

CITY OF OSKALOOSA
BOARD OF ADJUSTMENT
REGULAR MEETING MINUTES
June 7, 2018

A regularly-scheduled meeting of the Board of Adjustment for the City of Oskaloosa was called to order at 5:05 pm on Thursday, June 7, 2018 by Chairperson Perry Murry at the City Hall Council Chamber 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Perry Murry, Scott Moore and Cody Landgrebe.

CITY STAFF PRESENT: Mike Flahive and Becki Gatton.

OTHERS PRESENT: None

Minutes from the May 22, 2018 Board of Adjustment meeting.

It was moved by Moore, second by Landgrebe to approve the May 22, 2018 Board of Adjustment Commission minutes. Motion carried unanimously.

Citizens to be heard

None.

Consider a request for a variance from the minimum lot width requirement of 70' to 65' for the city owned property located at 1214 1st Ave West.

Moore asked if the new policy on minimum lot width requirements, that may soon be implemented, would have any effect on the variance. Flahive stated that a variance was still required at this time. Landgrebe asked if the variance would transfer ownership. Flahive stated that it would transfer to the new owner.

Murry called for a motion. On motion by Landgrebe, second by Moore, the Board of Adjustment approved the variance request as presented. Vote: Yes: Murry, Moore and Landgrebe. No: None; Abstain: None; Motion passed unanimously.

Consider a request for a variance to waive the public sidewalk installation requirement for International Ingredients located at 2387 Hwy 23.

Moore indicated that International Ingredients is located far enough from residential neighborhoods that a sidewalk would not make sense for this location. Murry agreed and stated that a new sidewalk would only make sense if a new development was planned for this area.

On motion by Moore, second by Landgrebe, the Board of Adjustment approved the variance request as presented. Vote: Yes: Murry, Moore and Landgrebe. No: None; Abstain: None; Motion passed unanimously.

Discuss implementing an attendance policy.

Murry asked if everyone had reviewed the drafted attendance policy. Landgrebe asked if the signature of the chairman was the only signature necessary to adopt the policy. Flahive stated that the chairman's signature was the only signature necessary.

On motion by Landgrebe, second by Moore, the Board of Adjustment approved the attendance policy. Vote: Yes: Murry, Moore and Landgrebe. No: None; Abstain: None; Motion passed unanimously.

Vote on a Vice Chairperson

Moore discussed how voting had been handled by other boards and commissions. Moore stated that Wyndell Campbell would make a great candidate, given his background and experience with Planning and Zoning.

Murry called for a motion. On motion by Moore, second by Landgrebe, the Board of Adjustment approved Wyndell Campbell as the new Vice Chairman. Vote: Yes: Murry, Moore and Landgrebe. No: None; Abstain: None; Motion passed unanimously.

With no further business, Moore made a motion and seconded by Landgrebe to adjourn the meeting at 5:16 PM.

Minutes by: Mike Flahive