



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with the State Public Health Emergency Declaration issued by the Governor of the State of Iowa.

For those participating electronically and wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment via Zoom please use the "Raise Your Hand" function or dial star 9 (\*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85065716091?pwd=M2hhNEJBKzRRV1Npb1JLbGI2bjBBUT09>

Meeting ID: 850 6571 6091  
Passcode: 385629  
Call in: 312 626 6799 US (Chicago)

**Call to Order and Roll Call - Monday, February 1, 2021, 6:00 P.M.**

1. **Invocation**
2. **Pledge of Allegiance is temporarily suspended**
3. **Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:  
\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Drost, \_\_\_\_\_ Moore  
\_\_\_\_\_ Ottosson, \_\_\_\_\_ Walling, \_\_\_\_\_ Yates

4. **Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment please use the "Raise Your Hand" function for those joining virtually or dial star 9 (\*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. February 1, 2021 City Council Agenda
2. January 19, 2021 City Council Regular Meeting Minutes
3. January 18, 2021 City Council Special Meeting Minutes

Documents:

[City Council Minutes January 19 2021.docx](#)  
[City Council Minutes January 18, 2021.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20210104 Airport Commission Meeting Minutes.pdf](#)  
[MIN 20200115 Historic Preservation Commission.pdf](#)

**C. Consider payment of claims for January 2021. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210201 Claims List.docx](#)  
[MANUAL CHECK REPORT 01212021.pdf](#)  
[COUNCIL CLAIMS LIST 01222021.pdf](#)

**D. Consider approval of liquor license applications. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM\\_20210201 Liquor Licenses.docx](#)  
[Liquor licenses 02012021.pdf](#)

**E. Consider approval of Pay Application No. 1 in the amount of \$49,352.50 to Jetco, Inc. Northeast Wastewater Treatment Facility Electrical Improvements Project. (Consent Agenda)**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20210201\\_Phase\\_2\\_NE\\_WWTF\\_Pay App 1.pdf](#)  
[20210201\\_Pay App 1.pdf](#)  
[NE WWTF Signed Application for Payment No. 1.pdf](#)

**F. Consider approval of Pay Application No. 1 in the amount of \$41,325 to Jetco, Inc. and Change Order No. 2 for the Southwest Wastewater Treatment Facility Electrical Improvements Project. (Consent Agenda)**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20210201\\_Phase\\_2\\_SW\\_WWTF\\_Pay App 1.pdf](#)  
[20210201\\_Pay App 1.pdf](#)  
[20210201\\_Change Order No 1.pdf](#)  
[20210201\\_FOX Letter and Change Order No 2.pdf](#)  
[SW WWTF Signed Application for Payment No. 1.pdf](#)

**G. Consider approval of Pay Application No. 14-Final, in the amount of \$13,205.40 (Retainage) to Dave Schmitt Construction Co., Inc., and Change Order No. 7 to reflect final quantity adjustments for the D Street Reconstruction Project. (Consent Agenda)**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20210201\\_D Street Reconstruction Pay App 14-Final.pdf](#)  
[20210201 Pay App 14 - Final.pdf](#)  
[20210201 Change Order 7.pdf](#)

**H. Consider a motion appointing a representative to the Stephen Memorial Animal Shelter Board (Consent Agenda)**

Who is submitting this item. City Manager's Office

Documents:

[COM 20210201 Stephen Memorial Animal Shelter Appt.docx](#)  
[Ottosson John SMAS Jan 2021.pdf](#)

**I. Consider a resolution approving an amendment to the construction contract for the Early Childhood Education and Recreation Center Project (Consent Agenda)**

Who is submitting this item. City Manager's Office

Documents:

[COM 20210201 Rochon to Graphite Name Change.docx](#)  
[RES 20210201 Rochon to Graphite Name Change.docx](#)  
[AIA A101\\_Amendment No 1\\_01-15-2021 Signed.pdf](#)

**J. Consider a resolution approving an application for Industrial Tax Abatement for value added in the Urban Revitalization Area. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210201 Industrial Tax Abatement.docx](#)  
[RES 20210201 Industrial Tax Abatement.doc](#)  
[EXHIBIT A-Industrial Tax Abatement 01212021.docx](#)

**K. Consider a resolution approving applications for residential tax abatement for value added in the urban revitalization area. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM\\_20210201 Residential Tax Abatement.docx](#)  
[RES\\_20210201 Residential Tax Abatement Resolution.doc](#)  
[EXHIBIT A-TAX ABATEMENT 01212021.docx](#)

**L. Consider a resolution setting the time and place to conduct a public hearing on the city of Oskaloosa Maximum Property Tax Dollars for Fiscal Year 2022. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210201 Schedule PH Max Tax Levy.docx](#)  
[RES\\_20210201 Schedule PH for Max Property Tax Dollars FY22.doc](#)  
[Maximum Property Tax Notice.pdf](#)

**M. Consider a resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the city of certain original expenditures paid in connection with specified projects. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM\\_20210201 Reimbursement Resolution.docx](#)  
[RES\\_20210201 Oskaloosa - reimbursement resolution.docx](#)

**N. Consider a resolution for setting the date for a public hearing on plans and specifications and authorizing the advertisement of bids for the 5th Avenue West & South F Street Sewer & Water Improvements Project. (Consent Agenda)**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20210201\\_5th and F Sanitary.pdf](#)  
[RES\\_20210201\\_5th and F Sanitary.docx](#)  
[20210201\\_Location Map.pdf](#)  
[20210201\\_Cons Plans 3020368 PRELIM 1-27-2021 REDUCED.pdf](#)  
[20210201\\_Preliminary Spec REDUCED.pdf](#)  
[20210201\\_Engineers Opinion of Probable Cost 3020368 1-27-21.pdf](#)  
[20210201\\_04A Notice of Public Hearing.pdf](#)  
[20210201\\_04 Notice To Bidders.pdf](#)

**O. Consider a resolution accepting an electric vehicle site easement for property located at 110 South D Street. (Consent Agenda)**

Who is submitting this item. Public Works Department

Documents:

[COM 20210201 EVSE easement.pdf](#)  
[RES 20210201 EV site easement.docx](#)  
[EV Station Easement - Oskaloosa HyVee-updated.pdf](#)

**P. ----- End of Consent Agenda -----**

**6. Regular Agenda**

The following agenda items require specific action by the City Council:

**A. Announcement of Vacancies**

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2021
- **Building Code Board of Appeals:** Two vacancies - one for a regular member and one for an ex officio member
- **Civil Service Commission:** One vacancy for a term ending March 2025
- **Historic Preservation Commission:** Two vacancies for alternate members with terms ending December 2021 and December 2023
- **Municipal Housing Agency:** Two vacancies for terms ending February 2023

**B. Consider a resolution for dissolution of the Stephen Memorial Animal Shelter Commission 28 E Agreement.**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210201 Stephen Memorial Animal Shelter 28E Agreement.docx](#)  
[RES 20210201 Stephen Memorial Animal Shelter 28E Dissolution.docx](#)  
[Stephen Memorial Animal Shelter 19920504.pdf](#)  
[SMAS Animal Services Agreement - City and County \(Jan 2021\) DRAFT.pdf](#)  
[SMAS Future Operating Structure 20210121.pdf](#)

**C. Consider a resolution accepting the completion of the D Street Reconstruction Project by Dave Schmitt Construction Co., Inc.**

Who is submitting this Public Works Department  
item.

Documents:

[COM\\_20210201\\_D Street Project completion.pdf](#)  
[RES\\_20210201\\_D Street Project completion.docx](#)  
[20210201 Statement of Completion.pdf](#)  
[20210201\\_D Street Before and After Pics.pdf](#)

**D. Consider an ordinance amending Chapter 12.04, "STREET NAMES", of the Oskaloosa Municipal Code pertaining to the naming of a new street. (First Reading)**

Who is submitting this Public Works Department  
item.

Documents:

[COM 20210201 Partnership Ave street name 1st rdg.pdf](#)  
[ORD 20210201 Partnership Ave new street.doc](#)  
[Site Plan 11-25-2019 markup.pdf](#)

**E. Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570(A). (Second reading)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210201 Sanitary Sewer Rate Adjustment Second Reading.docx](#)  
[ORD 20210119 Sewer User Fee Amendment 2021.docx](#)  
[Sewer Cashflow 2020 Final - Copy.pdf](#)

**7. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

**8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

**9. Consider holding a closed session under Iowa Code Section 21.5(1)(j) to discuss the sale of particular real estate only where premature disclosure could be reasonably expected to reduce the price the governmental body would receive for that property.**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210201 CLOSED SESSION Land Sale.docx](#)

**10. Consider a motion to take action on any item discussed in Closed Session after the Closed Session.**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210201 Open Session Action.docx](#)

**11. Adjournment**

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.