

**OSKALOOSA WATER BOARD
SPECIAL MEETING
1/6/17**

Members Present:

Brad Hodges
Brad Hodges
Mike Vore

Others Present:

Chad Coon

Ex-Officio Members Present:

Mike Schrock
Tom Jiminez

A motion was made by Brad Hodges to approve the agenda as presented. This was second by Kevin Tacke. The motion carried with all members voting yes.

1. The next item on the agenda was proposed budget amendments for the 2016/2017 budget. The budget amendment was discussed with those gathered and Chad stated that there had been an increase from the documents that had been sent out the week prior. New estimates for capital construction had recently come in and meant that an additional \$25,000 needed to be added to the 16-17 budget which would drop the anticipated income to around \$60,000 by year's end. The number and type of projects was discussed with the Board. Chad explained that he had been revising the CIP budget to allow for engineering the year prior to installation and that the new numbers that were provided by our local engineering company have significantly increased. Chad stated that he needed to add \$10,000 for engineering South F Street water main and an additional \$15,000 for engineering South D Street yet this fiscal year. Chad stated that everything else was as had been presented with the email earlier in the week.
2. The next agenda item was proposed budget for fiscal year 2017-2018. Chad presented the proposed budget that had been developed for 2017-2018 to the group. He noted that for the most part there was an increase of 3% added to operation and maintenance line items as it was believed most of those costs could be contained within those amounts. There was a great deal of discussion that surrounded the proposed capital improvement spending on infrastructure and how best to handle this moving forward. Chad talked to the Board about how with the new estimates from engineers he had to re-evaluate the current plant and changed the way OMWD had looked at projects to spread projects out over more than one fiscal year. He noted that the updated CIP Capital Outlays section of the CIP sheet showed spending blending in years ahead. There was discussion about the cost of and amount of projects that were scheduled for the upcoming years.

Kevin asked if it would be possible to scale back the amount of money that was being devoted to meters in the upcoming years if the Board felt it were necessary to make changes. Chad indicated that it would be possible it would just delay the implementation of making the switch to a complete radio read system. Chad was asked if Public Financial Management (PFM) would be looking at our financials again before the Public Hearing for the budget approval on January 16th. Chad stated that he and staff would work hard to get everything to PFM so that they could hopefully have time to run numbers and provide a working draft. Chad informed the Board that he would also see that updated budget sheets were sent out as soon as practical so the Board could review them before the meeting on the 16th.

3. On updates from members of the Board, Mike Vore discussed email chains and trying to ensure compliance with sunshine laws. Chad was directed to work on setting up OMWD email accounts for Board members.

There being no further items to discuss, it was moved by Brad Hodges and second by Mike Vore to adjourn.

ATTEST

Meeting Adjourned 5:12 PM

Mike Vore – Chairman

Kevin Tacke– Secretary