



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
January 17, 2017

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Andy Baker, Executive Director of Ministries, Central Reformed Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Jimenez, _____ Moore, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents:

[20170117 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Swear in new police officer Gideon Kluge.

Who is submitting this City Manager Department item.

Documents:

[20170117 ITEM SWEAR IN GIDEON KLUGE.DOCX](#)

5. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away

from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20170117 COMMUNITY COMMENTS BURST.DOCX](#)

6. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20170117 CONSENT AGENDA PAGE BURST BW.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. January 3, 2017 Regular City Council Meeting Minutes
2. January 17, 2017 Agenda

Documents:

[20170117 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)
[CITY COUNCIL MINUTES JANUARY 3, 2017.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

[20170117 CONSENT AGENDA BOARDS AND COMMISSIONS.DOCX](#)
[DEC 19 2016 LIB MINUTES.DOC](#)
[20170104 PZ MINUTES FINAL.DOCX](#)
[12-31-16 AGING REPORT.PDF](#)
[12-31-16 PRIOR YEAR BALANCE SHEET.PDF](#)
[12-31-16 REVENUE AND EXPENSE REPORT.PDF](#)
[12-31-16 YEAR TO DATE BALANCE SHEET.PDF](#)
[12-31-16 FINANCIAL NOTES.PDF](#)

C. Consider a motion to receive and file financial reports for December 2016.

Who is submitting this City Clerk/Finance Department
item.

Documents:

[CITY COMM FINANCIAL REPORTS.DOCX](#)
[OSKALOOSA IA TREASURERS REPORT DECEMBER 2016 \(002\).PDF](#)

D. Consider approval of a renewal application for a Class C Beer Permit with Class B Wine Permit and Sunday Sales for DOLGENCORP, LLC dba Dollar General Store #2727, 1701 3rd Avenue East.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM DOLLAR GENERAL 2727 02282017.DOCX](#)

E. Consider approval of a renewal application for a Class C Liquor License with Sunday Sales for Harry L Anderson Post No 34 Iowa dba Harry Anderson Post #34 American Legion, 302 High Avenue East.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM LEGION 02262017.DOCX](#)

F. Consider appointments to the Housing Trust Fund Committee.

Who is submitting this item. City Manager Department

Documents:

[20170117 HOUSING TRUST FUND COMMITTEE.DOCX](#)
[SPOELSTRA APPLICATION FOR OHTF.PDF](#)
[RANDY DAVIS OHTF APPLICATION 2016.PDF](#)

G. Consider a resolution accepting the results of the 2016 stormwater drainage utility fee audit for all measured use accounts.

Who is submitting this item. Public Works Director

Documents:

[ERU AUDIT UPDATES EXPLANATION.DOCX](#)
[ERU AUDIT UPDATES RESOLUTION.DOCX](#)

H. Consider approval of Pay Request No. 8 in the amount of \$168,459.44 to DDVI, Inc. for work completed on the Oskaloosa Fire Department Expansion and Renovation Project.

Who is submitting this Fire Department
item.

Documents:

[DDVI PAY APP NO. 8 EXPLANATION.DOCX](#)
[DDVI PAY APP NO. 8.PDF](#)

- I. **Consider a resolution amending Resolution No. 16-06-84 authorizing advancement of costs for Urban Renewal Project and certification of expenses incurred by the city for payment under Iowa Code Section 403.19.**

Who is submitting this Development Services Department
item.

Documents:

[FACADE JANUARY 2017 TIF CONTRIBUTION COMMUNICATION.DOCX](#)
[20170106_TIF ADVANCEMENT FACADE GRANT RESO.DOC](#)
[RESOLUTION 16-06-84.PDF](#)

- J. **Consider approval of payment of \$703.27 to Area 15 RPC for work completed on the Façade Improvement Project.**

Who is submitting this Development Services Department
item.

Documents:

[FACADE JANUARY 2017 PAYMENT EXPLANATION.DOCX](#)
[AREA 15 JAN 2017 INVOICE.PDF](#)
[PROGRESS REPORT 05 - 201701.DOCX](#)

- K. **Consider request from Oskaloosa Main Street for approval of Calendar of Events for 2017.**

Who is submitting this City Manager Department
item.

Documents:

[20170117 CALENDAR OF EVENTS ITEM.DOCX](#)
[2017 CALENDER OF EVENTS CITY PERMISSION.DOCX](#)

L. ----- **END OF CONSENT AGENDA** -----

7. Regular Agenda

Documents:

A. Consider a resolution authorizing the vacation of an unused section of street right-of-way lying between 815 and 901 South F Street. (PUBLIC HEARING)

Who is submitting this item. Public Works Director

Documents:

[UNUSED ROW VACATION PUBLIC HEARING EXPLANATION \(3\).DOCX](#)
[UNUSED ROW RESOLUTION.DOCX](#)
[UNUSED S F ST ROW MAP.PDF](#)
[STREET VACATION REQUEST APPLICATION.PDF](#)

B. Presentation of Wastewater Treatment Plants disinfection and nutrient reduction planning by Fox Engineering.

Who is submitting this item. Public Works Director

Documents:

[WW FACILITY PLAN PRESENTATION.DOCX](#)
[2017-01-06_OSKALOOSA COUNCIL MTG_FINAL \(HANDOUTS\).PDF](#)

C. Presentation on the Fire Station Expansion and Renovation Project.

Who is submitting this item. Fire Department

Documents:

[CITY COUNCIL COMMUNICATION FOR STATION EXPANSION AND RENOVATION \(003\).DOCX](#)
[OSKALOOSA FIRE STATION RENOVATION AND REMODEL.PDF](#)

D. Presentation of 4th Quarter Code Enforcement Report.

Who is submitting this item. Fire Department

Documents:

[CITY COUNCIL COMMUNICATION FOR CODE ENFORCEMENT.DOCX](#)
[OCT-DEC 2016.PDF](#)

E. Consider an ordinance amending the Oskaloosa Municipal Code section 15.04.035 International Building Code, International Mechanical Code and International Residential

Code—Amendments. (SECOND READING)

Who is submitting this Development Services Department
item.

Documents:

[20170117_FROST FOOTING CODE CHANGE COMMUNICATION
\(3\).DOCX](#)
[20170103_FROST FOOTING ORD \(2\).DOCX](#)

F. Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570(A) - User charge, for the purpose of providing necessary funding associated with the operation and maintenance of the city's wastewater treatment works. (Second Reading)

Who is submitting this City Manager Department
item.

Documents:

[20170117_SANITARY SEWER RENTAL CHARGE_2 \(1\).DOCX](#)
[20170103_SEWER USER FEE INCREASE \(2\).DOC](#)
[OSKALOOSA_SEWER_CASHFLOW_11-16-2016.PDF](#)

8. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.

- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[20170117 REPORTS FROM STAFF BURST.DOCX](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[20170117 CITY COUNCIL INFORMATION BURST.DOCX](#)

10. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.