

**CITY OF OSKALOOSA CITY COUNCIL MEETING
REGULAR SESSION**

**COUNCIL CHAMBERS – CITY HALL, 220 S. MARKET STREET
FEBRUARY 6, 2012 – 6:30 P.M.**

AGENDA

CALL TO ORDER – 6:30 P.M.

ITEM 1. INVOCATION: Pastor Rodney DeRonde, Fellowship Bible Church

ITEM 2. PLEDGE OF ALLEGIANCE.

ITEM 3. ROLL CALL.

ITEM 4. COMMUNITY COMMENTS.

ITEM 5. CONSIDER ADOPTION OF CONSENT AGENDA AS PRESENTED OR AMENDED.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

a) Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. January 17, 2012 Regular City Council Meeting Minutes
2. January 25, 2012 Special City Council Meeting Minutes
3. February 6, 2012 Agenda

b) Receive and file minutes of Boards and Commissions (ANY RECOMMENDATIONS CONTAINED IN MINUTES BECOME EFFECTIVE ONLY UPON SEPARATE COUNCIL ACTION).

1. December 19, 2011 Library Board of Trustees Minutes
2. January 5, 2012 Airport Commission Minutes

c) Claims

1. Claims for January 2012.

d) Permit Motions and Resolutions as Recommended by the City Clerk.

New:

1. Application for a 6 month Class B Beer Permit for Oskaloosa Area Chamber & Development Group at South 1st Street between High Ave East and 1st Ave East.

Renewal:

1. Renewal Application for Special Class C Liquor License (BW) from Taso's Inc., dba Taso's Steakhouse 109-111 High Avenue West.
2. Renewal Application for Class B Native Wine Permit from JMR, Inc. dba Marjie's Menagerie, 121 High Avenue West.
3. Renewal Application for a Class C Beer Permit from Casey's Marketing Company dba Casey's General Store #1682, 1310 A Avenue West.

Resolutions:

None.

Ordinances:

None.

----- END OF CONSENT CALENDAR -----

ITEM 6. REQUESTS FROM THE COMMUNITY

- a) Consider request from Oskaloosa Area Chamber & Development Group for closure of street for Friday After Five events.
- b) Consider a request from the Rollin' Oldies Car Club for closure of streets for annual car show.
- c) Consider request from the American Cancer Society Relay For Life of Mahaska County Committee for approval of Relay For Life event.

ITEM 7. ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC QUALIFICATIONS ARE STATED.

- a) Building Code Board of Appeals – Two vacancies to fill upon appointment and to serve at the pleasure of the Mayor. (3 males and 0 females currently serve).
- b) Housing Trust Fund Committee – One at-large vacancy to fill approved and appointed by the City Council for a three year term that ends January 31, 2015. (2 males and 3 females currently serve).
- c) Planning and Zoning Commission – One vacancy to fill an unexpired term that ends April 30, 2014 approved and appointed by the City Council. This is seven member commission. (5 males and 1 female currently serve).

- d) Municipal Housing Agency – Three vacancies to fill approved and appointed by the Mayor for two year terms that end February 28, 2014. This is five member board. (3 males and 2 females currently serve).

ITEM 8. MAYORAL AND COUNCIL APPOINTMENTS. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC QUALIFICATIONS ARE STATED

- a) Building Code Board of Appeals
b) Enterprise Zone Commission

REGULAR AGENDA – RESOLUTIONS & MOTIONS:

ITEM 9. CONSIDER A RESOLUTION ADOPTING THE PROPOSED 2011-2012 BUDGET AMENDMENT AND THE PROPOSED 2012-2013 BUDGET AND SETTING DATE FOR PUBLIC HEARING.

ITEM 10. CONSIDER A RESOLUTION APPROVING APPLICATIONS FOR RESIDENTIAL TAX ABATEMENT FOR VALUE ADDED IN THE URBAN REVITALIZATION AREA.

ITEM 11. CONSIDER A RESOLUTION APPROVING APPLICATIONS FOR COMMERCIAL TAX ABATEMENT FOR VALUE ADDED IN THE URBAN REVITALIZATION AREA.

ITEM 12. CONSIDER A MOTION AUTHORIZING THE MAYOR TO SIGN AND SUBMIT THE 2011 TROLLEY PLACE HOUSING ENTERPRISE ZONE REPORT TO THE STATE OF IOWA.

ITEM 13. CONSIDER A RESOLUTION APPROVING THE SPONSORSHIP AND SUBMITTAL OF A BUSINESS FINANCIAL ASSISTANCE APPLICATION TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY ON BEHALF OF CLOW VALVE COMPANY.

ITEM 14. REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
- FY2012 Budget Amendment and FY2013 Budget Presentation.
- b) City Clerk.
- c) City Attorney.

ITEM 15. CITY COUNCIL INFORMATION.

ADJOURNMENT

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: CALL TO ORDER AND ROLL CALL – 6:30 p.m.

1. Invocation: Pastor Rodney DeRonde, Fellowship Bible Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten

_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: None



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY:

ITEM TITLE: COMMUNITY COMMENTS.

EXPLANATION:

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

Item 1. Minutes from city council meetings, boards and commissions
Staff recommends approval

Item 2. January 2012 claims list
Staff recommends approval

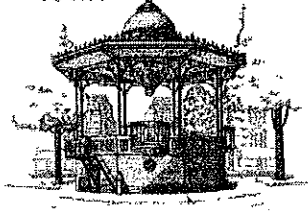
Item 3. Class B Beer Permit Oskaloosa Area Chamber and Development Group
Staff recommends approval, no complaints received.

Item 4. Special Class C Liquor License Taso's Incorporated
Staff recommends approval, no complaints received.

Item 5. Class B Native Wine Permit JMR Incorporated (Marjie's Menagerie)
Staff recommends approval, no complaints received.

Item 6. Class C Beer Permit Casey's General Store #1682, 1310 A Avenue West
Staff recommends approval, no complaints received.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: CONSENT AGENDA - ITEM 1

EXPLANATION:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. January 17, 2012 Regular City Council Meeting Minutes
 - 2. January 25, 2012 Special City Council Meeting Minutes
 - 3. February 6, 2012 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. December 19, 2011 Library Board of Trustees Minutes
 - 2. January 5, 2012 Airport Commission Minutes

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

January 17, 2012 Regular City Council Meeting Minutes
January 25, 2012 Special City Council Meeting Minutes
December 19, 2011 Library Board of Trustees Minutes
January 5, 2012 Airport Commission Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
January 17, 2012

The Oskaloosa City Council met in regular session on Tuesday, January 17, 2012, at 6:30 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Moore, Van Zetten, Ver Steeg and Yates.

Stacey Raymie, 2558 Karen Lane, commented on the Mahaska County Relay for Life event.

It was moved by Yates, seconded by Moore to approve the following consent agenda items:

1. January 3, 2012 Regular City Council Meeting Minutes
2. January 17, 2012 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. December 5, 2011 Airport Commission Minutes
 - b. December 15, 2011 Airport Commission Special Meeting Minutes
 - c. December 8, 2011 Housing Trust Fund Committee Minutes
 - d. November 1, 2011 Municipal Housing Agency Minutes
 - e. November 9, 2011 Municipal Housing Agency and City Council Joint Work Session Minutes
 - f. December 5, 2011 Municipal Housing Agency Minutes
4. Renewal application of a Class C Liquor License from The Cellar Peanut Pub LLC dba The Cellar, 100 B Avenue East

The roll was called and the vote was:

AYES: Caligiuri, Moore, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Sherry Vavra, Executive Director of the Mahaska Community Recreation Foundation, presented the MCRF Annual Report.

It was moved by Moore, seconded by Caligiuri, to approve the Oskaloosa Area Chamber & Development Group 2012 Calendar of Events. The roll was called and the vote was:

AYES: Caligiuri, Moore, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

The Mayor announced there were vacancies on the Building Code Board of Appeals, Housing Trust Fund Committee, Planning and Zoning Commission and Municipal Housing Agency.

It was moved by Ver Steeg, seconded by Moore to appoint Larry Lewis to the Airport Commission to fill a term that ends December 31, 2017. The roll was called and the vote was:

AYES: Caligiuri, Moore, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Moore, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:42 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA CITY COUNCIL
SPECIAL MEETING
January 25, 2012

The Oskaloosa City Council met in special session on Wednesday, January 25, 2012 at 4:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, and Yates. Walling joined the meeting at 4:30 p.m.

It was moved by Yates, seconded by Ver Steeg to approve the January 25, 2012 agenda. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Lindsey Sime, Stephen Memorial Animal Shelter Director, gave a presentation to the council and requested \$40,000 for operating supplies and \$3,000 for fund reserve for FY13.

Councilmember Walling entered the meeting.

Jon Sullivan, Oskaloosa Chamber Director, gave a presentation to the council and requested a \$30,000 contribution for FY13.

City Manager Michael Schrock Jr. gave a power point presentation on the Fiscal Year 2012 Budget Amendment and Fiscal Year 2013 Proposed Budget.

Beth Danowsky gave a presentation regarding the Early Childhood Education Center model.

City Council discussed the proposed amendment to FY12 budget and the proposed FY13 budget and tax levy.

It was moved by Jimenez, seconded by Caligiuri that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 9:12 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

MINUTES
OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES
MONDAY – DECEMBER 19, 2011 -- 4:00 P.M.

The meeting was called to order by President Mike Sytsma. Roll call was taken by Board secretary Susan Hasso with Trustees Judy Bishop, Michael Collins, Paul Groenenboom, Jane Ireland, Bryan Johnson, Kathy Rothfus, and Candace Slobe present. Also present was Library Director Wanda Gardner. Keith Miller, president of the Friends of the Library, arrived later.

Minutes: Sytsma called for a motion to approve the November 21, 2011 minutes. Trustee Bishop offered two corrections. In her budget report she said that she had said “next year’s budget” not ‘FY 2012-2013 budget’. She had not mentioned the amended budget. Motion was made by Johnson, seconded by Slobe, to approve the minutes of the November 21, 2011, Board meeting as corrected. Motion passed.

New Business: Discussion of the proposed budget was moved up on the agenda to accommodate Board members needing to leave early. Trustee Bishop, chair of the Budget and Finance Committee, went through the proposed budget, pointing out which line items had been changed by increasing or decreasing this year’s amount. After discussion, there were two changes to the proposed budget. In the General Fund, line item 6508 Postage was cut by \$500 to reflect postage meter savings, leaving the total budget for the General Fund at \$93,450. In the Memorial fund, line item 6507 was added with \$2000 in that line for program supplies. Motion was made by Bishop, seconded by Ireland, to approve the library’s proposed budget with the two changes. Motion passed. Gardner distributed the two capital improvement forms submitted to the City for next year’s projects. The library needs to replace 8 computers using Library technician Paulette Groet’s rotation schedule and possibly the carpet on the first floor.

Board Correspondence, Public Input, or Friends Report: Keith Miller, president of the Friends, reported that the Friends had purchased for the library an online book discussion club called Dear Reader.com. Miller said that it had been well accepted. The Friends had delivered Books for Babies packets to the hospital. The Friends are purchasing for the library Wilbor, Ancestry. com, and Heritage Quest. They continue to sell bricks for the Reading Garden and library book bags. Miller thanked library assistant Amanda VerPloeg for all of her help with the Friends.

Director’s Report:

Library Car: Gardner told the Board that the library will no longer have a city car. Needed repairs to the car would be very costly. Instead, the car will be scrapped, and Youth Librarian, Linda Fox, will use her own car for school visits. Fox will then be reimbursed for mileage.

Replacement Phone: Gardner said that a new phone had been purchased for library administrative assistant Susan Hasso, because her phone was dropping calls and not functioning properly. Gardner said that library assistant Marion Gaughan is having the same problem with her phone, and Gardner is beginning to have problems with hers. Gardner stated that it is less expensive to replace the phones than to replace the whole system.

MCG: Gardner pointed out that there are two MCG bills this month, because we did not have one last month. There is no MidAmerican Energy bill this month, because of the early Board meeting.

Postage: Gardner said that the library is saving money by not using the postage meter. Gardner also talked about the cost of mailing interlibrary loan items to other libraries. We received a reimbursement of about \$400 from the State for participating in the interlibrary loan program, but in November it cost the library \$208 in postage to mail items to other libraries. The library charges our patrons \$2.00 for items we borrow for them from other libraries. Gardner will keep an eye on the amount of items sent to other libraries in comparison to how many we are borrowing from other libraries.

Publicity: Gardner said that during the holidays the Herald will be featuring articles on the library. They will do articles on the Rielly Memorial Fund and the donation by Bates Funeral Chapel of a set of books entitled 90 Minutes in Heaven.

Part-time Library Assistant: Gardner told the Board that part-time library assistant Amanda VerPloeg has resigned effective January 1st, and part-time library assistant Aiyanna Looney will only be available to work on Saturdays. Gardner said that there are 8 applicants for the position so far.

Committee Reports:

Staff Committee – Jane Ireland, chair: No report.

Budget & Finance Committee – Judy Bishop, chair: Business was handled during New Business at the beginning of the meeting.

Policy & Planning Committee – Candace Slobe, chair: No report.

Technology Committee – Kathy Rothfus, chair: No report.

Building & Grounds – Bryan Johnson, Chair: Johnson said that the committee had met by email. Building Manager Mike Calzaretta had contacted J & M Roofing because of a leak. They said that the membrane flashing needs attention. Using materials bought for roof repair by Shankster Masonry, Calzaretta sealed 15 feet on the roof. Johnson said that the committee had quotes for the duct cleaning, which they are looking at. There will be no action on this item today. Johnson then brought up the issue of the custodian's job description. Gardner said that the job description had been last revised in 2004. However, the job description does not match the technical aspects of what Calzaretta currently does. Gardner presented a list of duties that Calzaretta does beyond the custodian's job description. She said that the job is undervalued in comparison to other City positions. Trustee Collins had met with City Manager Michael Schrock, Jr. about revising the custodian's job description and about additional compensation, which becomes a union matter since both are determined by the union contract. After discussion, the matter was referred to the staff committee for further study.

Unfinished Business: None.

Financial Report/Approval of claims: Motion was made by Slobe, seconded by Ireland, to approve payment of the December claims. Motion passed.

President's Remarks: None.

Adjournment: Motion was made by Rothfus, seconded by Johnson, to adjourn. Motion passed.

The next regular meeting will be on Monday, January 23, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso
Library Administrative Assistant
for the Board

MINUTES
OSKALOOSA AIRPORT COMMISSION
January 5, 2012

Meeting of the Oskaloosa Airport Commission was called to order at 4:43 p.m. on Monday, January 5, 2012.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, James Johnson, Kraig Van Hulzen, and Jerry Strunk [Midwest Aviation].
2. APPROVAL OF THE MINUTES: Moved by Kraig Van Hulzen and seconded by James Johnson to approve the minutes of the December 5, 2011 meeting and the December 15, 2011 special meeting. Motion carried.
3. FINANCIAL REPORT: Moved by Kraig Van Hulzen and seconded by James Johnson to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by James Johnson and seconded by Kraig Van Hulzen to pay bills totaling \$9,542.05. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
 - a) Road rebuilding project: Jerry Strunk reported there is still a hump in the road. He will contact Brad Uitermarkt at Garden & Associates.
 - b) Farm tiling: It is time to put in the waterway now that the road project is complete. Kraig Van Hulzen will contact Geoff Eyler.
 - c) Private hangar proposal: Larry Homan has decided not to build a hangar.
 - d) Water damage to office: Received a proposal for repairs from Jarvis Construction for \$1,274.81. Kraig Van Hulzen moved to accept. James Johnson seconded. Motion carried. Discussed replacing the light fixture in Jerry Strunk's office while ceiling is being repaired. Jerry will contact Atwood Electric.
 - e) Waste disposal: The contract with Waste Management expires on January 20, 2012, but according to the terms will renew automatically. No new contract has been received. It was decided to contact the city attorney and have him handle terminating the contract. We will

not have Red Rock Rubbish begin collection until this is settled.

7. NEW BUSINESS:

- a) Seal cracks in runway: We received a pavement status report from the DOT. This was given to Brad Uitermarkt at Garden & Associates. We would like to seal the cracks this spring. Steve Brown will talk to Brad about obtaining bids.
- b) VGSI data request from FAA: Jerry Strunk has referred this to Brad Uitermarkt who is working on providing the requested information to the FAA.
- c) Set date for February meeting: James Johnson moved to hold the meeting on Monday, February 6th. Kraig Van Hulzen seconded. Motion carried.

8. ADJOURN: Kraig Van Hulzen moved and James Johnson seconded to adjourn at 5:19 p.m. Motion carried.

MWA@OOA

DECEMBER 2011

Oskaloosa Municipal Airport Monthly Report

Fuel Sales: 100LL = 456 gal., JETA=17 gal.

Total fuel sales for Dec. 2011= 473 gal X .05=\$24.00

Plus Telephone: \$15.28.

Total owed OOA= \$39.28

- **Shop work has picked up.**
- **Aircraft sales have pick up.**
- **Transit flying and aircraft rental is still down due to weather and wind.**
- **Repairs to the Oshkosh are complete.**

“One Day Closer To Spring”

“UP, UP AND AWAY @ OOA”



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA - ITEM 2

Consider payment of claims for January 2012.

EXPLANATION:

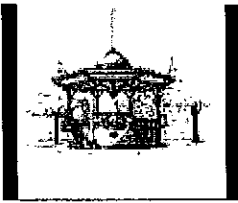
A list of claims for January is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

BUDGET CONSIDERATION:

Totals will appear on the claims lists.

ATTACHMENTS: Claims lists.



MANUAL CHECK REPORT

City of Oskaloosa, IA

AFLAC	AFLAC	262.36
AFLAC	AFLAC	262.36
Akhilesh Pal	Reimburse license expense	115.00
Amazon	Library materials	382.43
Certified Pest Control	Pest control	119.50
Brian J Hadden & First National Bank Midwest	First time homebuyer loan	1,981.22
Colonial Life	Colonial Life	194.34
David Dixon	January legal fees	2,200.00
Delta Dental of Iowa	Dental Insurance	429.00
Edward D Jones	Savings Edward Jones	300.00
Edward D Jones	Savings Edward Jones	300.00
Fidelity Security Life Insurance Company	Vision Insurance	211.11
Gary McClun	Reimburse K9 expense	29.15
I.U.P.A.T. District Council 81	Union dues	439.79
Iowa Sex Crime Investigation Association	Conference registration	150.00
Iowa State University	Registration fee-Street Dept	450.00
John Plumb	Reimburse travel expense	9.93
Local 636, IAFF	Fire Union	180.00
Madison National Life	January life insurance premiums	458.35
Mahaska County Recorder	Recording fee-Housing Dept	96.00
Marilyn Johannes	Replenish petty cash	60.90
Misty Dawne White-Reinier	January legal fees	1,800.00
Munic. Fire & Police Ret	Police & fire 411	14,860.52
Munic. Fire & Police Ret	Police & fire 411	14,792.84
Oskaloosa Community Schools	January local option sales tax	88,321.54
PPME 2003 IBPAT	Police union dues	391.24
Russ Van Renterghem	Reimburse travel expense	9.93
The Cincinnati Life Insurance Company	Cincinnati Life Insurance	132.66
The Cincinnati Life Insurance Company	Cincinnati Life Insurance	132.66
Tim Nance	Reimburse duty boots	100.00
United States Treasury	Wage levy-federal	50.00
United States Treasury	Wage levy-federal	50.00
United Way	United Way	46.00
Visa Card Center	Library materials	686.26

130,005.09

December Payroll 244,633.49

Alexander, Craig	Cell phone reimbursement	20.00
Calzarette, Michael	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neubert, David	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00



City of Oskaloosa, IA

COUNCIL CLAIMS LIST

ABS Fire Equipment Sales Inc	Annual testing	175.25
Agriland FS Inc.	Scale fee	20.00
Ahlers & Cooney P.C.	Professional services	216.08
Altorfer Inc.	Jacket	39.95
American Public Works Association	Publications	280.00
Aramark Uniform Services	Rubber mats	42.80
	Rubber mats	42.80
Area 15 Regional Planning Commission	Childcare project-administration	82.00
Arnold Motor Supply	Supplies	26.25
	Blade guide	70.52
	Blade guide	35.26
	Clamps	17.08
	Oil dry	360.64
	Supplies	44.98
	Supplies	69.16
	Supplies	25.46
Arrow Quick Solutions LLC	Website hosting	66.95
	Email sync licenses	3.00
Barco Municipal Products	Pet waste system	370.50
Certified Pest Control	Pest control	32.00
	Pest control	30.00
Bill & Ray's Auto Service Inc	Hose and fitting	19.80
	Govenor	21.55
Blackington Badges	Repair police badge	5.00
Double B Blasting	Sandblast and paint dump truck	2,250.00
Brown Supply Co	Sewer pipe	1,993.00
Brown's Shoe Fit Company	Duty boots-Almond	99.97
	Duty boots-Plumb	100.00
Bruening Rock Products Inc	Ice control sand	534.63
Culligan Water Conditioning	Water services	28.95
Cunningham Inc.	Repair furnace	1,008.69
D.J. Gongol & Associates	Air pump	289.66
DeBruin Electric Inc	Install switch	18.97
Diane Green	Sewer repairs	1,662.05
Dickinson Co. Inc	Repair cameras at intersection	2,410.00
	Signal repair	1,435.00
	Signal repair	2,430.00
	Repair traffic light	490.00
Family Medical Center P.C.	Professional services	135.00
	Profesional services	135.00
Farm Plan	Hoses	60.34
	Oil	200.50
	Supplies	44.29
	Filter	67.02
	Filters and grease	187.52
Gall's Inc.	Uniform pants	26.98
	Uniform pants	90.95

Garden & Associates Inc	Professional services-N 7th St sewer	1,021.25
Hach Company	Lab supplies	1,103.44
Haines Auto Supply	Hose and fitting	21.72
	Fuse	5.00
	Hose assembly	21.72
	Supplies	12.20
	Lighting	84.38
	Cleaner	35.16
	Motor oil	34.23
	Supplies	2.70
	Supplies	6.55
	Hose assembly	52.82
	Supplies	10.27
	Tools	19.66
	Supplies	7.73
	Belt	12.35
	Motor oil	39.13
	Returned item	-6.01
	Supplies	4.56
	Supplies	4.92
	Supplies	26.75
	Hose assembly	41.66
	Tools	29.04
	Supplies	8.10
	Hose and fittings	53.71
	Hose assembly	21.47
	Hose assembly	47.39
	Coupler	14.99
	Supplies	29.83
	Tools	13.43
	Supplies	21.14
Hawkeye Truck Equipment	Cylinders for snow plows	1,529.90
	Section valve	566.40
Herr Trucking LLC	Load leveling kit	325.00
Highway 92 Walnut Co	Side boards	96.00
Hellyer Electric Motor	Rebuild pump	379.10
	Repair motor	231.30
Hy Vee Accounts Receivable	Cake for DARE graduation	101.98
	Lunch for meeting	60.00
IACP-Membership	Membership dues-McGee	120.00
Independent Salt	Road salt	3,174.33
	Salt	3,103.09
	Road salt	3,517.89
Iowa Individual Health Benefit Reinsurance Assc	2010 assessment	3,402.14
Iowa League of Cities	Workshop	25.00
Iowa Prison Industries	No Parking signs	43.00
Jetco Inc.	Repair sludge pump	735.90
Johnson's Heating A.C. & Refrig Inc	Repair furnace	213.72
Kelderman Electronics	Supplies	32.96
	Tools	61.51
	Supplies	5.91
	Returned items	-74.82

	Supplies	1.97
	Supplies	5.80
	Gas collector	57.71
Kendall Sines Welding	Gear rack	425.00
L-3 Communications Mobile Vision, Inc	Belt clip for transmitter	61.75
Legislative Services Agency	2012 Iowa Code CD-Rom	25.00
Mahaska Co Highway Dept	Fuel	44.71
	Fuel	975.20
	Fuel	1,726.88
	Fuel	66.03
	Fuel	3,008.96
	Fuel	197.87
Mahaska Communication Group LLC	Telephone services	63.90
	Telephone services	62.90
	Telephone services	66.06
	Telephone services	53.50
	Telephone services	41.78
	Telephone services	43.13
	Telephone services	51.32
	Telephone services	1,177.20
	Telephone services	148.42
Mahaska Health Partnership	Professional services	718.09
Malcom Lumber Window & Door Center	Supplies	50.24
	Mailbox post	25.65
	Supplies	11.06
	Supplies	11.06
	Supplies	11.06
	Mailbox post	25.65
Mc Kim Tractor Service	Air filters	114.07
McGriff's of New Sharon	Duty boots-Sams	100.00
Menards	Door	86.67
MidAmerican Energy	Utilities	50.28
	Utilities	145.57
	Utilities	192.34
	Utilities	1,382.59
	Utilities	59.47
	Utilities	19.25
	Utilities	10,268.16
	Utilities	97.74
	Utilities	489.82
	Utilities	1,797.48
	Utilities	113.25
Midwest Breathing Air LLC	Annual test & service	626.96
Midwest Safety Counselors Inc	Instrument calibration	230.00
Mississippi Valley Pump	Rebuild digester gas mixer	9,220.00
MOCIC	Membership dues-McGee	150.00
Municode	Annual internet fee	550.00
Murphy Tractor & Equipment Co	Cable for loader	201.72
	Spring for brake pedal	15.88
NFPA	Membership dues-Neff	165.00
Norris Asphalt Paving Inc	Cold mix asphalt	1,197.45
O'Halloran International	Supplies	69.06

O'Reilly Auto Parts	Supplies	27.98
	Wiper blades	15.48
	Filters	34.12
	Filters returned	-68.24
	Filters	56.84
Orscheln Farm & Home	Uniform pants	33.98
	Supplies	34.99
	Gloves	40.36
	Uniform pants	16.99
	Gloves	21.97
Oskaloosa Glass & Millwork	Window repair	319.75
Oskaloosa Herald/Shopper	Publications	346.21
Oskaloosa Service Center Inc	Oil change	35.38
	Oil change	30.20
	Oil change	30.20
	Install tires	43.50
	Battery	117.95
	Oil change	30.20
	Quick lube	30.20
	Replace starter	291.49
	Install battery	15.00
	Repair tire	15.00
	Battery installed	127.95
	Install tires	35.00
Oskaloosa Water Dept	Fax location service	27.45
	Credit card fees	45.68
Overbergen Electric Inc	Repair air compressor	150.00
Pella Tree Service Inc.	Tree removal	2,480.00
Precise Imaging	Business cards	23.50
Quill Corporation	Office supplies	228.09
	Office supplies	47.58
	Office supplies	32.50
	Office supplies	4.31
	Office supplies	64.59
	Office supplies	9.70
	Office supplies	13.49
	Office supplies	45.90
	Office supplies	14.64
	Office supplies	7.04
RTL Equipment Inc.	Filters	53.87
	Pipe	119.67
RTL Equipment Inc.	Accumulators	612.53
Schumacher Elevator Company	Scheduled maintenance	191.24
	Quarterly service	629.91
Sherwin-Williams	Paint	38.09
Southern Iowa Crane Inc	Load pump	819.00
St Lukes Drug and Alcohol Testing Services	DATA membership dues	50.00
The Office Center Inc.	Office supplies	10.99
	Copier services	47.03
	Office supplies	9.89
Thomas Sanitation Inc	Waste removal	65.00
Lappin Tire	Tires	202.00

Total Choice Shipping	Shipping charges	20.61
Trans-Iowa Equipment	Crack sealer	35,037.00
True Value Hardware	Supplies	5.49
	Shovel	26.99
	Supplies	8.96
	Supplies	12.98
	Supplies	28.96
	Supplies	13.98
	Supplies	9.49
	Supplies	3.20
	Supplies	5.55
	Supplies	8.98
	Supplies	29.64
	Supplies	8.38
	Extension cords	123.45
	Supplies	5.67
	Supplies	4.79
	Supplies	44.45
U.S. Cellular	Telephone services	97.36
Van Gorp Used Auto Parts	Supplies	20.00
Verizon Wireless	Broadband service	258.06
Walmart Community/GEMB	Medications	71.00
	K9 supplies	57.66
	Medications	13.34
	Office supplies	72.48
	Office supplies	206.39
	Inverter	28.88
	Print cartridges	35.91
	Wiper blades	9.14
	Office supplies	7.88
	Medications	93.50
Walmart Stores Inc.	Wireless router	129.97
Water Environment Federation	Membership dues-Neubert	108.00
Windstream	Telephone services	28.10
	Telephone services	30.60
	Telephone services	30.45
		<hr/>
		119,171.29



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 3

Consider approval of an application for a 6 month Class B Beer Permit for Oskaloosa Area Chamber & Development Group at South 1st Street between High Ave East and 1st Ave East.

EXPLANATION:

The application is complete and in order for approval.

Staff recommends approval.

BUDGET CONSIDERATION:

\$150.00 to the General Fund.

ATTACHMENTS: None



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 4

Consider approval of renewal application for Special Class C Liquor License (BW) from Taso's Inc., dba Taso's Steakhouse, 109-111 High Avenue West.

EXPLANATION:

The application is complete and in order for approval.

Staff recommends approval.

BUDGET CONSIDERATION:

\$337.50 to the General Fund.

ATTACHMENTS: None



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 5

Consider approval of renewal application for Class B Native Wine Permit from JMR, Inc. dba Marjie's Menagerie, 121 High Avenue West.

EXPLANATION:

The application is complete and in order for approval.

Staff recommends approval.

BUDGET CONSIDERATION:

\$0 to the General Fund.

ATTACHMENTS: None



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 6

Consider approval of renewal application for Class C Beer Permit from Casey's Marketing Company dba Casey's General Store #1682, 1310 A Avenue West.

EXPLANATION:

The application is complete and in order for approval.

Staff recommends approval.

BUDGET CONSIDERATION:

\$75.00 to the General Fund.

ATTACHMENTS: None

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: REQUESTS FROM THE GENERAL PUBLIC - A

Consider request from Oskaloosa Area Chamber & Development Group for closure of street for Friday After Five events.

EXPLANATION:

The Oskaloosa Area Chamber & Development Group is planning for Friday After Five events this summer. They are requesting approval for the closure of South 1st Street between High Avenue East and 1st Avenue East for Friday After Five on June 1, June 8, June 15, June 22 and June 29, 2012, from 3:30 p.m. to 9:00 p.m. The required insurance certificate has been received.

Staff recommends approval of this request as presented.

BUDGET CONSIDERATION:

\$25 fee per each event for closure of streets for a total of \$125.00, and staff time to assist with events.

ATTACHMENTS:

Letter from OACDG.
Insurance Certificate



January 18, 2012

Mr. Michael Schrock
City of Oskaloosa
220 South Market St.
Oskaloosa, IA 52577

Attention City Council Members:

STREET CLOSURE REQUEST FOR FRIDAY AFTER FIVE EVENTS FOR 2012

The Friday After Five Committee requests that South 1st Street between High Ave. East and 1st Ave. East be closed from 3:30 pm to 9:00 pm on the following dates:

Friday, June 1
Friday, June 8
Friday, June 15
Friday, June 22
Friday, June 29

This is the same location as the last eight years. Thank you.

Respectively,

Jon Sullivan
Chamber/Main Street Director
Oskaloosa Area Chamber & dev. Group

cc: Marty Nuss, Street Dept.
Dace Neubert, Parks Dept.
Akhilesh Pal, Public Works
Jake McGee, Police Chief

Oskaloosa Area Chamber & Development Group
124 North Market Street • Oskaloosa, IA 52577
Phone: 641-672-2591 • Fax: 641-672-2047 • Email: oskycofc@oacdg.org
Web Site: www.oskaloosachamber.org



CERTIFICATE OF LIABILITY INSURANCE

OP ID: RW

DATE (MM/DD/YYYY)

01/20/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Walton Insurance Agency, Inc. 213 First Avenue East PO Box 27 Oskaloosa, IA 52577-4219 Bob Walton	641-673-8371	CONTACT NAME:	
	641-673-0032	PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		PRODUCER CUSTOMER ID #:	CHAMB-1
		INSURER(S) AFFORDING COVERAGE	
INSURED Oskaloosa Area Chamber & Development Group, Inc. Mahaska Future View, Inc. 124 North Market Street Oskaloosa, IA 52577		INSURER A : Allied Mutual Insurance	NAIC # 00035
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY		ACP GLO 7140158182	02/09/12	02/09/13	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person)	\$ 5,000
	<input checked="" type="checkbox"/>					PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:		INCLUDES HIRED/NON-OWNED	02/09/12	02/09/13	GENERAL AGGREGATE	\$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		INCLUDES LIQUOR LIABILITY	02/09/12	02/09/13	PRODUCTS - COMP/OP AGG	\$ 2,000,000
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE	\$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE	\$
	DEDUCTIBLE						\$
	RETENTION \$						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y <input type="checkbox"/> N	ACP WC 7140158182	02/09/12	02/09/13	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A				E.L. EACH ACCIDENT	\$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE	\$ 100,000
A	Comm'l Property		ACP CPP 7140158182	02/09/12	02/09/13	E.L. DISEASE - POLICY LIMIT	\$ 500,000
A	Comm'l Crime		ACP CRM 7140158182	02/09/12	02/09/13		400,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 City of Oskaloosa is Additional Insured for events sponsored by the Oskaloosa Area Chamber & Development Group. Liquor Liability is included in the General Liability policy to provide coverage for the Friday After Five events.

CERTIFICATE HOLDER	CANCELLATION
OSKAL-1	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
City of Oskaloosa FAX#: 673-3047 Attn.: City Clerk 220 S. Market Oskaloosa, IA 52577	AUTHORIZED REPRESENTATIVE Bob Walton

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CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: REQUESTS FROM THE GENERAL PUBLIC - B

Consider a request from the Rollin' Oldies Car Club for closure of streets for annual car show.

EXPLANATION:

The Rollin' Oldies Car Club is requesting closure of the north, east and south sides of the city square (1st Avenue East, South 1st Street and High Avenue East) plus the south half of the 100 block of North 1st Street and the 200 block of High Avenue East from 6:00 a.m. to 3:30 p.m. on Saturday, July 28, 2012, for their annual car show.

Recommended Action: Approve use of streets for event on Saturday, July 28, 2012, subject to receipt of a \$1,000,000 liability insurance certificate naming the city as an additional insured and payment of the fee for street closure permit.

BUDGET CONSIDERATION:

\$25 revenue to the General Fund for street closure permit.

ATTACHMENTS:

Letter from John E. Ryken, Car Show Coordinator



P. O. Box 217 • Oskaloosa, Iowa 52577

January 16, 2012

Michael Schrock
City Manager
220 South Market
Oskaloosa, Iowa 52577

Michael Schrock:

The Rollin' Oldies Car Club is planning a car show for July 28, 2012. We are once again requesting to use the streets on three sides of the square; north, east and south sides plus the south half of the 100 block of North 1st and the 200 block of High Avenue East. We will be leaving the southeast corner of the square open to traffic, leaving the driveway clear so the automatic teller machine can be used that day. We would like to have the streets closed from approximately 6:00 am to 3:30 pm.

Again we are working with the Chamber to make this a fun and profitable event for downtown and all of Oskaloosa.

We would like to thank you for your cooperation in the past and look forward to bringing many people to downtown Oskaloosa this year. If you have any questions, please contact John at 673-4944 or 660-0512.

Thank you,

A handwritten signature in cursive script that reads "John E. Ryken".

John E. Ryken
Car Show Coordinator
2689 215th Street
New Sharon, Iowa 50207



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: REQUESTS FROM THE COMMUNITY - C

Consider request from the American Cancer Society Relay For Life of Mahaska County Committee for approval of Relay For Life event.

EXPLANATION:

The American Cancer Society Relay For Life of Mahaska County Committee is requesting permission to hold their annual event around the downtown square Saturday, June 2, 2012.

The committee is requesting use of the City Square, bandstand and sound system, and closure of High Avenue, South 1st Street and 1st Avenue around the City Square from noon to midnight Saturday, June 2, 2012.

Approve request subject to receipt of a \$1,000,000 liability insurance certificate naming the city as an additional insured and payment of \$50 for use of the sound system and \$25 for closure of the streets.

BUDGET CONSIDERATION:

Staff time and \$75 to the General Fund for use of the bandstand sound system and closure of the streets.

ATTACHMENTS:

Special Use Request Form from event chair Stacey Raymie.

Special Use Request
City of Oskaloosa Parks
220 South Market Street
Oskaloosa, Iowa 52577
Phone (641) 673-9431

1. Park/Facility Requested BANDSTAND / SQUARE
2. Date(s) Requested SATURDAY, JUNE 2, 2012 NOON-MIDNITE
3. User Name AMERICAN CANCER SOCIETY / MAHARKA COUNTY RELAY
(Organization or Individual) FOR LIFE
Address 255 P KAREN LANE City OSKALOOSA State IA Zip 52577
Contact Person STACEY RAYMIE
Phone: (Day) 641-673-1547 (Evening) _____ (Cell) 641-660-7954
(Email) graymie@midwestone.com and/or ladyhawk700@msn.com
4. Event/Description A 12 HOUR EVENT DESIGNED TO CELEBRATE
SURVIVORSHIP & RAISE MONEY FOR RESEARCH, AWARENESS & SUPPORT
OF PATIENT & THEIR FAMILIES OF THOSE WITH CANCER
5. Beer or Wine Consumption? Yes No
6. Are you requesting permission to install or place equipment, signs, decorations, lighting, tents, concessions or other structures or objects? Prior approval must be granted by the City of Oskaloosa, Iowa.
If yes, please explain TEAM SITES, CONCESSIONS, TRAILER FOR
ENTERTAINMENT, BANNERS, TABLES FOR AUCTION ITEMS,
CANOPIES - WOULD ALSO LIKE 1ST ST, 1ST AVE & HIGH
BLOCKED OFF FOR DUT BUDGET

I understand and agree to the terms of this request, accept responsibility for adherence to the Special Use Policy Guidelines (on reverse), and I am authorized to sign below. This Special Use Request must be carried and presented upon request during all special use activities.

STACEY RAYMIE Stacey Raymie 1-5-12
Print Name Signature Date

SPECIAL USE REQUEST

SPECIAL USE TERMS AND CONDITIONS

1. All Special Use Requests are accepted on a first-come, first-request basis. City of Oskaloosa sponsored events take priority over all other Special Use Requests.
2. You must be 21 years of age to rent any facility. Proof of age is required. Certain rentals subject to police background check.
3. Conflicts in scheduling shall be resolved in accordance with the Department's Special use Policy. The City reserves the right to deny a request in the intent of the Special Use Policy and the best interest of the general public.
4. All functions conducted on city facilities must be in accordance with the Special Use Policy as set forth in the ordinance providing for the issuance of permits for use of City facilities.
5. Unless specifically stated on the Special Use Request, it is understood that the event is not a benefit function, no admission will be charged or tickets sold. The sale of alcoholic beverages is strictly prohibited.
6. Authorization may be issued for consumption of beer/wine in designated parks. Authorization will require user to secure host insurance for event and provide the City a copy of the host insurance policy. Alcoholic beverages are strictly prohibited without the proper host insurance documentation. Individuals making request must be at least 21 years of age and will be required to present authorized proof of age. Absolutely no individuals below the age of 21 are allowed to possess or drink beer/wine/alcoholic beverages on public park property.
7. The right to grant or deny beer/wine consumption shall lie solely with the City and requests for such must be made at the time of request.
8. City of Oskaloosa facilities are non-smoking facilities. Please check policy for individual facility prior to making reservation.
9. The requesting party shall assume complete responsibility for damages, clean-up, breakage or loss. Use of tacks, staples, nails, screws are not permitted. If tape is used, it must be the blue painters tape and shall be completely removed at the end of the event.
10. Any requests for installation or placement of equipment, signs, decorations. Lighting, concessions of any type, and other structure or object must be included on the Special Use Request approved by the Department.
11. Parties with special use requests shall abide by all City and State codes, and shall assume responsibility for their actions or omissions. Any damage or misuse may result in a charge for restoration and/or denial of future privileges.
12. The undersigned applicant/sponsoring party agrees to defend, indemnify and hold the City of Oskaloosa Iowa and its agents and employees harmless from any claims for injuries or damages arising from or out of the applicant/sponsoring party's use of the premises.

I have read and understand the Terms and Conditions set forth above.

Print name: STALEY RAYMIE

Birthdate: 9-3-1966

Signature: 

Date: 1-5-12

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: CITY COUNCIL

ITEM TITLE: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Building Code Board of Appeals – Two vacancies to fill upon appointment and to serve at the pleasure of the Mayor. (3 males and 0 females currently serve).
- b) Housing Trust Fund Committee – One at-large vacancy to fill approved and appointed by the City Council for a three year term that ends January 31, 2015. (2 males and 3 females currently serve).
- c) Planning and Zoning Commission – One vacancy to fill an unexpired term that ends April 30, 2014 approved and appointed by the City Council. This is seven member commission. (5 males and 1 female currently serve).
- d) Municipal Housing Agency – Three vacancies to fill approved and appointed by the Mayor for two year terms that end February 28, 2014. This is five member board. (3 males and 2 females currently serve).

EXPLANATION:

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

BUDGET CONSIDERATION:

Not applicable, report(s) only.



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: David Krutzfeldt,
Mayor

ITEM TITLE: MAYOR AND COUNCIL APPOINTMENTS - A

Consider appointment of Dan Karow to the Building Code Board of Appeals.

EXPLANATION:

There are two vacancies on the Building Code Board of Appeals. The city received an application from Dan Karow. Appointees to the Building Code Board of Appeals serve at the pleasure of the Mayor. Mayor David Krutzfeldt recommends that Dan Karow be appointed to serve on the Building Code Board of Appeals.

Recommended Action: Approve Mayor's appointment of Dan Karow to the Building Code Board of Appeals.

BUDGET CONSIDERATION

Not applicable.

ATTACHMENTS: Application from Dan Karow.

CITY OF OSKALOOSA

BOARD & COMMISSION APPLICATION

NAME: DAN KAROW DATE: 1-6-12

ADDRESS: 508 B STS. OSKALOOSA IA

PHONE NO. (Day) 712-577-8103 (Evening) _____

BOARD OR COMMISSION APPLYING FOR: BUILDING CODE BOARD OF APPEALS

REQUEST TO FOREGO INTERVIEW PROCESS? Yes, No

WHY INTERESTED: I AM RETIRED AND AVAILABLE ALMOST ANY TIME AND MY BACK GROUND

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: SAFETY AND MACHINERY INSPECTOR FOR 13 YEARS - I OWNED A 26 UNIT MOTEL FOR 4 YEARS - OWNED AN APARTMENT BUILDING FOR 17 YEARS - I HAVE DONE 110 VOLT HOUSE WIRING AND 440 VOLT FACTORY WIRING I HAVE BUILT WOODEN STRUCTURES PLANT MAINT. SUPERVISOR

OTHER CIVIC EXPERIENCE: _____

PLEASE RETURN TO THE CITY CLERK'S OFFICE



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: MAYORAL AND COUNCIL APPOINTMENTS - B

Consideration and action on appointment to the Enterprise Zone Commission.

EXPLANATION:

The city council appointment to the Enterprise Zone Commission should have been made at the January 3, 2012 city council meeting. The Mayor had recommended that Doug Yates be appointed to serve on the Enterprise Zone Commission to fill the unexpired term of Pamela Blomgren that expires June 30, 2013. Commission members are approved and appointed by the City Council. This is a nine member commission with two males, five females and one at-large vacancy currently on the commission so this appointment will comply with gender balance requirements.

Consider appointment of Doug Yates to the Enterprise Zone Commission for a term that ends June 30, 2013.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: None.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE:

Consider a resolution adopting the proposed 2011-2012 budget amendment and the proposed 2012-2013 budget and setting date for public hearing.

Explanation:

This resolution sets the public hearing for March 5, 2012 and authorizes publication of the notice. The notice will include a tax rate to be levied in the approximate amount of \$14.00060 per \$1,000 of assessed valuation. The rate of \$14.00060 represents an decrease of \$.97473 in the city rate for next year.

Staff recommends approval of this item.

BUDGET CONSIDERATION:

To be determined

ATTACHMENTS:

Resolution

RESOLUTION NO. _____

**RESOLUTION ADOPTING THE PROPOSED 2011-2012 BUDGET
AMENDMENT AND THE PROPOSED 2012-2013 BUDGET
AND SETTING DATE FOR PUBLIC HEARING**

WHEREAS, City Council of the City of Oskaloosa has reviewed budget requests and has directed the preparation of a proposed 2011-2012 budget amendment and proposed 2012-2013 budget; and

WHEREAS, City Council is required to hold a public hearing on the proposed amendment to the 2011-2012 budget and the proposed 2012-2013 budget to comply with Iowa Code Section 384.16 and 362.3;

WHEREAS, this hearing will give Oskaloosa citizens the opportunity to review and comment on the proposed 2011-2012 budget amendment and the proposed 2012-2013 budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa that the proposed 2011-2012 Budget Amendment and the Proposed 2012-2013 Budget is hereby adopted and a public hearing on the proposed budgets shall be conducted on March 5, 2012 at 6:30 p.m. in the City Council Chambers in City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the proposed budgets.

PASSED AND APPROVED this 6th day of February, 2012.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE:

Consider a resolution approving applications for residential tax abatement for value added in the urban revitalization area.

Explanation:

This resolution approves the applications for residential tax abatement. The added value, as determined by the County Assessor, is abated for five years as follows: first year 80%, second year 65%, third year 50%, fourth year 35% and fifth year 20%.

To qualify for tax abatement the assessed valuation of a property must increase at least 15% after the improvements have been made. The improvements must conform with the City's Zoning Ordinance and all other applicable codes. A building permit should be secured for most improvements that increase in value.

Staff recommends approval of this item.

BUDGET CONSIDERATION:

The financial impact of this item varies from year to year based on the number of approved applications. Historical information is provided in the table below.

Tax Abatement History	2007	2008	2009	2010	2011
Number of applications	30	26	17	18	10
Total abatements on record	\$51,269	\$56,186	\$54,837	\$58,564	\$44,145

Eleven (11) applications were received for 2012.

ATTACHMENTS:

Resolution
Exhibit "A"

RESOLUTION NO. _____

RESOLUTION APPROVING APPLICATIONS FOR RESIDENTIAL TAX ABATEMENT FOR VALUE ADDED IN THE URBAN REVITALIZATION AREA

WHEREAS, the City of Oskaloosa, Iowa has by Ordinance No. 834 adopted March 26, 1991, amended by Ordinance No. 925 dated November 21, 1994 and Ordinance No. 1011 dated September 2, 1997 designated the Corporate Boundaries of the City of Oskaloosa as a Revitalization Area; and

WHEREAS, the property owners listed in Exhibit "A" attached hereto and by this reference incorporated herein, have filed application, prior to the February 1 deadline for tax exemption on improvements; and

WHEREAS, the improvements are in conformance with the plan for revitalization developed by the City of Oskaloosa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa to approve, subject to review by the Mahaska County Assessor, the applications for tax abatement as listed on Exhibit "A" in accordance with the exemption schedule adopted in Ordinance No. 834, Ordinance No. 925 and Ordinance No. 1011 as follows:

- 1) For the first year, eighty percent (80%)
- 2) For the second year, sixty-five percent (65%)
- 3) For the third year, fifty percent (50%)
- 4) For the fourth year, thirty-five percent (35%)
- 5) For the fifth year, twenty percent (20%)

PASSED AND APPROVED this 6th day of February, 2012.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

EXHIBIT "A"
TAX ABATEMENT

ADDRESS	AMOUNT
304 North 1 st Street	\$ 367,350
711 B Avenue West	\$122,950
802 7 th Avenue East	\$ 30,000
842 Fox Run Lane	\$ 185,480
1010 Fox Run Drive	\$ 250,000
1100 Woodland Road	\$ 330,000
1101 Arbor Trace	\$ 220,000
1106 Arbor Trace Drive	\$215,000
1204 Arbor Trace Drive	\$ 224,900
1504 Orchard Avenue	\$ 160,000
1807 Edmundson Drive	\$ 253,840

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE:

Consider a resolution approving applications for commercial tax abatement for value added in the urban revitalization area.

Explanation:

This resolution approves the applications for commercial tax abatement. The added value, as determined by the County Assessor, is abated for three years as follows: first year 70%, second year 50% and third year 30%.

BUDGET CONSIDERATION:

Loss of property tax revenue on added value in accordance with the abatement schedule.

ATTACHMENTS:

Resolution

RESOLUTION NO. _____

**RESOLUTION APPROVING APPLICATION FOR COMMERCIAL TAX ABATEMENT FOR
VALUE ADDED IN THE URBAN REVITALIZATION AREA**

WHEREAS, the City of Oskaloosa, Iowa has by Ordinance No. 1135 adopted November 4, 2002 designated the areas described as: Area A – Southeast Industrial Area, Area B – East Commercial Area and Area C – West Commercial Area, legally described in Ordinance No. 1135, as a revitalization area which shall be known as the Commercial Property Tax Abatement Program of the City of Oskaloosa; and

WHEREAS, the owner of the following properties has filed an application, prior to the February 1, deadline, for tax exemption on improvements made in 2011; and

110 North E Street
119 1st Avenue West

WHEREAS, the improvements are in conformance with the plan for revitalization developed by the City of Oskaloosa.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Oskaloosa, Iowa to approve, subject to review by the Mahaska County Assessor, the application for tax abatement as listed above in accordance with the exemption schedule adopted in Resolution No. 02-10-93 Commercial Property Tax Abatement Plan. The exemption schedule is as follows:

- 1) For the first year, seventy percent (70%)
- 2) For the second year, fifty percent (50%)
- 3) For the third year, thirty percent (30%)

PASSED AND APPROVED this 6th day of February 2012.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



CITY COUNCIL COMMUNICATION

MEETING DATE: February 4, 2012

REQUESTED BY: City Manager's Office

ITEM TITLE:

Consider a motion authorizing the Mayor to sign and submit the 2011 Trolley Place Housing Enterprise Zone report to the State of Iowa.

EXPLANATION:

Enterprise Zones are designed to stimulate development by targeting economically distressed areas in Iowa. The City of Oskaloosa has an Enterprise Zone designated and approved by the Iowa Economic Development Authority (IEDA), formerly IDED.

Through state and local tax incentives, businesses and developers are encouraged to make new investments, and create or retain jobs in these areas. The goal of the program is to revitalize these areas and make them competitive with other locations throughout the state. An incentive for housing development may also be available to developers and contractors building or rehabilitating housing in an established enterprise zone.

The City has created a nine member commission to be responsible for reviewing and recommending to IEDA applications by local developers to receive Enterprise Zone tax incentives.

The City's second application for State of Iowa, Enterprise Zone tax incentives was from Oskaloosa Downtown Development, LLC for the Trolley Place development. The development group intends to renovate the Trolley Place Building and provide six (although the current application states eight and needs to be amended) downtown condominium units and invest \$6.7 million on the project within Oskaloosa Enterprise Zone 1. The incentives Oskaloosa Downtown Development LLC. are approved to receive come directly from the State of Iowa and no local contributions are required from the City. **The incentives include a State Sales, Service and Use Tax Refund - \$81,755 and Investment Tax Credit - \$112,000.**

BUDGET CONSIDERATION:

None at this time.

ATTACHMENTS:

2011 Trolley Place Housing Enterprise Zone Report form (1 page)

**Iowa's Enterprise Zone Program
Annual Compliance and Status Report – Housing
Reporting Period: January 1 – December 31, 2011**

Name of Housing Business: Oskaloosa Downtown Development, LLC

Business's Mailing Address: 124 N. Market Street, Oskaloosa, IA 52577

Enterprise Zone Agreement #: 11-HEZ-013

Location of the Project: ;
Oskaloosa, Iowa EZ-1

1. Project Status:

Not Started – If so, please provide an anticipated start date: _____

Started but Not Completed – If so, when did construction/rehabilitation begin: Dec. 13, 2011

Completed – If so, when was the project completed: _____

2. Housing Unit Information:

Total Number of Units Proposed: 6 (Eight units were originally proposed. ODD plans to file an amendment to reduce the total number of units to six.)

Total Number of Units Completed and ready for occupancy: 0

Housing Business Representative: I certify that this Annual Compliance and Status Report completely and accurately reflects the performance status of the above referenced Enterprise Zone Agreement.

Name: Todd Roach, Treasurer

Title: Oskaloosa Downtown Development

Signature:  _____

Date: 1/31/12 _____

Community Representative: I have reviewed the Annual Compliance and Status Report and based on my personal knowledge, certify that it accurately reflects the status of the project located within our community.

Name: Dave Krutzfeldt

Title: Mayor, Oskaloosa, IA 52577

Signature: _____

Date: _____

The signed Annual Compliance and Status Report must be returned to the IDED by **February 29, 2012**. Completed reports should be sent to: **Iowa Economic Development Authority, ATTN: Jeremy Babcock, 200 East Grand Avenue, Des Moines IA 50309-1834**. Completed reports may also be faxed (515.725.3010) or e-mailed to Jeremy.Babcock@iowa.gov.

An electronic copy of the form, *2011 HEZ Compliance and Status Report*, may be found at our website <http://www.iowaeconomicdevelopment.com/community/downloads/hezreport.doc> If you have questions contact Jeremy Babcock at Jeremy.Babcock@iowa.gov or (515) 725-3128.

2011 HEZ Annual Compliance and Status Report



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: City Manager's Office

ITEM TITLE:

Consider a resolution approving the sponsorship and submittal of a business financial assistance application to the Iowa Economic Development Authority on behalf of CLOW Valve Company.

EXPLANATION:

CLOW Valve Company, Division of McWane, Inc. is proposing an expansion of its business operations through the acquisition of approximate \$7.9 million in new equipment and the creation of six additional jobs over a three year period. CLOW Valve Company, Division of McWane is pursuing financial assistance of approximately \$237,000 in Investment Tax Credits for a portion of the costs of this project; and as such, is requesting for approval from the Oskaloosa to sponsor, approve and submit an application to the Iowa Economic Development Authority for funding through the High Quality Jobs Program. No local match is required for this application.

BUDGET CONSIDERATION:

None at this time.

ATTACHMENTS:

Resolution
Business Financial Assistance Application

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY OF OSKALOOSA TO ENTER INTO A CONTRACT WITH THE IOWA DEPARTMENT OF ECONOMIC DEVELOPMENT AND CLOW VALVE COMPANY, DIVISION OF MCWANE, INC.

WHEREAS, the City Council of the City of Oskaloosa, Iowa, recognizes the State of Iowa's High Quality Jobs Program will support capital investment and employment through the expansion and modernization of facilities for CLOW Valve Company, Division of McWane, Inc.; and

WHEREAS, the City Council is committed to the retention and growth of existing businesses located in the city through programs such as the State of Iowa's High Quality Jobs Program; and

WHEREAS, the city is not required to provide any financial contributions or match as a part of this application;

NOW, THEREFORE, BE IT RESOLVED that the City Council of Oskaloosa, Iowa, hereby approves the sponsorship and submittal of the Business Financial Assistance Application to the Iowa Economic Development Authority by CLOW Valve Company, Division of McWane, Inc., and the City of Oskaloosa,

AND FURTHER BE IT RESOLVED that the Mayor, City Clerk and City Manager are hereby authorized to execute the necessary documentation to successfully complete the submittal of the Business Financial Assistance Application.

PASSED AND APPROVED the 6th day of February 2012.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

**CLOW VALVE COMPANY
APPLICATION**

**Business Financial Assistance
Application**

Business Finance
Business Development Division
Iowa Department of Economic Development
200 East Grand Avenue
Des Moines, Iowa 50309-1819

www.iowalifechanging.com
Telephone: 515.725.3133
businessfinance@iowa.gov

Application Instructions

To Complete Electronic Form: Click on TEXT BOX to add text. Double click on YES/NO boxes and select "Checked".

1. All applicants must complete the Business Financial Assistance Application and attach only those additional sections for the components to which the applicant is applying.

<u>Direct Financial Assistance – STATE of IOWA</u>	
<input type="checkbox"/> 130% Component <i>(no supplement)</i>	<input type="checkbox"/> Infrastructure Component <i>(no supplement)</i>
<input type="checkbox"/> 100% Component <i>(no supplement)</i>	<input type="checkbox"/> Value-Added Agriculture Component <i>Supplemental information required</i>
<input type="checkbox"/> Entrepreneurial Component (and Supplement) <i>Supplemental information required</i>	<input type="checkbox"/> Disaster Relief Component <i>Supplemental information required</i>
<u>Tax Credits – STATE of IOWA</u>	
<input type="checkbox"/> Enterprise Zone Program (EZ) <i>Supplemental information required</i>	<input checked="" type="checkbox"/> High Quality Jobs Program (HQ) <i>(no supplement)</i>
<u>Direct Financial Assistance – FEDERAL</u>	
<input type="checkbox"/> Economic Development Set-Aside Program (EDSA) <i>Supplemental information required</i>	<input type="checkbox"/> Public Facilities Set-Aside Program (PFSA) <i>Supplemental information required</i>

2. Please visit the IDED Web site at www.iowalifechanging.com or contact IDED at 515.725.3133 to confirm that this is the most current application version.
3. Before filling out this application form, please read all applicable sections of the 2009 Iowa Code and Iowa Administrative Code (rules). www.legis.state.ia.us/IowaLaw.html
4. Only typed or computer-generated applications will be accepted and reviewed. Any material change to the format, questions, or wording of questions presented in this application will render the application invalid and it will not be accepted.
5. Complete the applicable sections of the application fully. If questions are left unanswered or required attachments are not submitted, an explanation must be included.
6. Use clear and concise language. Attachments should only be used when requested or as supporting documentation.
7. Any inaccurate information of a significant nature may disqualify the application from consideration.
8. The following must be submitted to Business Finance at IDED in order to initiate the review process:
 - One **original**, signed application form and all required attachments
 - One **electronic** copy of the application form and all required attachments

Facsimile copies will not be accepted.

Business Finance
Iowa Department of Economic Development
200 East Grand Avenue
Des Moines, IA 50309-1819

Telephone: 515.725.3133
businessfinance@iowa.gov

Applications are must be submitted to IDED Business Finance before 4:00pm on the fourth Monday of the month.

Applications will be reviewed by the IDED Board on the third Thursday of the following month.

Public Records Policies

Information Submitted to IDEED. The Iowa Department of Economic Development (IDEED) is subject to the Open Records law (Iowa Code, Chapter 22). Treatment of information submitted to IDEED in this application is governed by the provisions of the Open Records law. All public records are available for public inspection. Some public records are considered confidential and will not be disclosed to the public unless ordered by a court, the lawful custodian of the record, or by another person duly authorized to release the information.

Confidential Records. IDEED automatically treats the following records as confidential and they are withheld from public disclosure:

- Tax Records
- *Quarterly Iowa Employer's Contribution and Payroll Report* prepared for the Iowa Workforce Development Department
- Payroll Registers
- Business Financial Statements and Projections
- Personal Financial Statements

Other information supplied to IDEED as part of this application may be treated as confidential under Iowa Code section 22.7. Following are the classifications of records which are recognized as confidential under Iowa law and which are most frequently applicable to business information submitted to IDEED:

- Trade secrets [Iowa Code §22.7(3)]
- Reports to governmental agencies which, if released, would give advantage to competitors and serve no public purpose. [Iowa Code §22.7(6)]
- Information on an industrial prospect with which the IDEED is currently negotiating. [Iowa Code §22.7(8)]
- Communications not required by law, rule or regulation made to IDEED by persons outside the government to the extent that IDEED could reasonably believe that those persons would be discouraged from making them to the Department if they were made available for general public examination. [Iowa Code §22.7(18)]

Information supplied to IDEED as part of this application that is material to the application and/or the state program to which the applicant is applying including, but not limited to the number and type of jobs to be created or retained, wages for those jobs, employee benefit information, and project budget, are considered open records and will not be treated as confidential.

Additional Information Available. Copies of Iowa's Open Record law and IDEED's administrative rules relating to public records are available from the IDEED upon request.

Applicant Information

Name of Business: Clow Valve Company, Division of McWane, Inc.
Address: 902 S 2nd Street
City, State & Zip Code: Oskaloosa, Iowa 52577
Contact Person: Rick Smith Title: Cost accountant
Phone: 641-673-8611 Fax: 641-673-4188 Email: rick.smith@clowvalve.com

Federal ID Number: 63-0139000
NAICS Code for primary business operations: 332911
US DOT Number: n/a

Does the Business file a consolidated tax return under a different tax ID number?

Yes No

If yes, please also provide that tax ID number:

Is the contact person listed above authorized to obligate the Business?

Yes No

If no, please provide the name and title of a company officer authorized to obligate the Business:

Jim Wakefield General manager

If the application was prepared by someone other than the contact person listed above, please complete the following:

Name of Business: n/a

Address:

City, State & Zip Code:

Contact Person:

Title:

Phone:

Fax:

Email:

Sponsor Information

Sponsor Organization: City of Oskaloosa
Official Contact (e.g. Mayor, Chairperson, etc.): Dave Krutzfeldt Title: mayor
Address: City Hall 220 South Market Street
City, State & Zip Code: Oskaloosa, IA 52577
Phone: 641-673-9431 Fax: Email:

If IDEED needs to contact the sponsor organization with questions, should we contact the person listed above?

Yes No, please contact the following person:

Name: Mike Schrock Title: City Manager
Address: City Hall 220 South Market Street
City, State & Zip Code: Oskaloosa, IA 52577
Phone: 641-673-9431 Fax: Email: michael.schrock@oskaloosaiowa.org

If necessary, please list information on additional sponsors in an attachment.

Certification & Release of Information

I hereby give permission to the Iowa Department of Economic Development (IDED) to research the Business' history, make credit checks, contact the Business' financial institutions, insurance carriers, and perform other related activities necessary for reasonable evaluation of this application. I also hereby authorize the Iowa Department of Revenue to provide to IDED state tax information pertinent to the Business' state income tax, sales and use tax, and state tax credits claimed.

I understand that all information submitted to IDED related to this application is subject to Iowa's Open Record Law (Iowa Code, Chapter 22).

I understand this application is subject to final approval by IDED and the Project may not be initiated until final approval is secured.

I understand that IDED reserves the right to negotiate the financial assistance. Furthermore, I am aware that financial assistance is not available until an agreement is executed within a reasonable time period following approval.

I hereby certify that all representations, warranties, or statements made or furnished to IDED in connection with this application are true and correct in all material respect. I understand that it is a criminal violation under Iowa law to engage in deception and knowingly make, or cause to be made, directly or indirectly, a false statement in writing for the purpose of procuring economic development assistance from a state agency or subdivision.

For the Business:

Signature

Date

Jim Wakefield general manager

Name and Title (typed or printed)

For the Sponsor(s):

Signature

Date

David Krutzfeldt, Mayor

Name and Title (typed or printed)

Please use the following if more than one sponsor is required. (For example, use this if a signature from the local Enterprise Zone Commission is required in addition to the signature from the Mayor of the sponsoring city.)

Michael Schrock Jr.

Signature

Date

02/06/2012

Michael Schrock Jr. City Manager

Name and Title (typed or printed)

IDED will not provide assistance in situations where it is determined that any representation, warranty, or statement made in connection with this application is incorrect, false, misleading or erroneous in any material respect. If assistance has already been provided prior to discovery of the incorrect, false, or misleading representation, IDED may initiate legal action to recover incentives and assistance awarded to the Business.

Business Information

Provide a brief description and history of the Business. Include information about the Business' products or services and its markets and/or customers.

The Iowa Valve Company was founded in Oskaloosa in 1909. The company has operated continuously in Oskaloosa since that time having been acquired by Clow Corporation in the 1940's and Clow acquired by McWane in 1985. Clow Valve Company operates a foundry and machine shop in Oskaloosa producing valves and fire hydrants for water distribution systems. Products produced by Clow are marketed throughout the United States with some limited distribution in international markets. Clow primarily sells to distributors who then sell to end users which are generally contractors, municipalities, or other operators of water distribution systems

Business Structure:

- Cooperative Corporation Limited Liability Company Not for Profit
 Partnership S-Corporation Sole Proprietorship

State of Incorporation: Delaware

Identify the Business' owners and percent ownership: McWane family 100%

Does a woman, minority, or person with a disability own the Business? Yes No
 If yes, is the Business certified as a Targeted Small Business? Yes No

List the Business' Iowa locations and the current number of employees at each location. Oskaloosa, Iowa 325 employees

What is the Business' worldwide employment? Please include employees of parent company, subsidiaries, and other affiliated entities in this figure. 6,000

Project Information

Project Street Address: 902 S 2nd Street and 1607 17th Ave East

Project City: Oskaloosa

Project County: Mahaska

Type of Business Project:

- Startup Expansion of Iowa Company
 New Location in Iowa Relocation from another State

Briefly describe the proposed project for which assistance is being sought. (Include project timeline with dates, facility size, infrastructure improvements, proposed products/services, any new markets, etc.)

Project Timeline <i>(add additional rows as needed)</i>	Activity Completion Date
For 2012 - 2014 Clow Valve Company proposes to replace foundry machinery, automated machining centers, and assembly workstations at a cost of \$5.0MM. Pollution control equipment will be replaced and upgraded at a cost of \$1.1MM, and new equipment representing additional capacity will be added at a cost of \$1.8MM.	December 2014

Please identify the project management for the project location and experience. Andy Holmberg- machine shop manager, Dave Anderson - metal casting facility manager

Has any part of the project started? Yes No
 If yes, please explain.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: COUNCIL
APPOINTED STAFF

ITEM TITLE: REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
 - FY2012 Budget Amendment and FY2013 Budget Presentation.
- b) City Clerk.
- c) City Attorney.

EXPLANATION:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

BUDGET CONSIDERATION:

Not applicable, report(s) only.

ATTACHMENTS:

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: February 6, 2012

REQUESTED BY: CITY COUNCIL

ITEM TITLE: CITY COUNCIL INFORMATION.

EXPLANATION:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

BUDGET CONSIDERATION:

Not applicable, report(s) only.