20200203 Board and Commission Minutes Comm.pdf](#)  
[20200106 Airport Commission Meeting Minutes.pdf](#)  
[20200117 Historic Preservation Comm Meeting Minutes.pdf](#)

**C. Consider payment of claims for January 2020. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[City Comm Claims.docx](#)  
[MANUAL CHECK REPORT 01232020.pdf](#)  
[COUNCIL CLAIMS LIST 01242020.pdf](#)

**D. Consider approval of liquor license application. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[20200203\\_Liquor License City Comm.docx](#)  
[Dollar General LL.pdf](#)

**E. Pay Application No. 9 in the amount of \$186,485 to C.L. Carroll Co., Inc. for the Phase 1 Wastewater Treatment Facilities**

## **Improvements Project. (Consent Agenda)**

Who is submitting this item. Public Works Department

Documents:

[20200203 Phase 1 WWTF Improvements Pay App 9 Comm\\_1.docx](#)  
[20200203 Letter from Fox and Pay App 9.pdf](#)

### **F. Pay Application No. 12, in the amount of \$16,794.60 to Dave Schmitt Construction Co., Inc., for work completed on the D Street Reconstruction Project. (Consent Agenda)**

Who is submitting this item. Public Works Department

Documents:

[20200203\\_D Street Reconstruction Pay App 12 Comm.docx](#)  
[20200203 D St Letter From Gardens and Pay App 12.pdf](#)

### **G. Consider a resolution setting the time and place to conduct a public hearing on the city of Oskaloosa Maximum Property Tax Dollars. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[City Comm Maximum Property Tax Dollars.docx](#)  
[Resolution - Public Hearing FY 2021 Maximum Property Tax Dollars.doc](#)  
[Maximum Property Tax Dollars Hearing.pdf](#)

### **H. Consider a resolution approving applications for residential tax abatement for value added in the urban renewal area. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[20200203\\_Tax Abatement City Comm.docx](#)  
[20200203\\_Tax Abatement Resolution.doc](#)  
[EXHIBIT A-TAX ABATEMENT 01212020.docx](#)

### **I. Resolution affirming a contract with Josiah Updegraff to complete the improvements for the Edmundson Park – Entrance Stonework Project. (Consent Agenda)**

Who is submitting this Public Works Department  
item.

Documents:

[20200203\\_Stonework Edmundson Park COMM.docx](#)  
[20200203\\_Stonework Edmundson Park RES.docx](#)  
[20200203\\_Updegraff Contract.pdf](#)  
[20200203\\_Park Entrance Pictures.docx](#)

**J. Consider a resolution scheduling a public hearing for a Status of Funded Activities for the Downtown Facade Improvement Project Phase 2 (CONSENT AGENDA)**

Who is submitting this Development Services Department  
item.

Documents:

[20200218 CC COM SOFA hearing phase 2.pdf](#)  
[20200218 CC RES SOFA hearing phase 2.docx](#)

**K. Consider a resolution establishing a tablet use policy (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[20200203 Tablet Use Policy Comm.docx](#)  
[20200203 Tablet Use Policy Resolution.docx](#)  
[Tablet Computer Acceptable Use Guidelines.docx](#)

**L. Consider an ordinance amending Chapter 17.36, "Floodplain Management Regulations". (3rd reading) CONSENT AGENDA**

Who is submitting this Development Services Department  
item.

Documents:

[20200203 CC COMM 3 floodplain mgmt ord.pdf](#)  
[20200121 CC ORD 2 flood code.doc](#)

**M. ----- End of Consent Agenda -----**

**6. Regular Agenda**

The following agenda items require specific action by the City Council.

Documents:

[Regular Agenda Comm.docx](#)

## A. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

1. Airport Commission: One vacancy for a term ending December 31, 2021.
2. Board of Adjustment: One vacancy for a term ending December 31, 2020.
3. Building Code Board of Appeals: One vacancy for an ex officio member.
4. Civil Service Commission: One vacancy for a four-year term beginning April 1, 2020.
5. Historic Preservation Commission: One vacancy for an alternate member for a term ending December 31, 2020.
6. Housing Trust Fund Committee: One at-large vacancy for a term ending January 31, 2023.
7. Mahaska County Solid Waste Management Commission: Two vacancies for terms ending December 31, 2020.
8. Municipal Housing: Three vacancies for two-year terms that begin March 2020, and one vacancy for an unexpired term ending February 28, 2021.
9. Planning and Zoning Commission: Two vacancies for five-year terms beginning May 2020.
10. Stephen Memorial Animal Shelter: One vacancy for a term ending December 31, 2021.

Documents:

[20200203 Board and Commission Vacancies.docx](#)

## B. Consider an ordinance rezoning property located at 418 High Avenue East (Public Hearing, 1st Reading)

Who is submitting this item. Development Services Department

Documents:

[20200203 CC COM rezone 418 High Ave E.pdf](#)  
[Application.pdf](#)  
[zoning map.pdf](#)  
[20200203 CC ORD rezone 418 High Ave E.doc](#)

## C. Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570(A). (3rd reading)

Who is submitting this item. City Manager's Office

Documents:

[20200203 Sanitary Sewer Rate Adjustment 2020 3rd Reading Comm.docx](#)  
[20200120\\_Sewer User Fee Amendment 2020 Ord.docx](#)  
[Oskaloosa Sewer Cashflow Proposed Rate March 2020 8 Percent Fixed 12-27-2019.pdf](#)  
[Oskaloosa March 2020 Sewer Rates 12-27-2019.pdf](#)

## D. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This

is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

## **7. Adjournment**

**The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.**

**If you require special accommodations, please contact the city manager's office at 24 hour prior to the meeting at 641.673.9431.**