



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
February 21, 2017
6:00 p.m.

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Steve Cox, Bethel Baptist Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Jimenez, _____ Moore, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents:

[20170221 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20170221 COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20170221 CONSENT AGENDA PAGE BURST BW.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. February 6, 2017 Regular City Council Meeting Minutes
2. February 21, 2017 Agenda

Documents:

[20170221 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)
[CITY COUNCIL MINUTES FEBRUARY 6, 2017.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

[20170221 CONSENT AGENDA BOARDS AND COMMISSIONS.DOCX](#)
[JAN LIB 2017 MINUTES.DOC](#)
[20170207 PZ MINUTES.DOCX](#)

C. Consider a motion to receive and file financial reports for January 2017.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM FINANCIAL REPORTS.DOCX](#)
[OSKALOOSA IA TREASURERS REPORT JANUARY 2017 \(002\).PDF](#)

D. Consider approval of a renewal application for a Special Class C Liquor License with Sunday Sales for Taso's Inc. dba Taso's Steakhouse, 109-111 High Avenue West.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM TASOS 02212017.DOCX](#)

E. Consider approval of a new application for a Class C Liquor License with Sunday Sales for The Klubhouse LLC dba The Klubhouse LLC, 607 High Avenue West.

Who is submitting this City Clerk/Finance Department item.

Documents:

[CITY COMM KLUBHOUSE 02212017.DOCX](#)

F. Consider approval of a renewal application for a Class C Beer Permit with Class B Native Wine Permit and Sunday Sales for Casey's Marketing Company dba Casey's General Store #1682, 1310 A Avenue West.

Who is submitting this City Clerk/Finance Department item.

Documents:

[CITY COMM CASEYS 1682 02212017.DOCX](#)

G. Consider approval of an ownership update for Casey's Marketing Company dba Casey's General Store #1682, 1310 A Avenue West.

Who is submitting this City Clerk/Finance Department item.

Documents:

[CITY COMM CASEYS OWNERSHIP 1682 02212017.DOCX](#)

H. Consider appointment to the Oskaloosa Municipal Housing Agency.

Who is submitting this City Manager Department item.

Documents:

[20170221 ITEM OMHA APPOINTMENT BURST.DOCX](#)
[RUSSELL APPLICATION FOR OMHA 2016.PDF](#)

I. Consider payment of damages and expenses to condemn properties and acquire sewer easements required for the 2017 Storm and Sanitary Sewer Improvements Project.

Who is submitting this Public Works Director item.

Documents:

[CONDEMNATION EXPLANATION \(1\).DOCX](#)
[REPORT.PDF](#)

- J. Consider approval of payments of \$4,217.48 to Area 15 RPC and \$17,453.75 to Curtis Architecture & Design, totaling \$21,671.23, for work completed on the Façade Improvement Project.**

Who is submitting this item. Development Services Department

Documents:

[FACADE FEBRUARY 2017 PAYMENT EXPLANATION_1.DOCX](#)
[16DTR001 DRAW 3 INVOICES.PDF](#)
[16DTR001 DRAW 3 BALANCE SHEET.PDF](#)
[PROGRESS REPORT 06 - 201702.DOCX](#)

- K. Consider approval of Pay Request No. 9 in the amount of \$113,649.72 to DDVI, Inc. for work completed on the Oskaloosa Fire Department Expansion and Renovation Project.**

Who is submitting this item. Fire Department

Documents:

[DDVI PAY APP NO. 9 EXPLANATION.DOCX](#)
[DDVI PAY APP 9.PDF](#)

- L. Consider a resolution approving an amendment request for an increase of \$683,000 to the Surface Transportation Program (STP) funding in FY 2018 from the Area 15 Regional Planning Commission (RPA 15) for the D Street Reconstruction Project.**

Who is submitting this item. Public Works Director

Documents:

[D ST PROJECT AMENDMENT EXPLANATION.DOCX](#)
[D ST PROJECT AMENDMENT RESOLUTION.DOCX](#)
[D ST PROJECT TIP REVISION.DOC](#)

- M. Consider a resolution approving the sale of the former north-south alley adjacent to 920 and 922 South D Street.**

Who is submitting this item. Public Works Director

Documents:

S D ST ALLEY SALE EXPLANATION.DOCX
S D ST ALLEY SALE RESOLUTION.DOCX
918 S D ST ALLEY SALE MAP.PDF
ORDINANCE NO. 1014.PDF

N. Consider a resolution approving a Policy for the Disposition of City-Owned Properties.

Who is submitting this Development Services Department
item.

Documents:

20170221_PROPERTY DISPOSITION COMMUNICATION_1.DOCX
20170221_PROPERTY DISPOSITION RESOLUTION.DOC
POLICY FOR THE DISPOSITION OF CITY OWNED PROPERTY.DOCX

O. Consider a resolution scheduling a public hearing on an amendment to the City Code of the City of Oskaloosa, Iowa, by amending provisions pertaining to Chapter 16.04 – Subdivisions.

Who is submitting this Public Works Director
item.

Documents:

EXPLANATION MINOR SUBDIVISION AMENDMENTS_1.DOCX
RESOLUTION MINOR SUBDIVISION VER1 .DOCX
EXHIBIT A.PDF

P. Consider a resolution setting the date for a public hearing for an ordinance repealing and replacing Ordinance 1389 and Section 17.08.120 – Required Public Sidewalk of the Oskaloosa Municipal Code.

Who is submitting this Planning and Zoning Commission
item.

Documents:

20170221_SIDEWALK COMMUNICATION_1 (3).DOCX
20170221_RESOLUTION SIDEWALK PUBLIC HEARING.DOCX

Q. ----- END OF CONSENT AGENDA -----

6. Regular Agenda

Documents:

20170221 REGULAR AGENDA BURST.DOCX

A. Consider a request for reduction of sanitary sewer charges

from Irvin Slagter for property at 1019 South 18th Street.

Who is submitting this City Manager Department
item.

Documents:

[20170221 REQUEST FOR REDUCTION IN SEWER CHARGES.DOCX](#)
[SLAGTER SEWER CHARGE ADJUSTMENT REQUEST.PDF](#)
[SANITARY SEWER LEAK POLICY.PDF](#)
[SANITARY SEWER REDUCTION REQUEST HISTORY.PDF](#)

B. Consider a resolution denying a request to remove Mahaska County from the 28E agreement for the proposed regional airport.

Who is submitting this City Manager's Office
item.

Documents:

[20170221_MAHASKA COUNTY REQUEST TO EXIT SCRAA 28E AGREEMENT.DOCX](#)
[MAHASKA COUNTY REQUEST TO EXIT 28E AGREEMENT.PDF](#)
[CITY OF PELLA RESO 5740.PDF](#)
[20170221_MAHASKA COUNTY REQUEST TO AMEND 28E AGREEMENT.DOCX](#)

C. Consider a resolution approving a Rental Housing Inspection Program Administrative Policy and amending the 2017 Fee Schedule.

Who is submitting this Development Services Department
item.

Documents:

[20170221_RENTAL INSPECTION ADMIN PLAN COMMUNICATION.DOCX](#)
[20170221_RENTAL INSPECTION ADMINISTRATIVE POLICY AND FEE SCHEDULE.DOC](#)
[ADMINISTRATIVE POLICY RENTAL INSPECTION V6 W APPENDICES.PDF](#)
[RENTAL INSPECTION FEE CALCULATIONS FOR COUNCIL.PDF](#)

D. Consider a resolution for preliminary approval of plans, specifications, form of contract, estimated cost, ordering publication of notice of hearing, notice to bidders, setting the date for a public hearing, and authorizing to receive and open bids for the Sheriff Avenue Reconstruction Project.

Who is submitting this Public Works Director
item.

Documents:

[SHERIFF AVE EXPLANATION.DOCX](#)
[SHERIFF AVE RESOLUTION.DOCX](#)
[NOTICE OF PUBLIC HEARING.DOC](#)
[NOTICE TO BIDDERS.DOC](#)
[ENGR OPINION OF PROBABLE COST-SHERIFF AVE.PDF](#)
[PRELIM PLANS 5015257 02-07-2017.PDF](#)

E. Consider a resolution for preliminary approval of plans, specifications, form of contract, estimated cost, ordering publication of notice of hearing, notice to bidders, setting the date for a public hearing, and authorizing to receive and open bids for the 1st Avenue East Asphalt Pavement Rehabilitation Project.

Who is submitting this item. Public Works Director

Documents:

[1ST AVE E PROJECT EXPLANATION.DOCX](#)
[1ST AVE E PROJECT RESOLUTION.DOCX](#)
[NOTICE OF PUBLIC HEARING.DOCX](#)
[NOTICE TO BIDDERS.DOCX](#)
[1ST AVENUE SCHEDULE.PDF](#)
[1ST AVE E ASPHALT REHAB PROJECT COST ESTIMATE.PDF](#)
[1ST AVE E PRELIM PLANS.PDF](#)

7. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.

- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[20170221 REPORTS FROM STAFF BURST.DOCX](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[20170221 CITY COUNCIL INFORMATION BURST.DOCX](#)

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.