



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda  
March 5, 2018

**Call to Order and Roll Call - 6:00 P.M.**

**1. Invocation: Pastor Douglas VanDerPol, Bethel Christian Reformed Church**

**2. Pledge of Allegiance.**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Jimenez, \_\_\_\_\_ Moore, \_\_\_\_\_ Ottosson,

\_\_\_\_\_ Walling, \_\_\_\_\_ Yates.

Documents:

[20180305 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

**4. Community Comments.**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20180305 COMMUNITY COMMENTS BURST.DOCX](#)

**5. Consider Adoption of Consent Agenda as Presented or Amended.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20180305 CONSENT AGENDA PAGE.DOCX](#)

**A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.**

1. February 20, 2018 Regular City Council Meeting Minutes
2. February 27, 2018 Special City Council Meeting Minutes
3. March 5, 2018 Agenda

Who is submitting this item. City Clerk/Finance Department

Documents:

[20180305 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)  
[CITY COUNCIL MINUTES FEBRUARY 20, 2018.DOC](#)  
[CITY COUNCIL SPEC. MINUTES FEBRUARY 27 2018.DOCX](#)

**B. Receive and file minutes of Boards and Commissions**

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Who is submitting this item. City Manager's Office

Documents:

[20180305 BOARD AND COMMISSION MINUTES.DOCX](#)  
[HPC MINUTES 2-16-18.DOCX](#)  
[20180207 AIRPORT MINUTES.PDF](#)

**C. Consider payment of claims for February 2018.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM CLAIMS.DOCX](#)  
[COUNCIL CLAIMS LIST 02232018.PDF](#)  
[MANUAL CHECK REPORT 02222018\\_.PDF](#)  
[CLAIMS OVER 500 .PDF](#)

**D. Consider a resolution establishing Fiscal Year 2019 salary schedule for nonunion employees.**

Who is submitting this item. City Clerk/Finance Department

Documents:

CITY COMM SALARIES (1).DOCX  
RESOLUTION SALARY SCHEDULE.DOC  
NONUNION FY18-19.PDF

**E. Consider a resolution approving an Engagement Agreement with Ahlers & Cooney, P.C.**

Who is submitting this City Manager's Office  
item.

Documents:

20180305\_AHLERS ENGAGEMENT LETTER TIF.DOCX  
20180305\_AHLERS ENGAGEMENT AGREEMENT TIF RESO.DOCX  
ENGAGEMENT LETTER - OSKALOOSA DEVELOPMENT  
AGREEMENT.PDF

**F. Consider a resolution amending the 2018 fee schedule.**

Who is submitting this Development Services Department  
item.

Documents:

20180305\_ADOPTION OF FEES.DOCX  
REVISED FEE SCHEDULE RESOLUTION\_.DOC  
2018 FEE SCHEDULE MARCH REVISION.PDF

**G. ----- END OF CONSENT AGENDA -----**

**6. Announcement of Vacancies**

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Building Code Board of Appeals - One vacancy for an ex officio member to represent the perspective of rental housing property owners and of rental housing tenants to the Building Code Board of Appeals to serve at the pleasure of the Mayor. This is a five member board with two ex officio members that meets as needed. (5 males and 1 female currently serve with 1 vacancy for an ex officio member)
- Civil Service Commission - One vacancy for a four year term that begins April 1, 2018 and ends March 31, 2022. There are three members on the Civil Service Commission that meets as needed. (3 males currently serve.)
- Historic Preservation Commission - One vacancy for an alternate member. This is a seven member board with two alternate members that meets as needed. (5 males and 2 females currently serve with one vacancy for an alternate member)
- Municipal Housing Agency – One vacancy to fill upon appointment for a term that ends February 28, 2019. This is a five member board that meets quarterly. (2 males and 2 females currently serve with 1 vacancy).
- South Central Regional Airport Agency – One vacancy for a six year term that begins April 1, 2018 and ends March 31, 2024. The city has two representatives on the South Central Regional Airport Agency. This is a six member board that meets as needed.

- Water Board – Two vacancies for six year terms that begin July 1, 2018 and end June 30, 2024. This is a five member board that typically meets the second Monday of the month. (5 males currently serve).

Documents:

[20180305 BOARD AND COMMISSION VACANCIES BURST.DOCX \(2\).DOCX](#)

## 7. Regular Agenda

Documents:

[20180305 REGULAR AGENDA BURST.DOCX](#)

### A. Consider a resolution instituting proceedings to take additional action for the issuance of not to exceed \$1,825,000 General Obligation Capital Loan Notes. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM NTE 1825000 GO CLN.DOCX](#)  
[OSKALOOSA \(092\) - HEARING PROCEEDINGS 2018 GO CLN \(01452587X7F7E1\).DOCX](#)  
[LETTER OF INSTRUCTION\\_001 \(002\).PDF](#)

### B. Consider a resolution authorizing the Issuance of \$1,710,000 General Obligation Capital Loan Notes, Series 2018, and levying a tax for the payment thereof.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM PRE LEVY.DOCX](#)  
[OSKALOOSA \(092\) - PRE-LEVY PROCEEDINGS 2018 GO CLN \(01452592X7F7E1\).DOCX](#)

### C. Consider a resolution amending and certifying the Fiscal Year 2018 Budget Amendment. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM AMENDED BUDGET\\_1 \(3\).DOCX](#)  
[CITY\\_BUDGET\\_AMENDMENT\\_FORMS\\_FY18 \(2\).PDF](#)

**D. Consider a resolution adopting the annual budget for Fiscal Year 2019 and Levying Tax. (PUBLIC HEARING)**

Who is submitting this item. City Clerk/Finance Department

Documents:

CITY COMM BUDGET FY2019.DOCX  
BUDGET RESOLUTION.DOC  
FY19CITYBUDGET.PDF  
BGTFDSFY19.PDF  
20180122\_FY2019 BUDGET TRANSMITTAL LETTER.PDF  
20180115\_FY2019 BUDGET NOTES.PDF

**E. Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the Lacey Roadway Improvement Project. (Public Hearing)**

Who is submitting this item. Public Works Department

Documents:

EXPLANATION LACEY ROADWAY IMPROVEMENTS PROJECT (2).DOCX  
RESOLUTION LACEY ROADWAY IMPROVEMENTS PROJECT.DOCX  
LACEY RECREATIONAL COMPLEX ROADWAY IMPROVEMENT PROJECT MAP.PDF  
SOUTH D STREET PLAN COVER SHEET.PDF  
ENGINEERS OPINION OF PROBABLE COST - LACEY ROADS 1-5-18.PDF

**F. Consider a resolution awarding the contract to DeLong Construction, Inc. for the Lacey Roadway Improvement Project.**

Who is submitting this item. Public Works Department

Documents:

LACEY ROADS EXPLANATION\_1.DOCX  
LACEY ROADS RESOLUTION.DOCX  
LETTER FROM GARDEN AND ASSOCIATES AND NOTICE OF AWARD.PDF  
LACEY BID TABULATION.PDF

**G. Consider a resolution scheduling a public hearing for approval of the plans, specifications, form of contract, and estimated cost for the D Street Reconstruction Project [Iowa DOT Project No. STP-U-5780(615)--70-62].**

Who is submitting this Public Works Department  
item.

Documents:

D STREET RECONSTRUCTION EXPLANATION.DOCX  
D STREET RECONSTRUCTION RESOLUTION.DOCX  
ENGINEERS ESTIMATE.PDF  
NOTICE OF PUBLIC HEARING.PDF  
SOUTH D STREET PLAN COVER SHEET.PDF  
DOT PROPOSAL.PDF

**H. Consider a resolution authorizing the purchase and equipping of an aerial apparatus from the Berlin Fire Company and to dispose of the 2008 Kenworth pumper fire engine.**

Who is submitting this Fire Department  
item.

Documents:

CITY COUNCIL COMMUNICATION AERIAL ACQUISITION AND 77  
DISPOSAL\_ (002)\_1.DOCX  
AERIAL ACQUISITION AND 77 DISPOSAL RESOLUTION\_1.DOCX  
AERIAL PHOTO, DELIVERY EXPENSE SHEET, NEEDS LIST.PDF  
REVISED APPARATUS PURCHASE CONTRACT.PDF  
INTENT TO PURCHASE REVISED DOC..DOCX

**I. Consider a resolution amending the existing attorney service agreement between the city of Oskaloosa and Misty White.**

Who is submitting this City Manager's Office  
item.

Documents:

20180305\_CITY ATTORNEY CONTRACT AMENDMENT MISTY  
WHITE\_1 (1).DOCX  
20180305\_LEGAL SERVICES CONTRACT AMENDMENT MISTY  
WHITE (1).DOCX  
20180305\_ATTORNEY SERVICES CRIMINAL AND RENTAL  
INSPECTION.DOCX

**8. Report on Items from City Staff.**

- a) City Manager
- b) City Clerk.
  
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

## 9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[20180305 CITY COUNCIL INFORMATION BURST.DOCX](#)

## 10. Adjournment

**THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.**

**If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.**