



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - January 21, 2020, 6:00 P.M.**

**1. Invocation: Fellowship Bible Church**

**2. Pledge of Allegiance**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:  
\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Drost, \_\_\_\_\_ Moore  
\_\_\_\_\_ Ottoson, \_\_\_\_\_ Walling, \_\_\_\_\_ Yates

Documents:

[Items 1 - 3 Comm.docx](#)

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[Community Comments Comm.docx](#)

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

Documents:

[Adoption of Consent Agenda Comm.pdf](#)

**A. Consider approval of Council Agenda and Minutes, subject to corrections. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[City Comm Agenda and Minutes.docx](#)  
[City Council Minutes January 6 2020.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[20200121 Board and Commission Minutes Comm.docx](#)  
[a\) 20191223 - Board of Adjustment Meeting Minutes.pdf](#)  
[b\) 20191230 - Library Board of Trustees Meeting Minutes.pdf](#)  
[c\) 20200107 - Planning and Zoning Commission Meeting Minutes.pdf](#)  
[d\) 20191230 - South Central Regional Airport Meeting Minutes.pdf](#)  
[e\) 20191209 - Water Board of Trustees Meeting Minutes.pdf](#)  
[f\) 20191231 - Water Dept Aging Report.PDF](#)  
[g\) 20191231 - Water Dept Balance Sheet.PDF](#)  
[h\) 20191231 - Water Dept Financial Notes.PDF](#)  
[i\) 20191231 - Water Dept Prior Year Balance Sheet.PDF](#)  
[j\) 20191231 - Water Dept Revenue and Expense Report.PDF](#)

**C. Consider a motion to receive and file financial reports for December 2019. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[City Comm Financial Reports.docx](#)  
[Oskaloosa IA Treasurers Report December 2019.pdf](#)

**D. Consider a motion to receive and file the Safety Committee report for the fourth quarter of 2019 (Consent Agenda)**

Who is submitting this item. City Manager's Office

Documents:

[20200121 Safety Committee 2019Q4 Report Comm.docx](#)  
[2019 Safety Committee Q4 Report.pdf](#)

**E. Consider approval of liquor license applications. (Consent Agenda)**

Who is submitting this City Clerk/Finance Director  
item.

Documents:

[City Comm LL 1-21-2020\\_.docx](#)  
[WalMart LL.pdf](#)  
[Rock Island Tap LL.pdf](#)  
[Mahaska Hospice Aux.pdf](#)

**F. Consider approval of payments totaling \$13,325.52 for work completed on the Facade Improvement Project Phase II. (Consent Agenda)**

Who is submitting this Development Services Department  
item.

Documents:

[20200121 CC COM Facade Dec 2019 Payment.pdf](#)  
[Curtis Arch invoice Jan 2020.pdf](#)  
[18DTR003 - Draw 14 - Invoices.pdf](#)  
[18DTR003 - Draw 14 - Balance Sheet.pdf](#)  
[Progress Report 11 - 202001.pdf](#)

**G. Pay Application No. 11 in the amount of \$6,134.55 to Dave Schmitt Construction Co., Inc. for work completed on the D Street Reconstruction Project. (Consent Agenda)**

Who is submitting this Public Works Department  
item.

Documents:

[20200121\\_D Street Reconstruction Pay App 11 COMM.docx](#)  
[20200121\\_Letter from Gardens and D Street Pay App 11.pdf](#)

**H. Consider a motion appointing a representative to the Housing Trust Fund (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[20200121 Housing Trust Fund Appointment Comm.docx](#)  
[Spoelstra Royce HTFC Sept 2019.pdf](#)

**I. Consider a motion appointing a representative to the Historic Preservation Commission (Consent Agenda)**

Who is submitting this City Manager's Office

item.

Documents:

[20200121 Historic Preservation Commission Appt Comm.docx](#)  
[Benson Cheryl HPC Jan 2020.pdf](#)

**J. Resolution approving the submission of a community catalyst grant application on behalf of Leap Development Co.**

Who is submitting this City Manager's Office  
item.

Documents:

[20200121 Leap Catalyst Grant Support Comm.docx](#)  
[20200120 Leap Catalyst Grant Resolution.docx](#)  
[Leap Development Co Community Catalyst Request Letter.pdf](#)

**K. Consider a resolution setting a public hearing for the sale of city owned property located at 321 North E Street. (Consent Agenda)**

Who is submitting this Development Services Department  
item.

Documents:

[20200121 COMM set public hearing 310 N E St.pdf](#)  
[20200121 RES set public hearing 310 N E St.docx](#)  
[Summary Report.pdf](#)  
[pictures of 321 North E St.pdf](#)

**L. Consider a resolution scheduling a public hearing to rezone property located at 418 High Avenue East (CONSENT AGENDA)**

Who is submitting this Development Services Department  
item.

Documents:

[20200121 CC COMM set hearing rezone 418 High Ave E.pdf](#)  
[20200121 CC RES set hearing rezone 418 High Ave E.doc](#)  
[Map Location.pdf](#)

**M. Consider a resolution setting a date for a public hearing for levying a special assessment for a nuisance abatement at 322 North C Street (Consent Agenda)**

Who is submitting this Fire Department  
item.

Documents:

[7521 \(2\).docx](#)  
[Schedule public hearing.docx](#)  
[Assessment schedule - 322 North C St.docx](#)

**N. ----- End of Consent Agenda -----**

**6. Regular Agenda**

The following agenda items require specific action by the City Council.

Documents:

[Regular Agenda Comm.docx](#)

**A. Mahaska Community Recreation Foundation Annual Report**

Who is submitting this City Manager's Office  
item.

Documents:

[20200121 MCRF Annual Report Comm.docx](#)  
[2019 MCRF Annual Progress Report.pdf](#)

**B. Code Enforcement 4th Quarter Report**

Who is submitting this Fire Department  
item.

Documents:

[20200121 Code Enforcement 4th Quarter Report.docx](#)  
[20190121 Code Enforcement 2019Q4 Report.pdf](#)

**C. Report and presentation on the status of contract operations for sanitary and storm sewer services provided by the Oskaloosa Municipal Water Department**

Who is submitting this City Manager's Office  
item.

Documents:

[20200121 28E Agreement OMWD Annual Review Comm.docx](#)  
[20200121 Water Dept Year-end 28E Report.pdf](#)  
[28E narrative.docx](#)

**D. Consider a resolution accepting the bid and approving the conveyance of city-owned property at 610 D Ave West to Rhonda Hockey for \$4,002. (PUBLIC HEARING)**

Who is submitting this Development Services Department  
item.

Documents:

[610 D Ave West Disposition Communication 2 1-21-2020.pdf](#)  
[Sale of property Resolution 2 1-21-2020.docx](#)  
[Bid from Rhonda Hockey.pdf](#)  
[Bid from Eric Graham.pdf](#)  
[Map Location.pdf](#)  
[Pic of 610 D Ave West BEFORE.pdf](#)  
[Pic of 610 D Ave West AFTER.pdf](#)

**E. Consider a resolution levying a special assessment against private property for weed cutting. (Public Hearing)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[City Comm Weed Assessment.docx](#)  
[RESOLUTION Assessment Sept mowing 2019.docx](#)  
[Exhibit A Sept 2019.pdf](#)  
[Assessment schedule - All for council Sept 2019 weeds.docx](#)

**F. Resolution authorizing the submittal of a request to Iowa Department of Transportation for converting A Avenue and South Market Street from four to three traffic lanes.**

Who is submitting this item. Public Works Department

Documents:

[20200106 Three lane conversion COMM.docx](#)  
[20200106 Three lane conversion RES.docx](#)  
[Iowa DOT 3lanes.pdf](#)

**G. Consider an ordinance amending Chapter 17.36, "Floodplain Management Regulations". (2nd reading)**

Who is submitting this item. Development Services Department

Documents:

[20200121 CC COMM 2 floodplain mgmt ord.pdf](#)  
[20200121 CC ORD 2 flood code.doc](#)  
[FM19123C0250C.pdf](#)  
[FM19123C0275C.pdf](#)  
[Mahaska County Flood Insurance Policies.pdf](#)

**H. Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570(A). (2nd reading)**

Who is submitting this City Manager's Office  
item.

Documents:

[20200121 Sanitary Sewer Rate Adjustment 2020 2nd Reading  
Comm.docx](#)  
[20200120\\_Sewer User Fee Amendment 2020 Ord.docx](#)  
[Oskaloosa Sewer Cashflow Proposed Rate March 2020 8 Percent Fixed  
12-27-2019.pdf](#)  
[Oskaloosa March 2020 Sewer Rates 12-27-2019.pdf](#)

#### **I. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

Documents:

[Report on Items from City Staff Comm.docx](#)

#### **J. Quarterly City Council information and reports from council members serving on Boards and Commissions**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for members of the Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Council to request future agenda items, or request items to be sent to a study session meeting for review and discussion.

Documents:

[Quarterly Council Report Comm.docx](#)

### **7. Adjournment**

**The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.**

**If you require special accommodations, please contact the city manager's office at least 24 hours prior to the meeting at 641.673.9431.**