

## OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES

Monday, January 30, 2017 - 12:00 Noon

Smokey Row Meeting Room

109 South Market Street

The committee meeting was called to order by Chair Adams at 12:04 p.m. with the following members present: Dan Adams, Joe Caligiuri, Bernice Hahn, Royce Spoelstra, Noel C. Stahle and Mark Willett. Members absent: Randell Davis, Valinn McReynolds, Tamera Sauer and Carri Vande Ree. Staff present: Andrew Jensen, Development Services Director, Michael Schrock, City Manager, and Marilyn Johannes. Others present: Matt Mullins, Maxfield Research & Consulting.

The oath of office was administered to Mark Willett, new Housing Trust Fund Committee member.

It was moved by Caligiuri, seconded by Stahle to approve the December 1, 2016 Housing Trust Fund Committee Minutes. Motion carried unanimously.

It was moved by Hahn, seconded by Caligiuri to approve the December claims for payment. Motion carried unanimously.

Jensen asked if there were any questions regarding the accounting reports. Adams asked if the demolitions listed on the accounting report were demolitions that were happening or just demolitions that are committed to. Jensen said he would check with City Clerk Amy Miller.

### **Housing Needs Assessment Study Kickoff Presentation and Discussion.**

Matt Mullins from Maxfield Research & Consulting, LLC gave a power point presentation on the housing study the firm is in the process of preparing. Mullins passed out a housing study stakeholder questionnaire and asked that it be filled out and gave those in attendance time to complete it. Mullins went over a list of questions regarding housing in Oskaloosa and asked for input on them from the group.

Willett left the meeting at 12:48 p.m.

Mullins told the group he is planning to make another presentation to the committee in April and have a draft of the study at that time. Jensen said he would like to include the City Council and the Mahaska Community Development Group in the meeting in April.

The meeting adjourned at 1:08 p.m.

Minutes by Marilyn Johannes