



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - January 6, 2020, 6:00 P.M.

1. Invocation: Central United Methodist Church

2. Pledge of Allegiance

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore, _____ Ottosson,

_____ Walling, _____ Yates.

Documents:

[AGENDA ITEMS 1 - 3.DOCX](#)

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

Documents:

[CONSENT AGENDA COMMUNICATION.PDF](#)

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[CITY COMM AGENDA AND MINUTES.DOCX](#)
[CITY COUNCIL MINUTES DECEMBER 16, 2019.DOCX](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Who is submitting this item. City Manager's Office

Documents:

[20200106 BOARD AND COMMISSION MINUTES COMM.PDF](#)
[20191202 AIRPORT COMMISSION MEETING MINUTES.PDF](#)
[20191219 SCRAA MEETING MINUTES.PDF](#)
[20191230 SCRAA MEETING MINUTES.PDF](#)

C. Consider payment of claims for December 2019. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[CITY COMM CLAIMS.DOCX](#)
[COUNCIL CLAIMS LIST 12262019.PDF](#)
[MANUAL CHECK REPORT 12262019.PDF](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

E. Pay Application No. 6, in the amount of \$105,283.92 to Visu-Sewer, Inc., for Division 2 of the Phase 3 Sanitary Sewer System Improvements Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[20200106 PHASE 3 SANITARY SEWER PROJECTS DIV 2 PAY APP NO 6 COMM_1.DOCX](#)
[20200106 LETTER FROM GARDENS.PDF](#)
[20200106 PAY APP 6.PDF](#)

F. Pay Application No. 8 in the amount of \$98,515 to C.L. Carroll Co., Inc. for the Phase 1 Wastewater Treatment Facilities Improvements Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[20200106 PHASE 1 WWTF IMPROVEMENTS PAY APP 8 COMM_1.DOCX](#)
[20200106 PAY APP 8.PDF](#)

G. Consider approval of appointment of Mayor Pro Tem, City Council members to Council committees, and appointments to various boards and commissions (Consent Agenda) (Consent Agenda)

Who is submitting this item. City Manager's Office

Documents:

[20200106 COUNCIL COMMITTEES, BOARDS, AND COMMISSION APPOINTMENTS.DOCX](#)

H. Consider a resolution approving the 28E Agreement for the Oskaloosa Community School District (Consent Agenda)

Who is submitting this item. Police Department

Documents:

[7436 \(1\).DOCX](#)

I. Resolution approving an agreement with Fox Engineering Associates, Inc. to assist with permit renewals at the wastewater treatment facilities. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

7549 (2).DOCX
20200106 RESOLUTION FOX AGREEMENT NPDES VER 1.DOCX
20200106 TASK ORDER 2070-20A.PDF

J. Consider a resolution setting a public hearing for the sale of city owned property located at 610 D Ave West. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

SETTING PUBLIC HEARING 2 COMMUNICATION 1-6-2020.PDF
SETTING PUBLIC HEARING RESOLUTION2 1-6-2020.DOCX

K. Resolution scheduling the date for a public hearing and authorizing to receive and open bids for the 6th Street Curb and Gutter Replacement Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

20200106 EXPLANATION 6TH STREET CURB AND GUTTER REPLACEMENT PROJECT.DOCX
20200106 S 6TH RESOLUTION.DOCX
20200106 LOCATION MAP 2.PDF
20200106 FULL PLANS REDUCED.PDF
20200106 ENGINEERS ESTIMATE.PDF
20200106 NOTICE OF PUBLIC HEARING.DOCX
20200106 NOTICE TO BIDDERS.DOCX

L. Resolution setting the public hearing on plans & specifications and authorizing the advertisement of bids for Div. 1 of the Phase 3 Sanitary Sewer System Improvements Project. (Consent Agenda)

Who is submitting this item. Public Works Department

item.

Documents:

20200106 PHASE 3 DIV 1 SANITARY COMM_1.DOCX
20200106 PHASE 3 DIV 1 SANITARY RES_1.DOCX
20200106 PHASE 3 LOCATION MAP DIV 1 REBID 2 REDUCED.PDF
20200106 CONSTRUCTION PLANS REDUCED 2.PDF
20200106 ENGINEERS ESTIMATE .PDF
20200106 NOTICE OF PUBLIC HEARING.DOC
20200106 NOTICE TO BIDDERS.DOC
20200106 PROPOSED CIP 8015-125 DETAIL SHEET.XLSX
20200106 PROPOSED CIP 8016-119 DETAIL SHEET.XLSX

M. ----- **End of Consent Agenda** -----

6. Regular Agenda

Documents:

REGULAR AGENDA BURST (1).DOCX

A. Announcement of Vacancies

1. Airport Commission: One vacancy for a term ending December 31, 2021.
2. Board of Adjustment: One vacancy for a term ending December 31, 2020.
3. Building Code Board of Appeals: One vacancy for an ex officio member.
4. Civil Service Commission: One vacancy for a term beginning April 1, 2020.
5. Historic Preservation Commission: Two vacancies for alternate members, one for a term ending December 31, 2020, and one for a term ending December 31, 2022.
6. Housing Trust Fund Committee: One vacancy for a three-year term that begins February 2020, and one at-large vacancy for a term ending January 31, 2020.
7. Municipal Housing: Three vacancies for two-year terms that begin March 2020, and one vacancy for an unexpired term ending February 28, 2021.
8. Planning and Zoning Commission: One vacancy for an unexpired term ending April 2020.
9. Stephen Memorial Animal Shelter: One vacancy for a two-year term that begins January 1, 2020.

Documents:

20200106 BOARD AND COMMISSION VACANCIES.DOCX

B. Presentation of 2019 Creative Placemaking Activity Report

Who is submitting this Development Services Department
item.

Documents:

1-6-20 COMMUNICATION CC PLACEMAKING 2019 ACTIVITY

C. Consider an ordinance amending Chapter 17.36, "Floodplain Management Regulations" - 1st reading (Public Hearing)

Who is submitting this item. Development Services Department

Documents:

1-6-20 COMMUNICATION CC1 FLOODPLAIN MGMT ORD.PDF
ORDINANCE OSKALOOSA FLOODPLAIN MANAGEMENT PZ
FINAL.DOC
FM19123C0275C.PDF
FM19123C0250C.PDF

D. Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570(A) - User Charge (1st Reading)

Who is submitting this item. City Manager's Office

Documents:

20200106_SANITARY SEWER RATE ADJUSTMENT 2020.DOCX
20200120_SEWER USER FEE AMENDMENT 2020 ORD.DOCX
OSKALOOSA_SEWER_CASHFLOW_PROPOSED_RATE_MARCH_2020_8
PERCENT FIXED_12-27-2019.PDF
OSKALOOSA_MARCH_2020_SEWER_RATES_12-27-2019.PDF

E. Consider a resolution approving an amendment to the contract with Fox Engineering Associates, Inc. for the Wastewater Facility Plan Short-Term Improvement Project.

Who is submitting this item. Public Works Department

Documents:

20200106 FOX AGREEMENT PHASE 1 COMM_1.DOCX
20200106 FOX AGREEMENT PHASE 1 RES_1.DOCX
20200106 TASK ORDER 2070-20B.PDF
20200106 POPOSED CIP SHEET.XLSX

F. Resolution authorizing an agreement with HR Green Inc. to complete the work plan as required by the cooperative agreement for the Brownfields Community-Wide Hazardous Substances Assessment.

Who is submitting this item. Public Works Department

Documents:

[20200106 HR GREEN CONTRACT EXPLANATION V1.DOCX](#)
[20200106 HR GREEN CONTRACT RESOLUTION.DOCX](#)
[20200106 HR GREEN CONTRACT BROWNFIELDS REDUCED.PDF](#)

G. Resolution awarding a construction contract to Iowa Bridge & Culvert, L.C. for the NE Bridge Replacement Project.

Who is submitting this item. Public Works Department

Documents:

[20200106 NE BRIDGE COMM_1.DOCX](#)
[20200106 NE BRIDGE RES_1.DOCX](#)
[20200106 DOT LETTER.PDF](#)
[20200106 DOT APPARENT BID RESULTS.PDF](#)

H. Report on Items from City Staff

- a) City Manager
- b) City Clerk

- c) City Attorney

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[REPORTS FROM STAFF BURST.DOCX](#)

I. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[CITY COUNCIL INFORMATION BURST.DOCX](#)

J. Consider holding a closed session under Iowa Code Section 20.17(3) to discuss collective bargaining strategy.

Who is submitting this item. City Manager's Office

Documents:

[20200106_CLOSED SESSION UNION COLLECTIVE BARGAINING STRATEGY SESSION.DOCX](#)

7. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at least 24 hours prior to the meeting at 641.673.9431.