

SOUTH CENTRAL REGIONAL AIRPORT AGENCY

Meeting of the Board

January 27, 2021 – 6:00 p.m.

Pella City Hall

825 Broadway Street, Pella, IA 50219

Due to the COVID-19 pandemic, this meeting will be held electronically.

To join the meeting, dial 720.650.5050 and enter access code 962-389-622 #

Those attending via phone will have the ability to provide verbal comments during the call to the public.

To minimize disruptions, we ask that you keep your telephone on mute until the time you intend to speak.

Agenda

1. Call to Order.
2. Call to the public (limited to 3 minutes per person).
3. Approval of Minutes from October 28, 2020.
4. Motion to go into closed session under Code of Iowa; Chapter 21 Section 5 sub paragraph 1. j. To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.
5. Action may be taken on any item discussed in closed session after the closed session.
6. Staff and committee updates:
 - a. Review of SCRAA financial statement.
7. The next meeting is scheduled for February 24, 2021 at 6:00 p.m.
8. Adjourn.

South Central Regional Airport Agency

Meeting Minutes

Wednesday, October 28, 2020

Committee members present: David Barnes, Jim Hansen (via phone), John Bandstra (via phone), Pamela Blomgren (via phone), Kevin Gaul (via phone), Sid Pinney (via phone). Absent: none.

SCRAA staff present: Mike Schrock, Oskaloosa City Manager (via phone); Mike Nardini, Pella City Administrator; Amy Beattie, SCRAA Legal Counsel (via phone); Jerry Searle, HDR Engineering (via phone); Mandy Smith, Pella City Clerk.

Meeting called to order by Chairman Barnes at 6:00 p.m. in the Pella City Hall, 825 Broadway Street, Pella, Iowa. Due to heightened public health risks associated with the COVID-19 pandemic, accommodations were made to broadcast this meeting via conference call. Three members of the general public attended the conference call.

Chairman Barnes opened the call to the public. No comments were received.

It was moved by Blomgren, seconded by Hansen, to approve the July 28, 2020 minutes. Motion carried 6-0.

It was moved by Blomgren, seconded by Gaul to approve Resolution No. 52 Authorizing the Execution of a Land Lease with Robert DeRooi. Motion carried 6-0.

It was moved by Blomgren, seconded by Gaul to approve Resolution No. 53 Authorizing the Execution of a Land Lease with Hilltop Ag Production, Inc. Motion carried 6-0.

The committee reviewed the September 2020 SCRAA check register; no formal action was taken. Check registers will be provided as part of the SCRAA agenda and packet on a quarterly basis.

At 6:17 p.m., it was moved by Pinney, seconded by Blomgren, to enter into closed session under Code of Iowa; Chapter 21 Section 5 sub paragraph 1. c. to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion carried 5 (Pinney, Blomgren, Gaul, Barnes, Hansen) – 1 (Bandstra).

It was moved by Pinney, seconded by Blomgren, to exit the closed session. Motion carried 5 (Pinney, Blomgren, Gaul, Barnes, Hansen) – 0. Bandstra was not in attendance during the closed session.

SCRAA back into open session at 7:23 p.m.

Hansen exited the meeting at 7:23 p.m.

The time and date for the next meeting is yet to be determined due to the regular meeting falling the evening prior to the Thanksgiving holiday.

The meeting adjourned at 7:26 p.m.

Minutes prepared by Mandy Smith

ITEM NO: 6-a

SUBJECT: Review of financial statement

DATE: January 27, 2021

BACKGROUND:

The purpose of this agenda item is to review the financial statement which is included as a memo attachment.

ATTACHMENTS: Financial statement

REPORT PREPARED BY: Staff

RECOMMENDED ACTION: None

2021 SCRAA Operating - Financial Statement

Operating Reimbursements		Budget	Year-to-Date	Remaining
Pella	\$	13,890	\$ 2,493	\$ 11,397
Oskaloosa		9,260	1,662	7,598
Total Operating Reimbursements	\$	23,150	\$ 4,155	\$ 18,995

Expense		Budget	Year to Date	Year to Date
Audit	\$	5,025	\$ 100	\$ 4,925
Insurance		5,000		5,000
Travel		3,775		3,775
Website Maintenance		750	425	325
Training/Conferences		1,600		1,600
Legal Fees		7,000	3,630	3,370
Total Expense	\$	23,150	\$ 4,155	\$ 18,995

Net Operating Inc/(Exp)	\$	-	\$ -	\$ -
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<u>Check Issue Date</u>	<u>Payee</u>	<u>Invoice GL Account</u>	<u>Description</u>	<u>Check Amount</u>
Audit Fee				
	8/17/2020 OFFICE OF AUIDTOR OF STATE	141.5.05.2200.6401		\$ 100.00
				<hr/> \$ 100.00
Professional Services				
	11/30/2020 NEAPOLITAN LABS LLC	141.5.05.2200.6405		\$ 425.00
				<hr/> \$ 425.00
Legal Expense				
	7/25/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	141.5.05.2200.6414		\$ 1,215.00
	8/25/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	141.5.05.2200.6414		660.00
	9/25/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	141.5.05.2200.6414		690.00
	10/25/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	141.5.05.2200.6414		600.00
	12/25/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	141.5.05.2200.6414		465.00
				<hr/> \$ 3,630.00
Engineering/Planning				
	7/29/2020 MAHASKA COUNTY RECORDER	241.5.05.7240.6730		1,874.29
	7/29/2020 MAHASKA COUNTY RECORDER	241.5.05.7240.6730		1,087.80
	9/8/2020 MAHASKA COUNTY RECORDER	241.5.05.7240.6730		145.00
	9/9/2020 HDR ENGINEERING INC	241.5.05.7240.6730		4,779.91
	9/9/2020 HDR ENGINEERING INC	241.5.05.7240.6730		17,735.87
	9/9/2020 HDR ENGINEERING INC	241.5.05.7240.6730		1,975.64
	9/9/2020 HDR ENGINEERING INC	241.5.05.7240.6730		3,000.00
	9/17/2020 HDR ENGINEERING INC	241.5.05.7240.6730		5,571.90
	9/17/2020 HDR ENGINEERING INC	241.5.05.7240.6730		1,462.90
	9/17/2020 HDR ENGINEERING INC	241.5.05.7240.6730		4,225.57
	9/17/2020 HDR ENGINEERING INC	241.5.05.7240.6730		3,554.45
	9/17/2020 HDR ENGINEERING INC	241.5.05.7240.6730		1,300.00
	9/30/2020 HDR ENGINEERING INC	241.5.05.7240.6730		1,449.35
	9/30/2020 HDR ENGINEERING INC	241.5.05.7240.6730		2,270.84
	9/30/2020 HDR ENGINEERING INC	241.5.05.7240.6730		6,297.57
	10/22/2020 MAHASKA TITLE-JOHNSON ABSTRACT CO	241.5.05.7240.6730		470.00
	10/25/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	241.5.05.7240.6730		2,256.25
	11/2/2020 BRICK GENTRY WIRE TRANSFER FEE	241.5.05.7240.6730		15.00
	11/3/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	241.5.05.7240.6730		1,800.00
	11/3/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	241.5.05.7240.6730		878,346.50
	11/3/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	241.5.05.7240.6730		476,311.54
	11/2/2020 HDR ENGINEERING INC	241.5.05.7240.6730		5,599.74
	11/2/2020 HDR ENGINEERING INC	241.5.05.7240.6730		4,936.71
	11/2/2020 HDR ENGINEERING INC	241.5.05.7240.6730		788.73
	11/25/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	241.5.05.7240.6730		1,893.25
	12/1/2020 HDR ENGINEERING INC	241.5.05.7240.6730		1,486.37

12/1/2020 HDR ENGINEERING INC	241.5.05.7240.6730		2,151.76
12/31/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	241.5.05.7240.6730		884,094.15
12/31/2020 BRICK GENTRY BOWER SWARTZ & LEVIS PC	241.5.05.7240.6730		479,314.54
12/31/2020 RECLASS BRICK GENTRY #336082	241.5.05.7240.6730		1,455.00
12/31/2020 BRICK GENTRY WIRE FEE	241.5.05.7240.6730		15.00

\$ 2,797,665.63

Engineering/Planning

7/25/2019 MAHASKA COUNT TREASURER	241.5.05.7240.6750	Legal Expense	\$ 1,780.00
12/25/2019 MAHASKA COUNT TREASURER	241.5.05.7240.6750	Legal Expense	1,490.00
12/25/2019 MAHASKA COUNT TREASURER	241.5.05.7240.6750	Legal Expense	1,450.00
2/22/2020 BRICK GENTRY	241.5.05.7240.6750	Legal Expense	2370
2/25/2020 BRICK GENTRY	241.5.05.7240.6750	Legal Expense	2,127.00
2/25/2020 HDR ENGINEERING INC	241.5.05.7240.6750	Legal Expense	7,414.21
3/25/2020 HDR ENGINEERING INC	241.5.05.7240.6750	Legal Expense	1,470.20
5/4/2020 HDR ENGINEERING INC	241.5.05.7240.6750	Legal Expense	2,416.44

\$ 20,517.85

Total **\$ 2,822,338.48**
