

OSKALOOSA CITY COUNCIL
REGULAR MEETING
April 2, 2018

The Oskaloosa City Council met in regular session on Monday, April 2, 2018, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates. Absent: Moore.

It was moved by Jimenez, seconded by Caligiuri to approve the consent agenda:

1. March 19, 2018 City Council Regular Meeting Minutes
2. April 2, 2018 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. February 28, 2018 Revised Civil Service Commission Minutes
 - b. March 5, 2018 Airport Commission Minutes
4. Claims for March 2018.
5. Approval of a new Class C Beer Permit with Sunday Sales for F.O.G., L.L.C. dba F.O.G., L.L.C., 2214 South 11th Street, effective April 3, 2018.
6. Renewal application for a Class B Beer License for Big Ed's BBQ, Inc. dba Big Ed's BBQ, 104 1st Avenue East.
7. Renewal application for a Class C Beer Permit with Sunday Sales for RRR Properties, LLC dba Oskaloosa Cenex, 1911 17th Avenue East.

The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Jimenez, seconded by Caligiuri to approve payment of \$2,675.00 for work completed on the 2018 Pool Slide Rehabilitation Project. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Jimenez introduced Resolution No. 18-04-54 entitled "RESOLUTION ADOPTING AN AED POLICY FOR THE CITY OF OSKALOOSA" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 18-04-55 entitled "RESOLUTION AUTHORIZING SUBMITTAL OF A GRANT APPLICATION TO MAHASKA COUNTY COMMUNITY FOUNDATION" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced there were vacancies on the Building Code Board of Appeals, Civil Service Commission, Historic Preservation Commission, Municipal Housing Agency and Water Board.

The Mayor announced this is the time and place for the public hearing on levying a statutory civil penalty for a first offense sale of tobacco products to a minor, and that citizens would now have the opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

It was moved by Yates, seconded by Caligiuri to levy a statutory civil penalty for a first offense sale of tobacco products to a minor against Cork and Bottle, 309 A Avenue West; and Jiffy, 315 A Avenue East. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Burnett introduced Resolution No. 18-04-56 entitled "A RESOLUTION OF NECESSITY TO ESTABLISH THE BOUNDARIES OF THE OSKALOOSA FAÇADE IMPROVEMENTS PHASE II PROJECT AREA BY IDENTIFYING THE DISTRICT BOUND BY LOTS 2, 5, 6, 7, AND 8 OF ORIGINAL PLAT BLOCK 20 AS A BLIGHTED AREA IN THE CITY OF OSKALOOSA, IOWA" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 18-04-57 entitled "RESOLUTION AUTHORIZING ADVANCEMENT OF COSTS FOR URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing on submission of a Community Development Block Grant application for phase two of the Oskaloosa Façade Improvement Program, and that citizens would now have the opportunity to comment.

Bradley Grefe from the Area 15 Regional Planning Commission discussed the City's proposed application to the Iowa Economic Development Authority (IEDA) Community Development Block Grant (CDBG) Downtown Revitalization Fund (DTR) for

the purposes of façade improvements. This project was borne from the success of the 2016 façade project which is nearly complete. The original idea was to move forward with a project area that spanned the western and southern blocks of the square, but enough interest was concentrated on the western block that it was decided to pursue that target area now and target the southern block in future efforts. Earlier in this meeting, the City Council established a “blighted area” in downtown Oskaloosa comprised of lots 2, 5, 6, 7, and 8 of Block 20 in the Original Plat. This area in the of the Oskaloosa City Square Historic District was designated as “blighted” to become eligible for HUD funding through the CDBG program.

To determine eligibility for the program, buildings were rated Poor, Fair, Good, or Excellent according to HUD criteria. At least 25% of the buildings in the target area must be poor or fair for it to be considered “blighted.” There are 7 total parcels in the target area; 2 were rated “poor” and 5 were rated “fair”. This means that 100% of the buildings in the target area classify as “blighted”. Of the 7 parcels that were eligible to participate in the grant program, 6 will be participating in the 2018 Oskaloosa Façade Improvement Project application. There will be 6 property owners participating. In those 6 parcels, there are 9 storefronts (what IEDA considers “primary” façades) and 3 side façades that are being included in the application for a total of 12 facades.

The total grant-eligible cost of the project is estimated to be \$744,665. If approved, we would apply for up to \$500,000 of grant funding for the project and have secured at least \$304,116 in local match to put toward the project. This includes funds from the City as well as funds from each property owner which amount to 25% of construction costs. Additionally, the City has agreed to contract for architectural final design, mortar testing, and construction observation work if the grant is awarded.

Andrew Jensen and Michael Schrock from the City, Emily Brown from Oskaloosa Main Street, and Rod Curtis and Tyler Baumgarten at Curtis Architecture were instrumental in helping to put this application together. If approved, the grant will be submitted on or before Friday, April 27, 2018. Awards likely will be announced at the end of June. If funded, final architectural design will take place in the summer and the project should be ready to go to bid in the winter so that construction can begin in the spring of 2019. If all goes well, it is expected that the project will wrap up by the end of 2019 or early 2020.

There were no written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 18-04-58 entitled “A RESOLUTION AUTHORIZING SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR PHASE TWO OF THE OSKALOOSA FAÇADE IMPROVEMENT PROGRAM.” and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing on a loan and disbursement agreement and the issuance of not to exceed \$850,000 Sewer Revenue Capital Loan Notes, and that citizens would now have the opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Jimenez introduced Resolution No. 18-04-59 entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AND DISBURSEMENT AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$850,000 SEWER REVENUE CAPITAL LOAN NOTES" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing on the plans, specifications, form of contract, and estimated cost for the Phase 2 Sanitary Sewer System Improvements Project, and that citizens would now have the opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 18-04-60 entitled "RESOLUTION TO APPROVE THE FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST FOR THE PHASE 2 SANITARY SEWER SYSTEM IMPROVEMENTS PROJECT" and moved its approval. Ottosson seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing on the plans, specifications, form of contract, and estimated cost for the D Street Reconstruction Project, and that citizens would now have the opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 18-04-61 entitled "RESOLUTION APPROVING THE FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST FOR THE D STREET RECONSTRUCTION PROJECT" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Yates introduced Resolution No. 18-04-62 entitled "A RESOLUTION TO DENY VACATION AND SALE OF THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 1008

AND 1010 B AVENUE WEST” and moved its approval. Walling seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Burnett introduced Resolution No. 18-04-63 entitled “RESOLUTION APPROVING ELECTRONIC BIDDING PROCEDURES AND DISTRIBUTION OF PRELIMINARY OFFICIAL STATEMENT” and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ottosson introduced “AN ORDINANCE TO AMEND CHAPTER 15.50, SECTIONS 15.50.070 AND 15.50.080 OF THE OSKALOOSA MUNICIPAL CODE” and moved its approval on the first reading. Yates seconded the motion. The roll was called on approval of the first reading of the ordinance and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

Jimenez introduced “AN ORDINANCE TO AMEND CITY OF OSKALOOSA ORDINANCE NO. 1015 EXHIBIT B” and moved its approval on the second reading. Caligiuri seconded the motion. The motion was made by Caligiuri and seconded by Yates to waive the rules requiring three separate readings of the ordinance. The roll was called for suspension of the rules and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved. The roll was called for final passage of the ordinance and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1406.

Jimenez introduced Resolution No. 18-04-64 entitled “RESOLUTION APPROVING THE PRELIMINARY PLAT OF MARJE ADDITION, PLAT 5” and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Ottosson and Walling

NAYS: None

ABSTAIN: Yates (directly affected by Outlot 4)

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Caligiuri, seconded by Yates that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:00 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk