



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with the State Public Health Emergency Declaration issued by the Governor of the State of Iowa.

For those participating electronically and wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment via Zoom please use the "Raise Your Hand" function or dial star 9 (*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

Join Zoom Meeting

<https://us02web.zoom.us/j/87890384088?pwd=WVVHem5BMGU0OUMwdEICKytvVVlyZz09>

Meeting ID: 878 9038 4088

Passcode: 048024

Call in: +1 312 626 6799 US (Chicago)

Call to Order and Roll Call - Tuesday, January 19, 2021, 6:00 P.M.

1. Invocation

2. Pledge of Allegiance is temporarily suspended

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottosson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be

limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment please use the "Raise Your Hand" function for those joining virtually or dial star 9 (*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. January 19, 2021 City Council Agenda
2. January 4, 2021 City Council Regular Meeting Minutes

Documents:

[City Council Minutes January 4 2021.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20201222 Board of Adjustment Meeting Minutes.pdf](#)
[MIN 20210113 Civil Service Commission Meeting Minutes.pdf](#)
[MIN 20201228 Library Board of Trustees Minutes.pdf](#)
[MIN 20210105 Planning and Zoning Commission Meeting Minutes.pdf](#)
[MIN 20201214 Water Board of Trustees Meeting Minutes.pdf](#)
[RPT 20201231 Water Dept Balance Sheet.PDF](#)
[RPT 20201231 Water Dept Prior Year Balance Sheet.PDF](#)
[RPT 20201231 Water Dept Expense Revenue.PDF](#)
[RPT 20201231 Water Dept Aging Report.PDF](#)

C. Consider a motion to receive and file financial reports for December 2020. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210119 Financial Reports.docx](#)
[Oskaloosa IA Treasurers Report December 2020.pdf](#)

D. Consider a motion to receive and file the Safety Committee report for 2020

Who is submitting this City Manager's Office
item.

Documents:

[COM 20210119 Safety Committee Annual Report.pdf](#)
[2020 Safety Committee Report.pdf](#)

E. Mahaska Community Recreation Foundation Quarterly Report

Who is submitting this City Manager's Office
item.

Documents:

[COM 20210119 MCRF Quarterly Report.docx](#)
[MCRF _2020 Annual.pdf](#)

F. Consider a resolution amending Resolution No. 20-11-154 approving CDBG policies and plans for the Downtown Façade Improvement Project Phase III. (CONSENT AGENDA)

Who is submitting this Development Services Department
item.

Documents:

[COM 20210119 amend Res 20-11-154 procurement facade 3.pdf](#)
[RES 20210119 amend res 20-11-154 procurement facade 3.doc](#)
[20DTR004 - Policy - 4R - Procurement \(DRAFT\).pdf](#)

G. Consider a resolution approving an amendment to the Oskaloosa Employee Handbook. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20210119 Employee Handbook Update.docx](#)
[RES_20210119 Employee Handbook Update.docx](#)

H. Consider a resolution authorizing the advertisement for bids for the Meadow Creek Pavement Improvements Project. (CONSENT AGENDA)

Who is submitting this Public Works Department
item.

Documents:

- [COM_20210119_Meadow Creek.pdf](#)
- [RES_20210119_Meadow Creek.docx](#)
- [20210119_04A Notice To Bidders.pdf](#)

I. Consider a resolution scheduling a public hearing on vacation and sale of the 50 foot by 16.5 foot section of the north-south alley adjacent to 809 South C Street. (CONSENT AGENDA)

Who is submitting this Public Works Department item.

Documents:

- [COM_20210119_809 South C Alley Vacate.pdf](#)
- [RES_20210119_809 South C Alley Vacate.docx](#)
- [20210119_Location Map.pdf](#)
- [20200518_Pictures.pdf](#)
- [20210119_Application.pdf](#)

J. Consider a resolution scheduling a public hearing on vacation and sale of the 65 foot by 16.5 foot section of the north-south alley adjacent to 207 Rock Island Avenue. (CONSENT AGENDA)

Who is submitting this Public Works Department item.

Documents:

- [COM_20210119_207 Rock Island Ave Vacate.pdf](#)
- [RES_20210119_207 Rock Island Ave Vacate.docx](#)
- [20210119_Location Map.pdf](#)
- [20210119_Pictures.pdf](#)
- [20210119_Application.pdf](#)

K. ----- End of Consent Agenda -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

A. Consider a resolution approving a site plan for a restaurant/brew pub at 206 N Market Street

Who is submitting this Development Services Department item.

Documents:

- [COM CC 20210119 Old Post Office site plan.pdf](#)
- [RES 20210119 Old Post Office site plan.docx](#)
- [Site Plan Application and Permit.pdf](#)

[location map.pdf](#)
[2021.01.08_Site Plan Submittal_11x17_Updated.pdf](#)
[Right of Way Tree Plan.pdf](#)
[photos.pdf](#)

B. Consider a resolution approving an Agreement for Engineering Services with McClure Engineering Company for the A Avenue and Market Street Safety Improvements.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20210119 McClure Agreement for TSIP.docx](#)
[RES 20210119 McClure Eng TSIP Agreement.docx](#)
[Agreement_Oskaloosa.pdf](#)
[Exhibit-A-Scope-and-Schedule.pdf](#)
[Exhibit-B-Fee-Estimate.pdf](#)
[Exhibit-C-Owners-Responsibilities.pdf](#)
[Exhibit-D-RPR-Duties.pdf](#)
[Iowa DOT Screening for Potential Lane Reconfiguration 2017.pdf](#)

C. Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570(A). (First reading)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20210119 Sanitary Sewer Rate Adjustment First Reading.docx](#)
[ORD 20210119 Sewer User Fee Amendment 2021.docx](#)
[Sewer Cashflow 2020 FINAL - Copy.pdf](#)

D. Consider approval of Pay Application No. 8 in the amount of \$1,395,897.59 to Graphite Construction Group for the Early Childhood Education and Recreation Center.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20210119 Early Childhood Education and Recreation Center Pay App 8.docx](#)
[Pay App 8 Dec 2020.pdf](#)
[Oskaloosa ECE CO No. 3.pdf](#)
[Site Observation_2021-01-12.pdf](#)

E. Code Enforcement Quarterly Report

Who is submitting this Fire Department
item.

Documents:

[COM 20210119 Code Enforcement Quarterly Report.docx](#)
[Code Enforcement 2020 Q4 Report.pdf](#)

F. Report and presentation on the status of contract operations for sanitary and storm sewer services provided by the Oskaloosa Municipal Water Department

Who is submitting this item. City Manager's Office

Documents:

[COM 20210119 28E Agreement OMWD Annual Review.docx](#)
[20210119 Report OMWD 28E Agreement Sewer and Stormwater 2020.pdf](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

9. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.