

MINUTES
OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES
MONDAY—May 4, 2018—4:00 P.M.
Special Library Board Meeting

The meeting was called to order by Board vice-president Judy Bishop. Roll call was taken by Board Secretary Susan Hasso with Trustees Kathy Anderson, Chris Harbour, Merle Mann, and Sally Posovich present. Also present at the meeting was Library Director Marion Gaughan.

Director's Report:

Approval of Cunningham Quote for the Replacement of the Compressor for A/C Unit #4: The quote for the replacement of the compressor is \$6020.00. Cunningham plans on reusing the R-22 that is in the non-working compressor. The hope is that the non-working compressor is fully charged, so that there will not be any additional charge for R-22.

Approval of Purchase, Installation, and Monthly Fees for Credit Card Machine at the Library to be used by Patrons for the paying of Library fees and fines: The City of Oskaloosa is moving forward with purchasing, installing, and setting up the monthly fees for Credit Card Machines for other City Departments. The Library would like to be included in this City of Oskaloosa project. The cost for set up is \$129.00, the cost of the machine is \$90.00, and the monthly fee is \$15.00 for a total of \$234.00. The \$15.00 fee per month for one year would be \$180.00

Approval of Regular New Business Agenda:

Approval of Cunningham Quote for the Replacement of the Compressor for A/C Unit #4: Motion was made by Harbour, seconded by Posovich, to approve the quote for the replacement of the compressor for A/C Unit #4. Motion passed.

Approval of Purchase, Installation, and Monthly Fees for Credit Card Machine at the Library to be used by Patrons for the paying of Library fees and fines: Motion was made by Harbour, seconded by Mann, to approve the purchase, installation, and monthly fees for a credit card machine at the library to be used by the patrons for the paying of library fees and fines. When asked about staff training on the machine, Marion said that the operation of the machine is very straightforward. Motion passed.

Adjournment: Motion was made by Mann, seconded by Harbour, to adjourn. Motion passed.

The next regular meeting will be on Monday, May 21, 2018, at 4:00 p.m. in the library meeting room.

Respectfully submitted,
Susan Hasso
For the Board