



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
April 17, 2017**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Michael Dotson, Assembly of God Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Jimenez, _____ Moore, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents:

[20170417 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20170417 COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20170417 CONSENT AGENDA PAGE BURST BW.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. April 3, 2017 Regular City Council Meeting Minutes
2. April 17, 2017 Agenda

Documents:

[20170417 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)
[CITY COUNCIL MINUTES APRIL 3, 2017.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

[20170417 CONSENT AGENDA BOARDS AND COMMISSIONS.DOCX](#)
[20170404 PZ MINUTES.DOCX](#)
[MAR 2017 LIB MINUTES.DOC](#)
[03-31-17 WD AGING REPORT.PDF](#)
[03-31-17 WD BALANCE SHEET.PDF](#)
[03-31-17 WD EXPENSE AND REVENUE REPORT.PDF](#)
[03-31-17 WD FINANCIAL NOTES.PDF](#)
[03-31-17 WD PRIOR YEAR BALANCE SHEET.PDF](#)

C. Consider approval of a five day application for a Special Class C Liquor License with Beer/Wine from Sodexo America, LLC dba Musco Technical Center, 319 R Avenue West, effective April 27, 2017.

Who is submitting this City Clerk/Finance Department item.

Documents:

[CITY COMM MUSCO TECH CENTER 04172017.DOCX](#)

D. Consider approval of a six month application for a Special Class C Liquor License with Sunday Sales and Outdoor Service Area from Oskaloosa Area Chamber and Development Group dba OACDG and the use of the City Square to host various events from May 1, 2017 though October 31, 2017.

Who is submitting this City Clerk/Finance Department item.

Documents:

[CITY COMM OSKALOOSA CHAMBER 04172017.DOCX](#)

- E. Consider approval of a renewal application for a Special Class C Liquor License with Class B Native Wine Permit and Sunday Sales for Chuong Garden of Oskaloosa, Inc. dba Chuong Garden, 1110 A Avenue West.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM CHUONG GARDEN 04172017.DOCX](#)

- F. Consider approval of a renewal application for a Class B Beer License for Big Ed's BBQ, Inc. dba Bid Ed's BBQ, 104 1st Avenue East.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM BIG EDS 04172017.DOCX](#)

- G. Consider a motion to receive and file financial reports for March 2017.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM FINANCIAL REPORTS.DOCX](#)
[OSKALOOSA IA TREASURERS REPORT MARCH 2017.PDF](#)

- H. Consider appointments to the Planning and Zoning Commission.**

Who is submitting this item. City Manager Department

Documents:

[20170417 ITEM - P AND Z APPOINTMENT.DOCX](#)
[BLOMGREN APPLICATION.PDF](#)
[WAGNER APPLICATION FOR PZ.PDF](#)

- I. Consider approval of Pay Request No. 11 in the amount of**

\$88,626.15 to DDVI, Inc. for work completed on the Oskaloosa Fire Department Expansion and Renovation Project.

Who is submitting this Fire Department item.

Documents:

[DDVI PAY APP NO. 11 EXPLANATION.DOCX](#)
[DDVI PAY APP 11.PDF](#)

J. Consider approval of payments of \$3,404.13 to Area 15 Regional Planning Commission (RPC) and \$3,570.00 to Curtis Architecture & Design, totaling \$6,974.13, for work completed on the Façade Improvement Project

Who is submitting this Development Services Department item.

Documents:

[FACADE APRIL 2017 PAYMENT EXPLANATION_2.DOCX](#)
[16DTR001 AREA 15 RPC INVOICE 20170331.PDF](#)
[16DTR001 CURTIS INVOICE 20170401.PDF](#)
[16DTR001 DRAW 5 BALANCE SHEET.PDF](#)
[PROGRESS REPORT 08 - 201704.DOCX](#)

K. Consider a resolution scheduling a public hearing on the dedication of additional right-of-way along A Avenue properties owned by the City of Oskaloosa.

Who is submitting this Public Works Director item.

Documents:

[A AVE ROW DEDICATION EXPLANATION.DOCX](#)
[A AVE ROW DEDICATION RESOLUTION VER 1.DOCX](#)
[204 N C ST ROW DEDICATION.PDF](#)
[801 A AVE W ROW DEDICATION.PDF](#)
[DOWNTOWN PARKING LOT ROW DEDICATION.PDF](#)
[MALL PARKING LOT AND SKATE PARK ROW DEDICATION.PDF](#)

L. Consider a resolution for preliminary approval of plans, specifications, form of contract, estimated cost, ordering publication of notice of hearing, notice to bidders, setting the date for a public hearing, and authorizing to receive and open bids for the North C Street Curb and Gutter Replacement Project.

Who is submitting this Public Works Director item.

Documents:

[N C ST PROJECT EXPLANATION_1.DOCX](#)
[N C ST PROJECT RESOLUTION.DOCX](#)
[NOTICE OF PUBLIC HEARING.PDF](#)
[NOTICE TO BIDDERS.PDF](#)
[2017 NORTH C ST CALENDAR.PDF](#)
[N C ST ENGINEERS ESTIMATE.PDF](#)
[N C ST PRELIMINARY PLANS.PDF](#)

- M. Consider a resolution for preliminary approval of plans, specifications, form of contract, estimated cost, ordering publication of notice of hearing, notice to bidders, setting the date for a public hearing, and authorizing to receive and open bids for the South 7th Street Asphalt Pavement Rehabilitation Project.**

Who is submitting this item. Public Works Director

Documents:

[S 7TH ST ASPHALT PROJECT EXPLANATION_1.DOCX](#)
[S 7TH ST ASPHALT PROJECT RESOLUTION.DOCX](#)
[S 7TH ST ASPHALT NOTICE OF PUBLIC HEARING.PDF](#)
[S 7TH ST ASPHALT NOTICE TO BIDDERS.PDF](#)
[S 7TH ST ASPHALT ENGINEERS ESTIMATE.PDF](#)
[2017 SOUTH 7TH ST ASPHALT CALENDAR.PDF](#)
[S 7TH ST ASPHALT PRELIMINARY PLANS.PDF](#)

- N. Consider an ordinance amending the city code of the City of Oskaloosa by amending Section 2.08.080 Compensation for the Mayor. (3rd reading)**

Who is submitting this item. City Manager Department

Documents:

[MAYOR COMPENSATION ITEM.DOCX](#)
[MAYOR COMPENSATION ORDINANCE.DOCX](#)

- O. Consider an ordinance amending Title 16, Chapter 16.04 of the Oskaloosa Municipal Code pertaining to Subdivisions. (3rd and Final Reading)**

Who is submitting this item. Public Works Director

Documents:

[EXPLANATION MINOR SUBDIVISION ORDINANCE \(3\).DOCX](#)
[MINOR SUBDIVISION ORDINANCE.DOCX](#)
[EXHIBIT A.PDF](#)

P. ----- END OF CONSENT AGENDA -----

6. Regular Agenda

Documents:

[20170417 REGULAR AGENDA BURST.DOCX](#)

- A. **Consider a request for reduction of sanitary sewer charges from Beverly Van Devender for a property located at 1006 Maywood Drive.**

Who is submitting this City Manager Department
item.

Documents:

[20170417 VANDEVENDER REQUEST FOR REDUCTION IN SEWER CHARGES.DOCX](#)
[WD MEMO RE VAN DEVENDER.PDF](#)
[SANITARY SEWER LEAK POLICY RESOLUTION.PDF](#)
[SANITARY SEWER REDUCTION REQUEST HISTORY.XLSX](#)

- B. **Consider a resolution levying a special assessment against property owned by the Estate of Sandra K. Thompson, 412 North H Street in Oskaloosa, Iowa, for cleanup to abate a nuisance. (PUBLIC HEARING)**

Who is submitting this City Clerk/Finance Department
item.

Documents:

[CITY COMM 412 NORTH H STREET_1.DOCX](#)
[RESOLUTION NO NUISANCE 412 NORTH H ST.DOCX](#)
[ASSESSMENT SCHEDULE - 412 NORTH H ST.DOCX](#)
[412 NORTH H ABATEMENT PACKET \(002\).PDF](#)

- C. **Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the South 7th Street Concrete Pavement Rehabilitation Project. (Public Hearing)**

Who is submitting this Public Works Director
item.

Documents:

[S 7TH ST PCC PLANS EXPLANATION.DOCX](#)
[S 7TH ST PCC PLANS RESOLUTION.DOCX](#)
[S 7TH ST ENGINEERS ESTIMATE.PDF](#)
[S 7TH ST FINAL PLANS.PDF](#)

D. Consider a resolution awarding a contract for the South 7th Street Concrete Pavement Rehabilitation Project to DC Concrete & Construction LLC.

Who is submitting this item. Public Works Director

Documents:

[S 7TH ST PCC AWARD EXPLANATION.DOCX](#)
[S 7TH ST PCC AWARD RESOLUTION.DOCX](#)
[S 7TH ST BID TAB.PDF](#)
[NOTICE OF AWARD.PDF](#)

E. Consider a resolution approving a site plan for 201 Cornerstone Drive for the State Bank of Bussey.

Who is submitting this item. Planning and Zoning Commission

Documents:

[204170417_BUSSEY BANK SITE PLAN COMMUNICATION.DOCX](#)
[20170417_BUSSEY BANK SITE PLAN RESOLUTION \(1\).DOCX](#)
[201 CORNERSTONE DRIVE APP.PDF](#)
[SITE PLAN DETAILS REV.PDF](#)

F. Consider a resolution authorizing the Mayor and City Clerk to execute the necessary documents for the purpose of retaining private mowing and trimming services for properties found in violation of Oskaloosa Municipal Code Chapter 8.20 “Weeds”.

Who is submitting this item. Fire Department

Documents:

[CITY COUNCIL COMMUNICATION MOWING CONTRACT.DOCX](#)
[8.20 MOWING RESOLUTION.DOC](#)
[2017 NUISANCE MOWING BID DOCUMENTS.PDF](#)
[INDEPENDENT CONTRACTOR AGREEMENT.PDF](#)

G. Consider an ordinance amending Chapter 8.20. “WEEDS” of the Oskaloosa Municipal Code – 2nd reading.

Who is submitting this item. Fire Department

Documents:

[WEED ORDINANCE COMMUNICATION.DOCX](#)
[MOWING ORDINANCE NO AGENDA COPY.DOCX](#)

H. Nuisance Enforcement Report for the 1st Quarter of 2017.

Who is submitting this Fire Department
item.

Documents:

[CITY COUNCIL COMMUNICATION FOR NUISANCE
ENFORCEMENT.DOCX](#)
[JAN-MAR 2017 FD CODE QUAR. RPT..PDF](#)

I. Progress report on the Fire Station Expansion and Renovation Project for the 1st Quarter of 2017.

Who is submitting this Fire Department
item.

Documents:

[CITY COUNCIL COMMUNICATION FOR FIRE STATION PROGRESS
UPDATEUPDATE.DOCX](#)
[OSKALOOSA FIRE STATION RENOVATION AND REMODEL 3-31-
17.PDF](#)

J. Consider a resolution authorizing advancement of costs for Urban Renewal Project and certification of expenses incurred by the city for payment under Iowa Code Section 403.19.

Who is submitting this City Manager Department
item.

Documents:

[20170417_TIF ADVANCEMENT 115 5TH AVENUE WEST
DEMOLITION.DOCX](#)
[20170417_TIF ADVANCEMENT 115 5TH AVENUE WEST DEMO
RESO.DOC](#)

7. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.

- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[20170417 REPORTS FROM STAFF BURST.DOCX](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events,

or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[20170417 CITY COUNCIL INFORMATION BURST.DOCX](#)

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.