



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda  
January 16, 2018

**Call to Order and Roll Call - 6:00 P.M.**

**1. Invocation: Mayor David Krutzfeldt**

**2. Pledge of Allegiance.**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Jimenez, \_\_\_\_\_ Moore, \_\_\_\_\_ Ottosson,

\_\_\_\_\_ Walling, \_\_\_\_\_ Yates.

Documents:

[20180116 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

**4. Community Comments.**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20180116 COMMUNITY COMMENTS BURST.DOCX](#)

**5. Consider Adoption of Consent Agenda as Presented or Amended.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20180116 CONSENT AGENDA PAGE.DOCX](#)

**A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.**

1. January 2, 2018 Regular City Council Meeting Minutes
2. January 16, 2018 Agenda

Documents:

[20180116 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)  
[CITY COUNCIL MINUTES JANUARY 2, 2018.DOC](#)

**B. Receive and file minutes of Boards and Commissions**

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

[20180116 BOARD AND COMMISSION MINUTES.DOCX](#)  
[HPC MINUTES 11-17-2017.PDF](#)  
[HPC MINUTES 12-15-2017.PDF](#)  
[AIRPORT MINUTES.PDF](#)  
[WATER DEPARTMENT REPORTS.PDF](#)  
[DEC 18 2017 LIB MINUTES.DOC](#)  
[DEC. 29 2017 LIB MINUTES.DOC](#)  
[WB MINUTES 121117 \(006\).DOCX](#)  
[20180103 PZ MINUTES.PDF](#)

**C. Consider approval of a renewal application for a Class A Liquor License with Sunday Sales for Oskaloosa Lodge #340 Benevolent, dba Oskaloosa Lodge #340, B.P.O. of Elks, 202 2nd Avenue East.**

Who is submitting this City Clerk/Finance Department item.

Documents:

[CITY COMM ELKS 01162018.DOCX](#)

**D. Consider approval of an ownership update due to a change in officers for a Class A Liquor License for Oskaloosa Lodge #340 Benevolent dba Oskaloosa Lodge #340, B.P.O. of Elks, 202 2nd Avenue East.**

Who is submitting this City Clerk/Finance Department item.

Documents:

[CITY COMM ELKS OWNERSHIP CHANGE 01162018.DOCX](#)

**E. Consider approval of a renewal application for a Class C Beer Permit with Class B Native Wine Permit and Sunday Sales for Casey's Marketing Company dba Casey's General Store #1682, 1310 A Avenue West.**

Who is submitting this City Clerk/Finance Department item.

Documents:

[CITY COMM CASEYS 1682 01162018.DOCX](#)

**F. Consider a motion to receive and file financial reports for December 2017.**

Who is submitting this City Clerk/Finance Department item.

Documents:

[CITY COMM FINANCIAL REPORTS.DOCX](#)  
[OSKALOOSA IA TREASURERS REPORT DECEMBER 2017.PDF](#)

**G. Consider a motion to receive and file the Safety Committee report for the fourth quarter of 2017.**

Who is submitting this City Clerk/Finance Department item.

Documents:

[CITY COMM SAFETY COMMITTEE UPDATE 4TH QTR 2017.DOCX](#)  
[SAFETY COMMITTEE UPDATE JANUARY 2018.DOCX](#)

**H. Consider appointment to the Airport Commission.**

Who is submitting this City Manager Department item.

Documents:

[20180116 - AIRPORT COMMISSION APPOINTMENT.DOCX](#)  
[DIETZ APP FOR AIRPORT COMMISSION.PDF](#)

**I. Consider appointment to the Housing Trust Fund Committee.**

Who is submitting this City Manager Department item.

Documents:

[20180116 - HOUSING TRUST FUND COMMITTEE.DOCX](#)  
[VALINN MCREYNOLDS OHTF APPLICATION.PDF](#)

- J. Consider request from the Oskaloosa Area Chamber & Development Group and Oskaloosa Main Street for approval of Calendar of Events for 2018.**

Who is submitting this item. City Manager Department

Documents:

[20180116 CALENDAR OF EVENTS ITEM.DOCX](#)  
[2018 STREET CLOSURE REQUESTS.PDF](#)

- K. Consider a motion approving payments of \$1,897.65 to Area 15 Regional Planning Commission, \$3,470.00 to Curtis Architecture and Design PC, and \$94,395.31 to Christner Contracting Inc., totaling \$99,762.96, for work completed on the Façade Improvement Project.**

Who is submitting this item. Development Services Department

Documents:

[FACADE JANUARY 2018 PAYMENT EXPLANATION.DOCX](#)  
[16DTR001 DRAW 14 INVOICES \(1\).PDF](#)  
[16DTR001 DRAW 14 BALANCE SHEET.PDF](#)  
[PROGRESS REPORT 17 - 201801.DOCX](#)

- L. Consider a resolution scheduling a public hearing for February 20, 2018 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the city of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM WEED SCHEDULE PH \(9\).DOCX](#)  
[RESOLUTION NO PH WEEDS OCTOBER 2017.DOCX](#)  
[EXHIBIT A OCTOBER 2017.PDF](#)  
[SCHEDULE FOR OCTOBER 2017 WEEDS.PDF](#)

- M. Consider a resolution approving Contract Amendment #2 to the professional services agreement with Curtis Architecture**

**and Design PC for structural engineering services on 107 High Avenue West.**

Who is submitting this Development Services Department  
item.

Documents:

[FACADE JANUARY 2018 STRUC ENG COMMUNICATION \(1\).DOCX](#)  
[201801168\\_FACADE DESIGN CURTIS ARCH STRUC ENG RESOLUTION.DOC](#)  
[OSKALOOSA FACADES ARCHITECTURAL CONTRACT AMENDMENT 2 - ROD SIGNED.PDF](#)

**N. Consider a resolution fixing date for a meeting on the proposition to authorize a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligations of the City thereunder.**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[CITY COMM SCHEDULE PH SEWER LOAN NOTES \(1\).DOCX](#)  
[OSKALOOSA \(091\) - FIX DATE PROCEEDINGS 2018 SEWER SRF \(01440408X7F7E1\).DOCX](#)

**O. ----- END OF CONSENT AGENDA -----**

**6. Regular Agenda**

Documents:

[20180116 REGULAR AGENDA BURST.DOCX](#)

**A. Consider request from the Mahaska Community Recreation Foundation to present the MCRF Annual Report.**

Who is submitting this City Manager Department  
item.

Documents:

[20180116 MCRF ANNUAL REPORT ITEM.DOCX](#)  
[MCRF\\_2017 ANNUAL.PDF](#)

**B. Consider a resolution authorizing advancement of costs for new streetlight poles on South 1st Street and 2nd Avenue East and certification of expenses incurred by the city for payment under Iowa Code Section 403.19.**

Who is submitting this Public Works Department

item.

Documents:

[TIF SOUTH 1ST STREET LIGHTS CITY COUNCIL  
COMMUNICATION\\_1.DOCX](#)  
[TIF ADVANCE STREET LIGHTING RESOLUTION.DOCX](#)

**C. Consider a resolution awarding a contract for installing new streetlight poles on South 1st Street and 2nd Avenue East.**

Who is submitting this item. Public Works Department

Documents:

[STREET LIGHTING INSTALLATION PROJECT EXPLANATION.DOCX](#)  
[STREET LIGHTING INSTALLATION PROJECT RESOLUTION.DOCX](#)  
[OSKALOOSA CONTRACT MUSCO SIGNED.PDF](#)

**D. Consider a resolution for preliminary approval of plans, specifications, form of contract, estimated cost, ordering publication of notice of hearing, notice to bidders, setting the date for a public hearing, and authorizing to receive and open bids for the Lacey Recreational Complex Roadway Improvement Project.**

Who is submitting this item. Public Works Department

Documents:

[LACEY ROAD PROJECT EXPLANATION.DOCX](#)  
[LACEY ROAD PROJECT RESOLUTION.DOCX](#)  
[LACEY RECREATIONAL COMPLEX ROADWAY IMPROVEMENT  
PROJECT MAP.PDF](#)  
[ENGINEERS OPINION OF PROBABLE COST - LACEY ROADS 1-5-  
18.PDF](#)  
[04B NOTICE OF PUBLIC HEARING.PDF](#)  
[04A NOTICE TO BIDDERS.PDF](#)  
[LACEY PRELIM CONS PLANS 01-05-2018.PDF](#)

**E. Consider a resolution for preliminary approval of plans, specifications, form of contract, estimated cost, ordering publication of notice of hearing, notice to bidders, setting the date for a public hearing, and authorizing to receive and open bids for the Phase 1 Sanitary Sewer System Improvements Project.**

Who is submitting this item. Public Works Department

Documents:

EXPLANATION PHASE 1 SANITARY SEWER IMPROVEMENTS  
PROJECT.DOCX  
RESOLUTION PHASE 1 SANITARY SEWER IMPROVEMENTS  
PROJECT.DOCX  
LOCATION MAP 1 OF 2.PDF  
LOCATION MAP 2 OF 2.PDF  
ENGINEERS ESTIMATE.PDF  
NOTICE OF PUBLIC HEARING.PDF  
NOTICE TO BIDDERS.PDF  
PRELIMINARY PLANS.PDF

**F. Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570(A) - User charge, for the purpose of providing necessary funding associated with the operation and maintenance of the city's wastewater treatment works. (second reading)**

Who is submitting this City Manager Department  
item.

Documents:

[20180116\\_SANITARY SEWER RATE ADJUSTMENT 2018.DOCX](#)  
[20180116\\_SEWER USER FEE INCREASE 2018\\_1.DOC](#)

**7. Report on Items from City Staff.**

- a) City Manager
- b) City Clerk.
  
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[20180116 REPORTS FROM STAFF BURST.DOCX](#)

**8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[20180116CITY COUNCIL INFORMATION BURST.DOCX](#)

**9. Adjournment**

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least

24 hours prior to the meeting at (641) 673-9431.