

**OSKALOOSA WATER BOARD**  
**REGULAR MEETING**  
4/11/18

**Members Present:**

Brad Hodges  
Dan Nance  
Kevin Tacke (via phone)  
Jason Carter

**Others Present:**

Chad Coon  
Crystal Breuklander

**Ex-Officio Members Present:**

Mike Schrock

The meeting was called to order at 5:31 PM when quorum was reached.

A motion was made by Jason Carter and 2<sup>nd</sup> by Dan Nance to approve the agenda as presented. Ayes; Carter, Hodges, Nance and Tacke. Absent; Vore, motion carried.

Motion by Dan Nance to approve the minutes of the 3/12/18 regular meeting, second by Brad Hodges. Ayes; Carter, Hodges, Nance and Tacke. Absent; Vore, motion carried.

The attached vouchers totaling \$418,911.65 were presented for approval as well as Financial Statements. A motion was made by Jason Carter to approve the vouchers for payment and to also approve the Financial Statements. This was second by Dan Nance. Ayes; Carter, Hodges, Nance and Tacke. Absent; Vore, motion carried.

1. Customer Forum was the next agenda item. There were no items presented.
2. Chad updated the group on waste water operations. He talked about the collection system work that had been done as well as updating the group on the installation of replacement sewer main behind Family Restaurant and First Assembly of God Church, providing bid prices for Phase II sewer rehabilitation and the South D Street Capital Improvement Project. Maintenance work on storm sewer intakes was also discussed. Chad talked about dewatering the southwest waste water treatment plant for inspection that will help Fox Engineering and staff plan for future maintenance work as it relates to keeping plants operational until new treatment facilities can be built. He also updated the group on other budgeted maintenance and operational items that had been accomplished.
3. The next agenda item was General Manager's Update. Chad talked to the group about where OMWD was at with installing radio read meters and that as of April 5<sup>th</sup> there were a little over 1700 radio read meters in the system out of a total of around 5200 meters. He let the group know that he hadn't received much input on any changes needed for the

meter reading contract so he would be sending it to the contractor for review and approval and it would be presented to the Board for approval at an upcoming meeting. Chad updated the group on the status of the hydraulic modeling that was completed by Garden & Associates that showed there was no immediate need to replace the water main on South 5<sup>th</sup> Street for the new Marje Phase II development and that it would be scheduled in to the CIP plan for year 5 in the upcoming budget. He talked about a discussion that he had had with Brian Booy about developing property on South 11<sup>th</sup> and 3<sup>rd</sup> Avenue East. At this location Mr. Booy indicated that he was willing to install new infrastructure at his cost if OMWD would be willing to come back and make taps and install service lines to the stop box at no cost to him. Chad indicated that he was willing especially given the Board's recent inclination to be pro-development. Chad also stated that he would work with Mike Schrock on the sewer side to develop something of similar nature. That raised the question about the progress of OMWD and the City coming together to develop policies that were like-minded that would deal with future developments. Chad stated that he had not had the time yet to meet with Mike to start working on this item. The group was updated on the bids that were received for the water side of the South D Street CIP work and that the tower painting contractor has asked for another month to be able to complete painting the inside and outside of both towers due to the colder than normal spring. The amount of non-revenue water was discussed and Chad stated that he would be participating in a webinar the following day that addressed this very issue. Chad presented information about moving forward with a merit based pay system and again asked for Board input to help guide the process. Chad informed the group that this item was listed on his review last year as a goal and he needed some guidance on what the Board wanted to see put together. Dan Nance said that he wanted to do whatever the City was doing and asked Mike Schrock if this was the format the City used. Mike indicated that it was not what the City used. The date of the May meeting was discussed. It was determined that the meeting would continue to be held on May 14<sup>th</sup> at 4:00 and that if Chad were unable to attend Crystal would be able to answer questions about payables. Chad stated that he would try to put the agenda together in a way that didn't have any actionable items if he wasn't going to be able to be present.

4. The last item was updates from members of the Board of Trustees. There were no updates provided.

There being no further items to discuss, it was moved by Jason Carter and second by Dan Nance to adjourn. Ayes; Carter, Hodges, Nance and Tacke. Absent; Vore. Motion carries.

ATTEST

Meeting Adjourned 6:19 PM

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Kevin Tacke – Chairman

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Brad Hodges– Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Wednesday April 11, 2018 with board members Carter, Hodges, Nance and Tacke (via phone) present. The meeting was called to order at 5:31 PM. The agenda was approved as presented. Ayes; Carter, Hodges, Nance and Tacke; Absent; Vore. Motion carried. Approved minutes of the 3/12/18 regular meeting as presented. Ayes; Carter, Hodges, Nance and Tacke; Absent; Vore; motion carried. Invoices and financial statements were approved for payment. Ayes; Carter, Hodges, Nance and Tacke; Absent; Vore; motion passed.

Following Warrants Allowed: (see attached sheet)

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The next item on the agenda was Customer Forum. There were no items presented.

The next three items, Discussion of waste water operations, General Manager's Update, and Updates from members of the Board of Trustees all saw discussion but no action taken by the Board of Trustees.

Motion was made for adjournment by Carter, and second by Nance. Ayes; Carter, Hodges, Nance and Tacke; Absent; Vore, meeting adjourned. 6:19 PM.

Brad Hodges, Secretary