



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
April 3, 2017

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Alvern G. Boetsma, Good News Chapel

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Jimenez, _____ Moore, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents:

[20170403 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20170403 COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20170403 CONSENT AGENDA PAGE BURST BW.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. March 20, 2017 Regular City Council Meeting Minutes
2. April 3, 2017 Agenda

Documents:

[20170403 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)
[CITY COUNCIL MINUTES MARCH 20, 2017.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

[20170403 CONSENT AGENDA BOARDS AND COMMISSIONS.DOCX](#)
[WB MINUTES 170221.DOCX](#)

C. Consider payment of claims for March 2017.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM CLAIMS \(12\).DOCX](#)
[MANUAL CHECK REPORT 03242017 .PDF](#)
[COUNCIL CLAIMS LIST 03272017.PDF](#)
[CLAIMS OVER 500.PDF](#)

D. Consider approval of an ownership update due to a change in officers for a Class A Liquor License with Sunday Sales from Aerie No. 276 Fraternal Order of Eagles dba Fraternal Order of Eagles, 215 High Avenue East.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM EAGLES OWNERSHIP 03202017.DOCX](#)

E. Consider a motion to receive and file the Safety Committee report for the first quarter of 2017.

Who is submitting this City Clerk/Finance Department
item.

Documents:

[CITY COMM SAFETY COMMITTEE UPDATE 4TH QTR 2016.DOCX](#)
[SAFETY COMMITTEE UPDATE APRIL 2017.DOCX](#)

F. Consider a resolution authorizing the Mayor to enter into a 28E Agreement with Lake Prairie Township (Pella Rural Fire Department) for mutual aid fire and emergency services.

Who is submitting this Fire Department
item.

Documents:

[28E AGREEMENT COMMUNICATION_1.DOCX](#)
[28E RESOLUTION LAKE PRAIRIE TOWNSHIP.DOCX](#)
[LAKE PRAIRIE TOWNSHIP 28E AGREEMENT.PDF](#)

G. Consider a resolution for preliminary approval of plans, specifications, form of contract, estimated cost, ordering publication of notice of hearing, notice to bidders, setting the date for a public hearing, and authorizing to receive and open bids for the 7th Street Sanitary Sewer Replacement Project.

Who is submitting this Public Works Director
item.

Documents:

[S 7TH ST SEWER EXPLANATION_1.DOCX](#)
[S 7TH ST SEWER RESOLUTION.DOCX](#)
[ENGINEERS ESTIMATE.PDF](#)
[NOTICE OF PUBLIC HEARING.DOCX](#)
[NOTICE TO BIDDERS.DOCX](#)
[PRELIMINARY PLANS.PDF](#)

H. ----- END OF CONSENT AGENDA -----

6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Airport Commission – One vacancy to fill upon appointment for an unexpired term that ends December 31, 2021. This is a five member board that typically meets the first Monday of the month. (4 males and 0 females currently serve with 1 vacancy)
- Board of Adjustment - Two vacancies for unexpired terms, one that ends December 31, 2019 and one that ends December 31, 2020. This is a five member board that meets as needed. (5 males and 0 females currently serve)
- Historic Preservation Commission - One vacancy for an alternate member. This is a seven member board with two alternate members that meets as needed. (6 males and 2 females currently serve with 1 vacancy for an alternate member)
- Library Board - Four vacancies: one vacancy to fill upon appointment for an unexpired term that ends June 30, 2021; and three vacancies for six year terms that begin July 1, 2017 and end June 30, 2023. This is a nine member board that typically meets the fourth Monday of the month. (5 males and 3 females currently serve with one vacancy)
- Municipal Housing Agency – One vacancy to fill upon appointment for a term that ends February 28, 2019. This is a five member board that meets quarterly. (2 males and 2 females currently serve)

Documents:

[20170403 BOARD AND COMMISSION VACANCIES BURST.DOCX](#)

7. Regular Agenda

Documents:

[20170403 REGULAR AGENDA BURST.DOCX](#)

A. Consider a request for reduction of sanitary sewer charges from T. Austin Blackwell for a property located at 950 9th Avenue West.

Who is submitting this item. City Manager Department

Documents:

[20170403 BLACKWELL REQUEST FOR REDUCTION IN SEWER CHARGES.DOCX](#)
[BLACKWELL SEWER REDUCTION REQUEST FORM.PDF](#)
[WATER DEPARTMENT EMAIL RE BLACKWELL.PDF](#)
[SANITARY SEWER LEAK POLICY RESOLUTION.PDF](#)
[SANITARY SEWER REDUCTION REQUEST HISTORY.PDF](#)

B. Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the 1st Avenue East Asphalt Pavement Rehabilitation Project. (Public Hearing)

Who is submitting this item. Public Works Director

Documents:

[1ST AVE E ASPHALT PLANS EXPLANATION.DOCX](#)
[1ST AVE E ASPHALT PLANS RESOLUTION.DOCX](#)

1ST AVE E FINAL PLANS.PDF
1ST AVE E COST ESTIMATE.PDF

C. Consider a resolution awarding a contract for the 1st Avenue East Asphalt Pavement Rehabilitation Project to Norris Asphalt Paving Co.

Who is submitting this item. Public Works Director

Documents:

1ST AVE E ASPHALT AWARD EXPLANATION.DOCX
1ST AVE E ASPHALT AWARD RESOLUTION.DOCX
1ST AVE E BID TABULATION.PDF
1ST AVE E NOTICE OF AWARD.PDF

D. Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the Sheriff Avenue Reconstruction Project. (Public Hearing)

Who is submitting this item. Public Works Director

Documents:

SHERIFF AVE PLANS EXPLANATION.DOCX
SHERIFF AVE PLANS RESOLUTION.DOCX
SHERIFF AVE FINAL PLANS 02-15-2017.PDF
ENGR OPINION OF PROBABLE COST-SHERIFF AVE.PDF

E. Consider a resolution awarding a contract for the Sheriff Avenue Reconstruction Project to DeLong Construction Inc.

Who is submitting this item. Public Works Director

Documents:

SHERIFF AVE AWARD EXPLANATION.DOCX
SHERIFF AVE AWARD RESOLUTION.DOCX
SHERIFF BID TABULATION.PDF
NOTICE OF AWARD.PDF

F. Consider a resolution approving a contract with Garden and Associates Ltd. for engineering services for the city wide sanitary sewer collection system upgrades in an amount not to exceed \$612,000.

Who is submitting this item. Public Works Director

Documents:

GA COLLECTION SYSTEM IMP CONTRACT EXPLANATION REV
1.DOCX
RESOLUTION COLLECTION SYSTEM UPGRADES.DOCX
G A CONTRACT.PDF

G. Consider a resolution approving the North 11th Street and J Avenue East Intersection Repair Project.

Who is submitting this Public Works Director
item.

Documents:

1ST AVE E PCC PROJECT EXPLANATION (4).DOCX
1ST AVE E PCC PROJECT RESOLUTION.DOCX
N 11TH ST J AVE E INTERSECTION REPAIR PLAN.PDF
ATTACHMENT A - SCOPE OF WORK.PDF
QUOTE TABULATION.PDF
PROJECT COST ESTIMATE.PDF
COMPETITIVE QUOTE CONTRACT.PDF
ONTHANK QUOTE.PDF

H. Consider a resolution awarding a contract to Christner Contracting Inc. for the Façade Improvement Project.

Who is submitting this Development Services Department
item.

Documents:

2017 FACADE PROJECT AWARD EXPLANATION (1).DOCX
2017 FACADE PROJECT AWARD RESOLUTION.DOCX
OSKALOOSA FACADE IMPROVEMENTS BID BREAKDOWN.PDF
OSKALOOSA FACADE IMPROVEMENTS BID LETTER.PDF

I. Consider an ordinance amending Chapter 8.20. "WEEDS" of the Oskaloosa Municipal Code – 1st reading.

Who is submitting this Fire Department
item.

Documents:

20170403_CHAPTER 8.20 WEED ORDINANCE CHANGES.DOCX
MOWING ORDINANCE NO AGENDA COPY.DOCX

J. Consider an ordinance amending Title 16, Chapter 16.04 of the Oskaloosa Municipal Code pertaining to Subdivisions - 2nd Reading

Who is submitting this Public Works Director
item.

Documents:

[EXPLANATION MINOR SUBDIVISION ORDINANCE \(1\).DOCX](#)
[MINOR SUBDIVISION ORDINANCE \(1\).DOCX](#)
[EXHIBIT A.PDF](#)

K. Consider an ordinance amending the city code of the City of Oskaloosa by amending Section 2.08.080 Compensation for the Mayor. (2nd reading)

Who is submitting this City Manager Department
item.

Documents:

[MAYOR COMPENSATION ITEM.DOCX](#)
[MAYOR COMPENSATION ORDINANCE.DOCX](#)

L. Consider an ordinance to add Chapter 15.60 – Rental Housing Inspection to the Oskaloosa Municipal Code and to amend Chapter 15.04.150 – Board of Appeals in the Oskaloosa Municipal Code. (3rd Reading)

Who is submitting this Development Services Department
item.

Documents:

[20170403_RENTAL INSPECTION COMMUNICATION.DOCX](#)
[20170403_RENTAL INSPECTION ORDINANCE.DOCX](#)

M. Consider a resolution authorizing the execution of an independent contractor agreement with Iowa Inspections, LLC for rental housing inspection services.

Who is submitting this Development Services Department
item.

Documents:

[20170403_RENTAL CONTRACTOR COMMUNICATION.DOCX](#)
[20170403_RESOLUTION IA INSPECTIONS AGREEMENT.DOC](#)
[SIGNED INDEPENDENT CONTRACTOR AGREEMENT - RENTAL INSPECTIONS.PDF](#)

8. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.

- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[20170403 REPORTS FROM STAFF BURST.DOCX](#)

9. Quarterly City Council Information and Reports from Council Members Serving on Boards and Commissions

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[20170403 NEW QUARTERLY CITY COUNCIL INFO AND REPORTS.DOCX](#)

10. Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with counsel on a matter presently in litigation or in which litigation is imminent where disclosure would be likely to prejudice or disadvantage the city's position.

Who is submitting this City Manager Department item.

Documents:

[ITEM - CLOSED SESSION RE LITIGATION.DOCX](#)

11. Consider holding a closed session under Iowa Code Section 21.5(1)(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

Who is submitting this City Manager Department item.

Documents:

[20170403_CLOSED SESSION 2.PDF](#)

12. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.