



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda  
January 2, 2018

**Call to Order and Roll Call - 6:00 P.M.**

**1. Invocation: Pastor Bruce Wittern, Central United Methodist Church**

**2. Pledge of Allegiance.**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_ Burnett, \_\_\_\_ Caligiuri, \_\_\_\_ Jimenez, \_\_\_\_ Moore, \_\_\_\_ Ottosson,

\_\_\_\_ Walling, \_\_\_\_ Yates.

Documents:

[20180102 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

**4. Oaths of Office**

Who is submitting this City Manager Department  
item.

Documents:

[OATHS OF OFFICE COMMUNICATION - COPY.DOCX](#)

**5. Community Comments.**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20180102 COMMUNITY COMMENTS BURST.DOCX](#)

**6. Consider Adoption of Consent Agenda as Presented or Amended.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20180102 CONSENT AGENDA PAGE.DOCX](#)

**A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.**

1. December 18, 2017 Regular City Council Meeting Minutes
2. January 2, 2018 Agenda

Documents:

[20180102 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)  
[CITY COUNCIL MINUTES 12-18-2017.DOC](#)

**B. Receive and file minutes of Boards and Commissions**

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

[20180102 BOARD AND COMMISSION MINUTES.DOCX](#)  
[HPC MINUTES 11-17-2017.DOC](#)  
[MINUTES 171113 WB.DOCX](#)

**C. Consider payment of claims for December 2017.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM CLAIMS.DOCX](#)  
[MANUAL CHECK REPORT 12212017\\_.PDF](#)  
[COUNCIL CLAIMS LIST 12212017.PDF](#)  
[CLAIMS OVER 500.PDF](#)

**D. Consider approval of appointment of Mayor Pro Tem, city council members to the city council committees and appointments to various boards and commissions.**

Who is submitting this item. City Manager Department

Documents:

[APPT TO COMMITTEES.DOCX](#)

**E. Consider approval of Pay Application No. 8 in the amount of \$294,385.93 to Drish Construction Inc. for the 2017 Sanitary and Storm Sewer Improvements Project.**

Who is submitting this item. Public Works Department

Documents:

[DRISH PAY APP NO 8 EXPLANATION.DOCX](#)  
[DRISH PAY APP NO. 8 AND ATTACHMENT.PDF](#)

**F. Consider approval of Pay Application No. 1 in the amount of \$28,539.07 to Van Maanen Electric, Inc. for work completed on the Wayfinding Sign Installation Project.**

Who is submitting this item. Public Works Department

Documents:

[WAYFINDING SIGN PAY APP NO. 1 EXPLANATION.DOCX](#)  
[PAY APP NO 1.PDF](#)

**G. ----- END OF CONSENT AGENDA -----**

**7. Announcement of Vacancies**

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Airport Commission – One vacancy to fill upon appointment for an unexpired term that ends December 31, 2021. This is a five member board that typically meets the first Monday of the month. (4 males and 0 females currently serve with 1 vacancy)
- Building Code Board of Appeals - One vacancy for an ex officio member to represent the perspective of rental housing property owners and of rental housing tenants to the Building Code Board of Appeals to serve at the pleasure of the Mayor. This is a five member board with two ex officio members that meets as needed. (5 males and 1 female currently serve with 1 vacancy for an ex officio member)
- Civil Service Commission - One vacancy for a four year term that begins April 1, 2018 and ends March 31, 2022. There are three members on the Civil Service Commission that meets as needed. (3 males currently serve.)
- Historic Preservation Commission - One vacancy for an alternate member. This is a seven member board with two alternate members that meets as needed. (5 males and 2 females currently serve with one vacancy for an alternate member)

- Housing Trust Fund Committee – One vacancy for a three year term that begins February 1, 2018 and ends January 31, 2021. There are five at-large members on the Housing Trust Fund Committee that meets as needed. (3 males and 2 females currently serve.)
- Municipal Housing Agency – Two vacancies for two year terms that begin March 1, 2018 and end February 29, 2020; and one vacancy to fill upon appointment for a term that ends February 28, 2019. This is a five member board that meets quarterly. (2 males and 2 females currently serve with 1 vacancy).

Documents:

[20180102 BOARD AND COMMISSION VACANCIES BURST.DOCX \(2\).DOCX](#)

## 8. Regular Agenda

Documents:

[20180102 REGULAR AGENDA BURST.DOCX](#)

- A. **Consider a resolution accepting the completion of the South 7th Street Concrete Pavement Rehabilitation Project by DC Concrete & Construction LLC and approval of the retainage in the amount of \$7,962.72.**

Who is submitting this item. Public Works Department

Documents:

[S 7TH ST PCC COMPLETION EXPLANATION.DOCX](#)  
[S 7TH ST PCC COMPLETION RESOLUTION.DOCX](#)  
[S 7TH ST PCC CERTIFICATE FINAL COMPLETION.PDF](#)  
[PCC BEFORE AND AFTER PICS.DOCX](#)

- B. **Consider approval of Pay Application No. 4 - Final in the amount of \$27,885.00 to Breman & Sons Tree Service for work completed on the 2017 Ash Tree Removal Project.**

Who is submitting this item. Public Works Department

Documents:

[2017 ASH TREE REMOVAL PAY APP NO. 4 EXPLANATION.DOCX](#)  
[ASH TREE PAY APPLICATION NO 4 - FINAL.PDF](#)  
[ROUND 4 REMOVALS.PDF](#)

- C. **Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570 - User charge, for the purpose of providing necessary funding associated with the operation and maintenance of the city's wastewater treatment works. (1st reading)**

Who is submitting this City Manager's Office  
item.

Documents:

[20180102\\_SANITARY SEWER RATE ADJUSTMENT 2018.DOCX](#)  
[20180102\\_SEWER USER FEE INCREASE 2018\\_1.DOC](#)

#### **9. Report on Items from City Staff.**

- a) City Manager
- b) City Clerk.
  
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[20180102 REPORTS FROM STAFF BURST.DOCX](#)

#### **10. Quarterly City Council Information and Reports from Council Members Serving on Boards and Commissions**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[20180102 NEW QUARTERLY CITY COUNCIL INFO AND REPORTS.DOCX](#)

#### **11. Adjournment**

**THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.**

**If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.**