



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
January 3, 2017

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Paul Hoekstra, First Christian Reformed Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Jimenez, _____ Moore, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents:

[20170103 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20170103 COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20170103 CONSENT AGENDA PAGE BURST BW.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. December 19, 2016 Regular City Council Meeting Minutes
2. January 3, 2017 Agenda

Documents:

[20170103 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)
[CITY COUNCIL MINUTES DECEMBER 19, 2016.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

[20170103 CONSENT AGENDA BOARDS AND COMMISSIONS.DOCX](#)
[20161121 WB MINUTES.DOCX](#)
[CIVIL SERVICE MINUTES DECEMBER 21, 2016.DOCX](#)
[20161205 AIRPORT COMMISSION MINUTES.PDF](#)
[LAW ENFORCEMENT CENTER-MINUTES DECEMBER 21, 2016.DOCX](#)

C. Consider payment of claims for December 2016.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM CLAIMS.DOCX](#)
[COUNCIL CLAIMS LIST 12212016.PDF](#)
[MANUAL CHECK REPORT 12212016.PDF](#)
[CLAIMS OVER 500.PDF](#)

D. Consider approval of a renewal application for a Class E Liquor License with Carryout Beer and Wine Permit and Sunday Sales from Wal-Mart Stores, Inc. dba Wal-Mart Supercenter #1393, 2203 A Avenue West.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM WALMART 01312017.DOCX](#)

E. Consider a motion to receive and file the 2016 Edmundson Golf Course Annual Report from Jeff Smith, Director of Golf Edmundson & Harvest Point Golf Courses.

Who is submitting this item. City Manager Department

Documents:

[20170103 ITEM - EDMUNDSON GOLF COURSE REPORT.DOCX](#)
[EDMUNDSON GOLF COURSE REPORTS.PDF](#)

F. Consider a motion to receive and file the Safety Committee report for the fourth quarter of 2016.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM SAFETY COMMITTEE UPDATE 4TH QTR 2016.DOCX](#)
[SAFETY COMMITTEE UPDATE JANUARY 2017.DOCX](#)

G. Consider approval of payment of \$26,733.47 to Van Maanen Inc. for work completed on the Northeast Wastewater Plant Generator Replacement Project.

Who is submitting this item. Public Works Director

Documents:

[NE WW PLANT GENERATOR PAYMENT NO 3 EXPLANATION.DOCX](#)
[PAY APPLICATION NO 3.PDF](#)
[LETTER FROM GARDEN ASSOCIATES.PDF](#)

H. Consider appointments to the Historic Preservation Commission.

Who is submitting this item. City Manager Department

Documents:

[20170103 ITEM HISTORIC PRESERVATION COMMISSION APPOINTMENT.DOCX](#)
[LOCKWOOD HPC APPLICATION 2016.PDF](#)
[AKASON HPC APPLICATION 2016.PDF](#)

I. Consider appointment to the Municipal Housing Agency.

Who is submitting this item. City Manager Department

item.

Documents:

[20170103 ITEM OMHA APPOINTMENT BURST.DOCX](#)
[RUSSELL APPLICATION FOR OMHA AND PZ 2016.PDF](#)
[MARTY RYAN MEMO RE RUSSELL.PDF](#)

J. Consider appointment to the Planning and Zoning Commission.

Who is submitting this City Manager Department
item.

Documents:

[20170103 ITEM - P AND Z APPOINTMENT.DOCX](#)
[RUSSELL APPLICATION FOR OMHA AND PZ 2016.PDF](#)

K. Consider a resolution authorizing a contract amendment for the Downtown Façade Improvement Project Community Development Block Grant (CDGB)

Who is submitting this Development Services Department
item.

Documents:

[20170103_IEDA CDBG FACADE CONTRACT AMENDMENT COMMUNICATION \(1\).DOCX](#)
[20170103_IEDA CDBG FACADE CONTRACT AMENDMENT RESO.DOC](#)

L. Consider a resolution accepting the completion of the Sidewalk Improvement Project by DeLong Construction, Inc.

Who is submitting this Public Works Director
item.

Documents:

[SIDEWALK PROJECT COMPLETION EXPLANATION_1 \(1\).DOCX](#)
[SIDEWALK PROJECT COMPLETION RESOLUTION.DOCX](#)
[COMPLETION STATEMENT.PDF](#)
[LETTER FROM GARDEN ASSOCIATES.PDF](#)

M. Consider a resolution adopting the city of Oskaloosa revised position descriptions.

Who is submitting this City Clerk/Finance Department
item.

Documents:

N. Consider a resolution approving an agreement with the Iowa Department of Transportation for the funding of the D Street Reconstruction Project.

Who is submitting this item. Public Works Director

Documents:

[D ST PROJECT AGREEMENT WITH IDOT EXPLANATION_1.DOCX](#)
[RESOLUTION.DOCX](#)
[S D ST PROJECT AGREEMENT WITH IDOT.PDF](#)

O. ----- END OF CONSENT AGENDA -----

6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Airport Commission – One vacancy to fill upon appointment for an unexpired term that ends December 31, 2021. This is a five member board that typically meets the first Monday of the month. (4 males and 0 females currently serve with 1 vacancy)
- Civil Service Commission – One vacancy for a four year term that begins April 1, 2017 and ends March 31, 2021. This is a three member board that meets as needed. (3 males and 0 females currently serve)
- Historic Preservation Commission - Two vacancies for alternate members. This is a seven member board with two alternate members that meets as needed. (5 males and 2 females currently serve with 2 vacancies for alternate members)
- Municipal Housing Agency – One vacancy for a two year term that begins March 1, 2017 and ends February 28, 2019. This is a five member board that meets quarterly. (2 males and 3 females currently serve)

Documents:

[20170103 BOARD AND COMMISSION VACANCIES BURST.DOCX](#)

7. Regular Agenda

Documents:

[20170103 REGULAR AGENDA BURST.DOCX](#)

- A. Consider a resolution levying a special assessment against property owned by Melody Ann Cochrane and Brian Holliday at 115 South M Street in Oskaloosa, Iowa, for clean up to abate a nuisance existing pursuant to the order of the Mahaska County District Court. (PUBLIC HEARING)**

Who is submitting this City Clerk/Finance Department
item.

Documents:

[CITY COMM 115 SOUTH M STREET_2.DOCX](#)
[RESOLUTION 115 SOUTH M STREET.DOCX](#)
[ASSESSMENT SCHEDULE 115 SOUTH M ST.DOCX](#)
[TIMELINE 115 SOUTH M STREET.PDF](#)
[115 SOUTH M 1.PDF](#)
[115 SOUTH M 2.PDF](#)
[115 SOUTH M 3.PDF](#)
[115 SOUTH M 4.PDF](#)
[115 SOUTH M 5.PDF](#)

- B. Consider a resolution scheduling a public hearing on the vacation of an unused section of street right-of-way lying between 815 and 901 South F Street and referring this request to the Planning & Zoning Commission.**

Who is submitting this Public Works Director
item.

Documents:

[20170103_UNUSED ROW VACATION PUBLIC HEARING EXPLANATION_1.DOCX](#)
[ROW VACATE RESOLUTION.DOCX](#)
[UNUSED S F ST ROW MAP.PDF](#)
[STREET VACATION REQUEST APPLICATION.PDF](#)

- C. Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570(A) - User charge, for the purpose of providing necessary funding associated with the operation and maintenance of the city's wastewater treatment works. (1st reading)**

Who is submitting this City Manager's Office
item.

Documents:

[20170103_SANITARY SEWER RENTAL CHARGE.DOCX](#)
[20170103_SEWER USER FEE INCREASE.DOC](#)
[OSKALOOSA_SEWER_CASHFLOW_11-16-2016.PDF](#)

- D. Consider a resolution approving a multi-year mowing and trimming agreement between the city and 4 Seasons Yard Care.**

Who is submitting this City Manager's Office
item.

Documents:

[20170103_MOWING AND TRIMMING FOUR SEASONS.DOCX](#)
[20170103_MOWING AND TRIMMING SERVICES FOUR SEASONS 3
YEAR EXTENSION RESO.DOCX](#)
[2014 BID RESULTS.PDF](#)

E. Discussion and possible action on work associated with the repeal and replacement of sidewalk ordinance 17.08.120 – Required Public Sidewalk.

Who is submitting this City Manager's Office
item.

Documents:

[20170103_SIDEWALK REPEAL TIMELINE DISCUSSION.DOCX](#)

F. Consider an ordinance amending the Oskaloosa Municipal Code section 15.04.035 International Building Code, International Mechanical Code and International Residential Code—Amendments. (FIRST READING)

Who is submitting this Development Services Department
item.

Documents:

[20170103_FROST FOOTING CODE CHANGE
COMMUNICATION.DOCX](#)
[20170103_FROST FOOTING ORD.DOCX](#)

8. Report on Items from City Staff.

- a) City Manager
 - i. Update on the demolition of 603 A Avenue East
 - ii. Update on the demolition of 703 A Avenue East
 - iii. Update on the demolition of 115 5th Avenue West
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[20170103 REPORTS FROM STAFF BURST.DOCX](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

10. **Adjournment**

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.