

## CITY OF OSKALOOSA

### BUILDING DEMOLITION PERMIT PROCESS

- Owner shall designate a contractor, bonded and insured in the City of Oskaloosa to complete demolition application and purchase permit.
- Submit permit fee with application. \$30.00 residential demolition and \$50.00 commercial demolition
- Contractor shall arrange for following inspections of demolition site:
  - Debris and basement removal (floor & foundation wall)
  - Sewer plug (before covering)
  - Final excavation and grade

### GENERAL PROCEDURES FOR DEMOLITION

- 1) The contractor will remove from the premises all debris, waste material, and other matter of undesirable nature. The specified property shall be cleared and the basement floor and foundation wall removed entirely or broken up and buried in the hole.
- 2) The contractor shall remove and dispose of waste materials at a state approved landfill and shall be responsible for all dumping permits, fees, local, state, and federal regulations in regard to hauling and dumping.
- 3) The sanitary sewer line shall be capped with a sewer cap or plug and shall be covered with mortar or concrete. The covering shall be inspected and approved by a City inspector upon completion before any backfilling occurs. A measurement from at least two points to where the sewer is capped off shall be recorded on the permit application.
- 4) Basement and other cavities shall be refilled with suitable fill material to the satisfaction of the City of Oskaloosa. Fill shall be installed in 12" lifts with full compaction before proceeding with additional lifts.
- 5) Water services lines shall be physically disconnected in accordance with the City of Oskaloosa Water Department policy. All disconnections shall be inspected by the City of Oskaloosa Water Department upon completion before any backfilling occurs.

**CITY OF OSKALOOSA**  
**APPLICATION FOR BUILDING DEMOLITION PERMIT**

**1. LOCATION OF BUILDING AND OWNER:**

Address of Property: \_\_\_\_\_ Zoning District: \_\_\_\_\_  
(House Number) (Street Name)

Owner Name: \_\_\_\_\_  
(Name) (Mailing Address) (Phone #)

Lot \_\_\_\_\_ Block \_\_\_\_\_ Addition \_\_\_\_\_

**2. DEMOLITION CONTRACTOR IDENTIFICATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street Name) (City/Zip) (Phone #)

**3. BUILDING/LOT/SEWER INFORMATION:**

**A. Type/Use of Present Structure:**

Residential: \_\_\_ One-Family \_\_\_ Two-Family \_\_\_ Multi-Family \_\_\_ Garage

Nonresidential: \_\_\_ Assembly \_\_\_ Business \_\_\_ Factory/Industrial \_\_\_ High Hazard

\_\_\_ Institutional \_\_\_ Mercantile \_\_\_ Storage

\_\_\_ Other (Specify) \_\_\_\_\_

**B. Sewer Location:**

\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby applies to the City of Oskaloosa, Iowa for a permit to demolish the structure or part thereof herein described, and if granted, the permit applied for shall comply with all requirements of the City Ordinance relating thereto and pay the fees required by such ordinances. No error or omission in the application, etc., whether said application has been accepted by the Building Official or not, shall permit or relieve the applicant from demolishing the work in any other manner than that provided for in the ordinance of this City relating thereto.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the agent. The applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of my knowledge and belief.

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE – FOR DEPT. USE ONLY**

**4. VALIDATION:**

Demolition Permit No. \_\_\_\_\_

ACCEPTED FOR PERMIT BY:

Demolition Permit Fee \$ \_\_\_\_\_

\_\_\_\_\_  
Building Official

Date: \_\_\_\_\_

Department Notes & Data: \_\_\_\_\_